

BUFFALO COUNTY MINUTES

Committee of the Board: Land Use Committee

Date of the Meeting: Friday, August 19, 2022

Chair Max Weiss called the meeting to order at 9:00 a.m.

**Land Use Committee Members Present:** Mr. Max Weiss, Mr. Dwight Ruff, Mr. Michael Taylor, Mr. Gary Stanton, and Mr. Steven Nelson.

**Land Information Council Members Present:** Ms. Margo Traun, Ms. Tina Anibas, Mr. Lee Engfer, and Mr. Ron Jaspersen.

**Others Present for All or Parts of the Meeting:** Mr. Ryan VanDeWalle and Ms. Roxann Halverson (Teams).

**Public Comments regarding Posted Agenda Items:** None.

**Review/Discussion/Action Minutes from Previous Meeting:** Mr. Ruff made a motion to approve the minutes, seconded by Mr. Taylor. Carried.

**Review/Discussion regarding the Approval to Fill the GIS Officer Position:** Mr. VanDeWalle explained Mr. Anderson has submitted his resignation and will continue to work one day per week until the position is filled. Mr. Ruff made a motion to fill the position, seconded by Mr. Nelson. Carried.

**Review/Discussion regarding the Land Management Department Overview:** Mr. VanDeWalle reviewed how the department would look if a revamp is approved at County Board on Monday night. This may also need the committees redone as Zoning and Land Conservation would be under one department. The Land Management Director would oversee Zoning, Board of Adjustment, Land Conservation, GIS, and the Surveyor. Each department would be able to utilize the Administrative Assistant. Once the revamp is approved, he will post the position of Land Management Director. There is a current employee interested in the position.

**Review/Discussion/Action regarding the Zoning Administrator Report:** An update was given on the Andy Herold property. A letter was sent to Mr. Herold's attorney to define the ordinance and what would be permitted. It also stated that this is a case by case basis and will not set precedent. Mr. Herold will now need to work with the DNR about issues with reed canary grass that may be present in the dirt brought in for the road. Zoning also received an open records request for any video of employees working. Buffalo County does not video record employees at work.

**Review/Discussion regarding the Surveyor Report:** Mr. Jasperson distributed his report. He explained what his office does for Buffalo County. CSM reviews and remonumentation are just a couple of the items worked on. He is finishing up on the Town of Milton for remonumentation.

**Review/Discussion regarding the GIS/LIS Coordinator Report:** Mr. Anderson left a report to show items he is working on. He will be in the office on August 25<sup>th</sup>. The next agenda will address appointing a temporary Land Information Officer.

**Committee Chair Report:** Chair Weiss discussed remonumentation working on the final three municipalities (Town of Canton, Maxville and Nelson). He would like all Supervisors to know how important it is to get this project done.

**Next meeting:** The next meeting will be September 16, 2022, at 9:00 a.m.

**Public Comments Note Related to Agenda Items:** None.

**Adjournment:** Mr. Nelson made a motion to adjourn at 10:10 a.m., seconded by Mr. Taylor. Carried.

Respectfully Submitted,

Roxann Halverson  
County Clerk