BUFFALO COUNTY FINANCE COMMITTEE MINUTES

Date of the Meeting: Thursday, April 16, 2026

Call to Order: Chair Dennis Bork called the meeting to order at 8:35 a.m.

Roll Call of Members: Mr. Dennis Bork, Mr. William Bruegger, Mr. Brian Michaels, Mr. Steve Nelson and Mr. Max Weiss.

Others Present for All or Parts of the Meeting: Mr. Lee Engfer, Ms. Leslie Sendelbach, and Ms. Emily Scholl.

Verification of Open Meetings Law Compliance: Mr. Engfer verified compliance of agenda postings.

Approve Agenda: Mr. Bruegger made a motion to approve the agenda, seconded by Mr. Michaels. Carried.

Approve Minutes from Previous Meeting: Mr. Weiss made a motion to approve the minutes of the March 19, 2026, meeting, seconded by Mr. Bruegger. Carried.

Public Comment: None.

Risk Management and Safety Report: Mr. Engfer gave an update on safety issues found while giving the new Highway Commissioner a tour.

Monthly Vendor Invoices/Employment Payroll/Investment Report: Mr. Engfer answered questions regarding the reports. Mr. Weiss made a motion to approve the vouchers as presented, seconded by Mr. Nelson. Carried.

Committee Chair Report: Mr. Bork reported on the Workforce Development having $440,554.38 in disallowed costs plus attorney fees of about $20,000 for a lawsuit and approximately $5,000 in likely bankruptcy fees. Mr. Bork reported that the Board of Directors is supposed to have 23 members and is down to 14 currently. Buffalo County would be responsible for 4% of the total costs.

County Administrator Report: Mr. Engfer reported on replacing a water heater in the building at about $11,000. He also reported on a storm sewer pit in immediate need of repair located near the sallyport, estimated to be $5,000 which is better than initial bids of $15,000. Mr. Engfer gave a report on the Veteran's Wall. Two independent contractors have been consulted with, and we are working towards figuring out the best resolution. No previous contracts for work can be located. Lee reported that the auditors are asking that all accounts be run through Tyler Tech with additional in-house audits. Lee also spoke on grant tracking going forward and petty cash approvals.

2025 Non-Lapsing Balances Moved to 2026: Mr. Bruegger made a motion to approve moving the 2025 non-lapsing balances from the accounts presented to 2026, seconded by Mr. Michaels. Carried.

Resolution to Declare Primary Authorized Financial Institution: Mr. Weiss made a motion to approve the resolution naming Alliance Bank as the primary financial institution, seconded by Mr. Michaels. Roll call vote: Mr. Nelson – yes, Mr. Bruegger – abstain, Mr. Michaels – yes, Mr. Bork – yes, Mr. Weiss – yes. Carried.

Resolution to Establish Petty Cash for the Register of Deeds: Mr. Nelson made a motion to approve the resolution authorizing the petty cash fund, seconded by Mr. Michaels. Carried.

Update of Jail Project: Ms. Scholl provided a quarterly report. Ms. Scholl advised that some inmates need to be picked up from Trempealeau County, due to TRSO being at capacity and our contract being as available vs. a certain amount of beds. Ms. Scholl spoke on looking at secondary contracts for inmate housing.

Correspondence: None

Future Agenda Items: None

Next Meeting Date and Time: The next regular meeting date will be May 21, 2026, at 8:30 a.m.

Adjournment: Meeting adjourned.

Respectfully Submitted,

Lee Engfer