BUFFALO COUNTY FINANCE-HUMAN RESOURCES COMMITTEE MINUTES

Date of the Meeting: Wednesday, June 17, 2026

Call to Order: Chair Dennis Bork called the meeting to order at 8:30 a.m.

Roll Call of Members: Mr. Dennis Bork, Mr. William Bruegger, Ms. Carol McDonough, Mr. Brian Michaels, and Mr. Max Weiss.

Others Present for All or Parts of the Meeting: Mr. Lee Engfer, Ms. Ana Rolbiecki, Ms. Carri Renchin, Ms. Tina Anibas, Mr. John Hadley, and Ms. Renee Schoonover.

Verification of Open Meetings Law Compliance: Mr. Engfer verified compliance of agenda postings.

Approve Agenda: Mr. Weiss made a motion to approve the agenda, seconded by Mr. Bruegger. Carried.

Approve Minutes from Previous Meetings: Mr. Weiss made a motion to approve the minutes of the May 20, 2026, meeting, seconded by Mr. Michaels. Carried.

Public Comment: None.

Risk Management and Safety Report: Mr. Wall provided a report that indicated he continues to work with Regroup to get people signed up for the alerting system. He has been and continues to work with local businesses, parks and other public access locations to bring awareness about Regroup. Mr. Wall will be meeting with Regroup and the Treasurer's Office to send out tax reminders. He did a radio spotlight recently on WHTL about Emergency Management and is finalizing details with Samsara for the GPS use on fleet vehicles.

Fountain City Rod and Gun Club Request to Become Exempt from Property Tax: A motion was made by Mr. Bruegger to take no action at this time as further information is needed to make a decision, seconded by Mr. Michaels. The Town of Cross is opposed to the request per correspondence from the town. Carried.

Flyway Trail Maintenance Agreement: Mr. John Hadley and Ms. Renee Schoonover spoke on behalf of the Flyway Trail Group about a mutual agreement for the maintenance of the Flyway Trail. Mr. Hadley spoke that he feels the Flyway Trail Group and the county have a better relationship now and hopes that will continue to grow. He asked if an annual detailed report could be provided to the Flyway Trail Group for services provided and associated costs. Mr. Engfer stated that would be possible. Arm mowing of the vegetation on the water side of the roadway was agreed upon that cutting would occur around 8 inches in height of vegetation. Spring sweeping of the trail was discussed to be included in any agreement along with a plan to maintain the asphalt. Regular mowing would occur as needed when the wayside areas were normally mowed. The emptying of trash cans was also discussed. More numbers will be obtained and discussion will continue.

A Resolution Updating Policy 109 – County Vehicle and Fleet Operations: Mr. Bruegger made a motion to approve the resolution updating Policy 109, seconded by Mr. Weiss. Carried.

A Resolution to Adopt Policy 405 – Artificial Intelligence Acceptable Use: Mr. Weiss made a motion to adopt Policy 405, seconded by Ms. McDonough. Carried.

A Resolution to Designate Public Depositories: Mr. Michaels made a motion to approve the resolution designating public depositories, seconded by Mr. Weiss. Mr. Bruegger abstained due to a conflict. Carried.

Request a Return of Funds to DHHS from Consortium: Ms. McDonough made a motion to approve the request, seconded by Mr. Weiss. Carried.

Authorization for the Sale of Property: Mr. Michaels made a motion to grant authority to the County Administrator to sell approximately 2 acres of land along US Highway 10, seconded by Mr. Michaels. Carried.

Remonumentation Update: Mr. Weiss stated that he and Mr. Cale Severson met with the Town of Nelson and talks are ongoing. New pricing will be presented shortly.

Monthly Vendor Invoices/Employment Payroll/Investment Report: Monthly invoices were in compliance with the standards of the committee.

Committee Chair Report: Mr. Bork spoke about the Workforce Development Board and the possibility of dissolving Workforce Development Inc. Currently waiting for a response from the state. The meeting for today was cancelled as it was not legally posted.

Human Resources Manager Report: Ms. Rolbiecki spoke on the three Emergency Detention/Emergency Dispatcher (EDDO) vacancies, the one Economic Support Specialist (ESS), the one Public Health Nurse, and one vacant Highway Maintenance Worker positions. Interview for the ESS will be getting scheduled, and we had some issues with perspective EDDO's not passing background checks.

County Administrator Report: Mr. Engfer reported on the modified hours check-in. One department reported concerns from the public, and those people did not follow through with the Administration Office. There was one other minor issue that is being handled, otherwise staff and department heads feel that it is a success. It was learned that liability insurance for the County Fair is no longer covered by the county. Mr. Engfer is working with the fair to mitigate the issue. A possible yearly meeting was discussed. A Highway Department vendor has had two companies file liens, and we verified all payments are paid in full by the county. Janitorial services will be needed after an upcoming retirement. It was decided that the county would try contracting services for a year and re-evaluate. Issues with the UW-Extension contract were discussed. Mr. Engfer also reported that the Humane Society is in compliance as much as possible.

Correspondence: None.

Future Agenda Items: None.

Next Meeting Date and Time: The next regular meeting date will be July 16, 2026, at 8:30 a.m.

Adjournment: Mr. Weiss made a motion to adjourn the meeting at 10:00 a.m.

Respectfully Submitted,

Lee Engfer