

BUFFALO COUNTY MINUTES

Committee of the Board: Finance Committee

Date of the Meeting: June 16, 2022

Chair Mr. Dennis Bork called the meeting to order at 8:30 a.m. in the third floor County Board Room.

Members Present: Mr. Dennis Bork, Mr. William Bruegger, Mr. Brian Michaels, and Mr. Max Weiss. Mr. Brad Schmidt knecht was excused.

Others Present for All or Parts of the Meeting in Person and Via Teams: Ms. Roxann Halverson, Mr. Ryan VanDeWalle, Ms. Tina Anibas, Mr. David Danzinger, Mr. Steve Nelson, Ms. LeeAnne Bulman, Mr. Dave Schams, Mr. David Brommerich (Teams), Ms. Amanda Arnold (Teams), Ms. Keely Campbell (Teams), Mr. Mark Tallman, and Mr. Chris Hardie.

Public Comments regarding Agenda Items: None.

Review/Discussion/Action regarding the Minutes of the Previous Meeting: Mr. Bruegger made a motion to approve the minutes, seconded by Mr. Weiss. Carried.

Review/Discussion regarding a Presentation by Ayres Corporation on Grant Writing: Ms. Arnold and Ms. Campbell introduced themselves and the work they do for Ayres and Associates. They reviewed the types of grants their organization has applied for and who they have worked for. Their company is based out of Eau Claire, but they have offices nationwide.

Review/Discussion/Action regarding a Letter of Support for Wisconsin Geo Software Local Broadband Project: Mr. Hardie from 7 Rivers Alliance discussed the need for support to gather bandwidth speeds from households in Buffalo County and other counties in their district. This data will be used to find areas that are lacking broadband and apply for grants to obtain the service. There is no cost to the county to support this effort. Mr. Michaels made a motion to approve signing a letter of support, seconded by Mr. Bruegger. Carried.

Review/Discussion regarding a Presentation by 7 Rivers Alliance: Mr. Hardie and Mr. Tallman discussed the work they do for economic development and tourism in the area and around the state. Mr. Tallman discussed the importance of working in collaboration with other agencies and counties to promote economic development. If Buffalo County has ideas for growth Mr. Tallman and Mr. Hardie are available to help find resources for the projects.

Review/Discussion/Action regarding the Building and Grounds Manager Position Description: Mr. VanDeWalle indicated he has updated the position description by showing the general work hours, but those hours are flexible, and to bring back the lawncare duties to this position and not contract them out. This has been reviewed with the individual recently hired. Mr. Bruegger made a motion to approve the position description, seconded by Mr. Weiss. Carried.

Review/Discussion/Action regarding A Resolution to Fill a Full-time Zoning/Land Conservation Administrative Assistant Position: Mr. VanDeWalle indicated the time allotments to each department may change if the departments are reorganized. Mr. Weiss made a motion to approve the resolution, seconded by Mr. Michaels. Carried.

Review/Discussion/Action regarding A Resolution to Approve the Expenditure of ARPA Funds to Complete a Baseline Groundwater Quality/Well Sampling Project in Buffalo County: This project was reviewed at County Board and Ms. Halverson updated the resolution from that discussion. The nitrate levels were discussed. Acceptable levels for the State are 10 ppm and this resolution has it set at 2 ppm and then further testing will be conducted. Mr. Bruegger made a motion to amend the resolution to set the nitrate level at 10 ppm, seconded by Mr. Weiss. Carried. Mr. Michaels made a motion to approve the amended resolution, seconded by Mr. Weiss. Carried.

Review/Discussion/Action regarding A Resolution to Authorize Unspent CAPX2020 Funding Under Resolution #17-05-01 to Be Reallocated to the PL-566 Repairs and Maintenance Fund: This resolution would take unspent CAPX2020 funds from a previous resolution and put the funds towards the repairs needed on a PL-566 structure. Mr. Bruegger made a motion to approve the resolution, seconded by Mr. Michaels. Carried.

Review/Discussion/Action regarding A Resolution to Support the Creation of the Northern Grain Belt Port Statistical Area: Mr. Weiss explained this resolution would show support to allow data to be gathered that would then help in obtaining grants. A presentation of why the data is needed and how it will be used will be given at the next County Board meeting. There is no cost to the county for supporting this project. Mr. Weiss made a motion to approve the resolution, seconded by Mr. Bruegger. Carried.

Review/Discussion/Action regarding A Resolution to Establish Membership and Compensation for the Land Information Council: This resolution would update the membership and show per diem offered to the Realtor member as shows in the Rules of Government. Mr. Michaels made a motion to approve the resolution, seconded by Mr. Weiss. Carried.

Review/Discussion/Action regarding the IRS Mileage Rate Increase: Due to inflation and high gas prices the IRS has decided to raise the mileage rates from \$.58 ½ to \$.62 ½. This will take effect this month. Mr. Michaels made a motion to approve the mileage increase, seconded by Mr. Bruegger. Carried.

Review/Discussion/Action regarding Monthly Vendor Invoices/ Vouchers/ Employee Payroll/Funds Investment Report: Invoices were reviewed and discussed. Mr. Michaels made a motion to approve the invoices, seconded by Mr. Bruegger. Carried.

Investment of ARPA funds were discussed. The committee agrees to invest in varying short-term investments.

Review/Discussion regarding Committee Chair Report: Chair Bork explained he will be going to a Chairperson conference on July 28 and 29.

Review/Discussion regarding the Administrative Coordinator's Report: Mr.

VanDeWalle reviewed discussions he has had with other counties to see where services can be joined in collaboration.

Review/Discussion regarding Public Comments Unrelated to the Agenda: Ms.

Halverson requested the committee look into using ARPA funds to have a better sound system in the meeting room. Those attending online have a hard time hearing. She suggested something like the Highway Department has as it picks up all conversations in the room, even from the very back of the room.

The next meeting will be July 21st at 8:30 a.m.

Adjourned: Mr. Bruegger made a motion to adjourn at 11:04 a.m., seconded by Mr. Weiss.

Respectfully submitted,

Roxann Halverson
Buffalo County Clerk