

BUFFALO COUNTY MINUTES

Committee of the Board: Finance Committee

Date of the Meeting: May 19, 2022

Chair Mr. Dennis Bork called the meeting to order at 8:30 a.m. in the third floor County Board Room.

Members Present: Mr. Brad Schmidtknecht, Mr. Dennis Bork, Mr. William Bruegger, and Mr. Brian Michaels. Mr. Weiss joined the meeting at 8:40 a.m.

Others Present for All or Parts of the Meeting in Person and Via Teams: Ms. Roxann Halverson, Mr. Ryan VanDeWalle, Ms. Lisa Schuh, Ms. Tina Anibas, Mr. Cale Severson, Ms. Felicia Decker, and Sheriff Mike Schmidtknecht.

Public Comments regarding Agenda Items: None.

Review/Discussion/Action regarding the Minutes of the Previous Meeting: Mr. Schmidtknecht made a motion to approve the minutes, seconded by Mr. Michaels. Carried.

Review/Discussion/Action regarding A Resolution to Create and Fill an Administrative Veterans Benefit Specialist Position: This position was approved and supported by the home committee. It will be budgeted with unspent funds due to the vacancy of the Deputy position. Mr. Bruegger made a motion to approve the resolution, seconded by Mr. Schmidtknecht. Carried.

Review/Discussion/Action regarding A Resolution to Fund and Support the Clean Sweep Program: The clean sweep program is held every other year and is funded through grants and a 25% match. If there are any overages the County has pledged to cover those in the past. Mr. Michaels made a motion to approve the resolution, seconded by Mr. Schmidtknecht. Carried.

Review/Discussion/Action regarding the Land Conservation Unbudgeted Cost Share Invoice: Mr. Severson gave an overview of the project that was approved in 2020, how the grants are applied for and reimbursement is requested, and the berms that are put into place during the project. He will be looking into different ways of doing projects without berms so that there is not a delay in costs as there is with this one. Mr. Bruegger made a motion to approve the invoice of \$2,100.00, seconded by Mr. Michaels. A roll call vote was taken. All in favor except Mr. Weiss, who abstained. Carried.

Review/Discussion/Action regarding the Unbudgeted Repair of the Transfer Switch for the Generator: Mr. VanDeWalle explained the generator kicked in when the power went out, but it was unable to switch back to regular power due to the transfer switch not operating properly. The cost for a new switch is \$5,200 and will take approximately 17 weeks to receive and install. This expense can come from the ARPA funds as it is an infrastructure item. Mr. Schmidtknecht made a motion to approve up to \$5,500 for a new transfer switch

after checking with another company for price and better lead time for repair, seconded by Mr. Michaels. Carried.

Review/Discussion/Action regarding Compensation Resulting from COVID-19 Efforts:

Mr. VanDeWalle explained there were some errors in the original calculations. The new amount with WRS contribution is \$62,669.46 and may be paid out in June. Mr. Bruegger made a motion to approve the expenditure by roll call vote, seconded by Mr. Weiss. All in favor. Carried.

Review/Discussion/Action regarding Monthly Vendor Invoices/ Vouchers/ Employee Payroll/Funds Investment Report: Invoices were reviewed. Mr. Schmidtknecht made a motion to approve invoices, seconded by Mr. Weiss. Carried.

Ms. Anibas discussed the investment report. She has been working with Mr. VanDeWalle to invest some funds at higher interest rates. She was able to move some funds to Trust Point at 2.8% interest.

Review/Discussion regarding Committee Chair Report: Chair Bork explained the vacant Supervisor position needs to be advertised on the website for two weeks and then filled from anyone interested. This will be on the agenda in June.

Review/Discussion regarding the Administrative Coordinator's Report: Mr. VanDeWalle discussed the opioid settlement that was reached. The payout can be over 18 years or in a lump sum payout. He will know more after a May 31st meeting.

Review/Discussion regarding Public Comments Unrelated to the Agenda: None.

The next meeting will be June 16th at 8:30 a.m.

Adjourned: Mr. Bruegger made a motion to adjourn at 10:00 a.m.

Respectfully submitted,

Roxann Halverson
Buffalo County Clerk