

Buffalo County Public Meeting Minutes

Committee/Board: LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

Date of Meeting: March 15th, 2022

Electronic and Hardcopy Filing Date: March 09, 2022

Meeting called to order by Nathan Nelson at 11:00am.

1: Call to Order/Roll Call:

Larry Grisen, Carol McDonough, Nathan Nelson, John Sendelbach, and Mike Taylor-EXCUSED.

Others present: Sheriff Mike Schmidtknecht, Chief Deputy Lee Engfer, Kassie Serum, Lt. Logan Olson, and Lucas Teska

2: Public Comments: None

3: Review/Discussion/Action: Minutes of Previous Meeting:

Motion to approve January minutes as presented made by Mr. Grisen, second by Carol McDonough. Motion carried.

4: Review/Discussion: Committee Chair Report: None

5: Review/Discussion/Action: Law Enforcement Vouchers:

Ms. Serum advised the bottom portion for 2021 was supposed to be removed they can disregard. Ms. McDonough made a motion to accept vouchers, second by Ms. Sendelbach. Motion carried.

6: Review/Discussion/Action ~ Current Law Enforcement Expenditures, Revenues for 2021:

Sheriff Schmidtknecht stated numbers might change due to Administration not having the budget submitted yet. He also stated that we are under budget an estimated \$98,000 for 2021. Mr. Grisen asked if staffing has anything to do with being under budget. Sheriff Schmidtknecht stated that there is more overtime due to not being fully staffed. Ms. McDonough made a motion to accept vouchers, second by Mr. Sedelbach. Motion carried.

7: Review/Discussion/Action ~ 911 Coordinator Formal Telecommute request 6 month review:

Sheriff Schmidtknecht advised that in August they approved Tammy Huber the 911 Coordinator to telecommute and they would do a review in 6 months. Mr. Nelson questioned why it was set to review in 6 months. Sheriff Schmidtknecht advised that it was discussed, also it has been beneficial to have her working from home so she can log in and do a quick change rather than having to drive in and getting 2 hours to drive in.

Ms. McDonough motioned and Mr. Nelson seconded the motion, To continue allowing telecommuting until H.R. Committee takes up the question after new County Board is set.

8: Review/Discussion/Action ~ Communication/Corrections Officer Position Job description update:

Sheriff Schmidtknecht stated that he updated the highlighted sections which consisted of the position title changing to Communication/Corrections Officer, Pay Rate: Hourly-(N) Non-Exempt, the date February 2022, under the Essential Duties to add the ability to provide effective credible testimony in a court of law. Also under skills and abilities to add Ability to maintain confidentiality and not share confidential information with person outside of Law Enforcement unless directed to do so by the Sheriff.

Mr. Grisen Motioned and second by Mr. Sendelbach

Motion to take it to the H.R Committee for approval.

9: Review/Discussion/Action ~ Badger State Sheriff's Association Grant:

Sheriff Schmidtknecht advised that the Badger State Sheriff's Association Grant gave money to purchase non-lethal Law Enforcement equipment. They were able to purchase bullet resistant vests, 4 carriers for the vest, 2 Tasers, 6 metal ballistic shields, replaced 11 spike strips, non-lethal ammo, and night vision. All items equally \$29,500.

No Motion.

10: Discussion ~ Law Enforcement/Jail staffing updates:

Sheriff Schmidtknecht advised the current newest Deputy Emily Rybarczyk is doing ok she will have approximately 3 months of training she has some training.

Sheriff Schmidtknecht advised the last Communications Corrections Officer that hired resigned after 1 month. He stated that they have one applicant they are looking at right now. Sheriff Schmidtknecht advised they are down 4 Communications/Corrections Officers.

11: Review/Discussion/Action ~ Replace open Communication/Corrections Officer Position:

Mr. Grisen asked if there is more than one good applicant will they hire more than one. Sheriff Schmidtknecht advised yes. Mr. Sendelbach motioned, second by Ms. McDonough.

Approval to Hire.

12: Review/Discussion~2021 Jail Inspector's report:

Report was accepted by the committee.

13: Review/Discussion ~ Sheriff, Chief Deputy, and Jail Administrator Monthly Reports:

Sheriff Schmidtknecht discussed a \$100 donation for DARE. Sheriff Schmidtknecht also discussed opening the jail back up April 1st unless something changes with COVID. Sheriff Schmidtknecht also advised that at the end of February dispatch took a total of 4,122 calls and 306 911 calls.

Mr. Engfer discussed overtime hours, Deputies working in the jail due to people being out with covid.

Mr. Olson advised that they had 20 bookings in February. Mr. Olson advised that they are currently doing virtual classes such as stop the chaos class, change company, and staying quit.

11: Review/Discussion ~ Emergency Management Written Report:

Mr. Teska advised he just attended a meeting and he has been working a lot on the ID cards. Mr. Teska also handed out a packet of things he would like to be notified on if the events on the sheet occur. Mr. Teska would like to go over it and make a list for dispatch to notify him.

12: Review/Discussion~ Resolution to Adopt 2022-2026 Multi-Hazards mitigation Plan:

The Resolution was signed by the committee.

13: Review/Discussion ~ Emergency Management current Expenditures:

Mr. Teska advised the committee that the numbers do not match due to the budget not being in. Mr. Teska advised that the grant was supposed to be modified to add him, but that did not get completed. Due to not being added to the grant he is going to lose some of the money. Mr. Taylor accepted all reports.

14: Review/Discussion/Action ~ Next Meeting Date and Time:


Currently, no meeting set in April. A meeting for May 10th 2022 at 10:45 was scheduled.

15: Public comment not related to agenda items:

None

16: Adjournment:

12:00pm, Ms. McDonough motioned for adjournment, second by Mr. Sendelbach. Motion carried.


Kassie Serum, Secretary