

BUFFALO COUNTY MINUTES

Committee of the Board:

Buffalo County Highway Committee

Date of the Meeting:

Tuesday, January 11, 2022

Chairman Mr. Don Hillert called the meeting to order at 8:00 a.m. in the conference room of the Buffalo County Highway Department, Alma, Wisconsin.

Board Members Present: Mr. Donald Hillert, Mr. Dwight Ruff, Mr. Max Weiss, Mr. John Sendelbach, Mr. David Danzinger and Ms. Roxann Halverson were virtual.

Others Present for All or Parts of the Meeting: Mr. Bob Platteter, Kelly Johnston, John DeWitt, Jim Palkowski, and Janet LaDuke.

Public Comments regarding Agenda Items: None

Review/Discussion/Action - Minutes of the Previous Meeting: A motion was made by Mr. Weiss, seconded by Mr. Sendelbach to approve the minutes of the previous meeting, December 14, 2021, with amended wording. Carried.

Review/Discussion/Action - Monthly Vouchers #28186 through # 28251 totaling \$286,479.37 were reviewed. A motion was made by Mr. Ruff seconded by Mr. Weiss to approve the monthly vouchers as presented. Carried.

Review/Discussion/Action– Staffing:

- a. Administrative Support Specialist - advertisement is active at this time.
- b. Recycling/Highway Split Position - advertised internally with no interest. Advertise externally next.

Review/Discussion/Action - Equipment:

- a. Attached Bids for New Tandem Spray Truck – Only one bid from Universal Truck Equipment. Table until next month and see if we can find any other companies that would bid.
- b. Status on 2022 Ford F-150 (x2) – First order was placed last day of September 2021 with Northtown Ford in Menomonie. Truck is built and should be at the dealership January 18, 2022. Second order was placed 3 weeks later (October 2021) with Fountain City Ford. As of January 10, 2022, Fountain City Ford has not placed the order yet. The Commissioner will call around to different dealerships and see if there is one on a lot somewhere close to the same specs and same money approved. If one is found, we may cancel the order with Fountain City Ford.
- c. 2021 Purchased into 2022 – Semi Tractor and forklift never got purchased in 2021 as we were not able to find a good purchase. Can we purchase in 2022, being that money is still in the machinery fund? Mr. Ruff made a motion to purchase these in 2022. \$50,000.00 for the semi, \$15,000.00 for the forklift. Mr. Weiss seconded. Mr. Weiss yes, Mr. Danzinger yes, Mr. Ruff yes, Mr. Sendelbach yes, and Mr. Hillert yes.

Review/Discussion/Action – Buildings & Grounds:

- a. Purchase of neighboring property – The purchase has been completed.
- b. Fuel Pump System - \$3951.00 per unit plus \$1000.00 per unit per shop after the first of the year for the Fluid Secure Link. Mr. Ruff made a motion to purchase for the Alma, Fountain City, and Mondovi Shops. Each shop will need two units per shop with the ability to add Urne, Waumandee, and auxiliary fuel tanks in the future. Mr. Weiss seconded. Mr. Weiss yes, Mr. Danzinger yes, Mr. Ruff yes, Mr. Sendelbach yes, and Mr. Hillert yes.
- c. Digital Communications Project – Still ongoing. LRIP/Evaluations took up a lot of December.
- d. Sign Shop Door – Still working on contacting more bidders.

Review/Discussion/Action – Roads and Bridges:

- a. CTH O Box Culvert Extensions – If Highway is going to do construction of CTH O there is a box culvert that should be extended to make the road normal width instead of bottle necking down like it does now.
- b. Town of Nelson Coverage – We have a 30-day emergency maintenance agreement where we can only cover for 30 days. If it is to extend longer it will need to be re-evaluated and re- approved. At some point it might be that we don't have anyone to cover if Highway is short staffed.

RT Vision – Table for now with all the change that will be taking place in the Highway Department. With retirements in the next 3-4 months. Mr. Weiss made a motion to table. Mr. Sendelbach seconded. Carried.

Commissioners Report-

- Next week is Road School in Wisconsin Dells. Mr. Weiss will be attending.

Committee Chair Report – Get clarification on who has jurisdiction to shut down and barricade roads. Fire, Sheriff, Highway.

Next Meeting – The next meeting will be February 8, 2022, at 8:00 a.m.

Public Comments- Nothing to report.

Adjournment- Mr. Weiss made a motion to adjourn at 9:24 a.m., seconded by Mr. Sendelbach. Carried.

Respectfully submitted,

Acting Secretary
Kelly Johnston