



Buffalo County Resolution

Drafted By:
Ana Rolbiecki

County Department:
Administration

Presented Month/Year:
May 2026

Involved Committees:
Finance / Human Resources

RESOLUTION #26-06-07

A RESOLUTION TO AMEND PERSONNEL POLICY 601 – WORKPLACE SAFETY

WHEREAS, Buffalo County maintains an Employee Handbook that outlines personnel policies, including a policy related to workplace safety; and

WHEREAS, it is the responsibility of the County to ensure that employment policies remain current, clearly defined, equitable, and appropriately organized; and

WHEREAS, the Finance / Human Resources Committee has reviewed the Policy 601 - Workplace Safety policy and recommends revisions to remove policy language related to safety equipment and relocate language to a newly created Policy 514 – Safety Equipment / Uniforms for improved clarity and organization; and

NOW, THEREFORE BE IT RESOLVED, that the Buffalo County Board of Supervisors hereby amends Policy 601 – “Workplace Safety” of the Buffalo County Employee Handbook by removing the safety equipment provisions as set forth in Appendix A; and

BE IT FURTHER RESOLVED, that the revised policy shall take effect upon adoption of this resolution.

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on the 22nd day of June, 2026.

A handwritten signature in cursive script, appearing to read "K. Schmitt", written over a horizontal line.

County Clerk

ATTEST:

A handwritten signature in cursive script, appearing to read "A. Rolbiecki", written over a horizontal line.

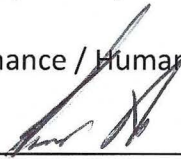
County Board Chairperson



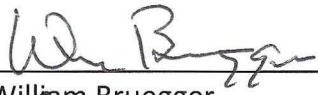
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Respectfully Submitted:

Finance / Human Resources Committee:



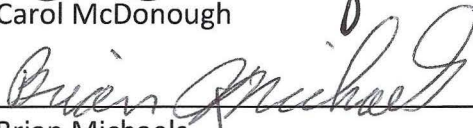
Dennis Bork



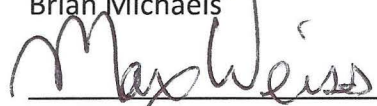
William Bruegger



Carol McDonough



Brian Michaels



Max Weiss



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Exhibit A:

POLICY 601 - WORKPLACE SAFETY

Purpose: To provide a safe work environment for employees.

Policy:

- Any unsafe practice or condition, affecting persons, property or equipment, must be reported immediately to a supervisor or Department Manager.
- Should a hazardous situation exist at the workplace, safety concerns always take precedence over continuing operations.
- Any employee who identifies ways to increase workplace safety should make these recommendations known to their supervisor or Department Manager.
- The Department Manager shall report immediately to the County Safety Director any unsafe practice or conditions, as well as, any recommendations for improvement for workplace safety.
- The County Safety Director will work with the Buffalo County Finance Committee to address unsafe practices or conditions and consider recommendation for workplace safety improvement.

~~Safety Equipment:~~

- ~~• The County shall furnish proper safety devices for all work and employees shall wear and/or use all safety equipment furnished by the County as required and approved by the Department Manager.~~
- ~~• Employees must observe all safety laws, codes and regulations that apply to their specific department.~~
- ~~• The County shall pay up to \$100.00 (one hundred dollars) toward prescription safety glasses (with permanently attached, non-removable, side safety shields) every two (2) years, after verification of purchase.~~

Violations: Direct violations of safety policies may be subject to disciplinary action, including termination of employment.

Policy 601 – Effective May 31, 2015; Revised ~~May 21, 2024~~TBD