

Conditional Use Permit Application for Non-Metallic Mining

(Grayed areas are for Zoning Department Staff)

The undersigned applies for a conditional use permit to do work herein described and located as shown in the site maps. The undersigned agrees that all work will be done in accordance with the Buffalo County Zoning Ordinance and all other applicable ordinances of the County of Buffalo and all laws of the State of Wisconsin, applicable to said premises and with the information therein:

Date of Application: _____

Permit Issue # _____ - _____

Application received by: _____ (staff signature). Date _____

Complete all Information as directed. Print or Type.

1.Owner			2.Agent/Operator & Contact Person		
Address			Street Address		
City	State	Zip	City	State	Zip
Phone:			Phone:		
Alternate #:			Alternate #:		
Email			Email		
Signature			Signature		

Written Explanation of Proposal. (Identify how it complies with criteria for approval for Conditional Use Permits on Section 212 of the Zoning Ordinance.) _____

_____ (use additional sheets as needed).

Legal Description. Provide the complete legal description of the property on which the mine is located.

Town of _____, Section _____, Township _____ N, Range _____ W. _____ ¼ _____ ¼

Parcel #'s - _____, _____, _____

Product Information. (acreages to report are the total number of active and un-reclaimed acres).

Type of material/s proposed for mining: _____

Type of Processing: _____

Total number of acres to be disturbed for mining site: _____

Total number of phases in the mining operation: _____ Approximate acres in each phase: _____

Estimated life of the mine: _____

Current land use of site: (provide any applicable details) _____

Use of property post mining: (provide any applicable details) _____

Hauling Information.**First Primary Route:** (Briefly describe this route, by direction and roadways utilized to end locations).

Loads per day _____, Number of trucks used _____, Loads per year _____ Tons per year _____

Town Board Review: Application was mailed to applicable Town Clerk and Town Chairperson _____ date;
by _____ staff signature

Describe any action or discussion By Town Board: _____

Highway Department Review:

Application was forwarded to Highway Department _____ date; by _____ staff signature

TIA required: _____ (yes/no). HIA required _____ (yes/no). Road/s agreement required _____ (yes/no)

Highway Department Signature _____ Date: _____

☐ required TIA received; date _____, received by _____ (staff signature)☐ required HIA received; date _____, received by _____ (staff signature)☐ required road agreement received; date _____, received by _____ (staff signature)☐ required road agreement received; date _____, received by _____ (staff signature)**Second Primary Route:** (Briefly describe this route, by direction and roadways utilized to end locations).

Loads per day _____, Number of trucks used _____, Loads per year _____ Tons per year _____

Town Board Review: Application was mailed to applicable Town Clerk and Town Chairperson _____ date;
by _____ staff signature

Describe any action or discussion By Town Board: _____

Highway Department Review:

Application was forwarded to Highway Department _____ date; by _____ staff signature

TIA required: _____ (yes/no). HIA required _____ (yes/no). Road/s agreement required _____ (yes/no)

Highway Department Signature _____ Date: _____

☐ required TIA received; date _____, received by _____ (staff signature)☐ required HIA received; date _____, received by _____ (staff signature)☐ required road agreement received; date _____, received by _____ (staff signature)☐ required road agreement received; date _____, received by _____ (staff signature)

Use additional sheets for additional haul routes

Temporary Route: (Briefly describe this route, by direction and roadways utilized to end locations).

Loads per day _____, Number of trucks used _____, Loads per year _____ Tons per year _____

Town Board Review: Application was mailed to applicable Town Clerk and Town Chairperson _____ date;
by _____ staff signature

Describe any action or discussion By Town Board: _____

Highway Department Review:

Application was forwarded to Highway Department _____ date; by _____ staff signature

TIA required: _____ (yes/no). HIA required _____ (yes/no). Road/s agreement required _____ (yes/no)

Highway Department Signature _____ Date: _____

☐ required TIA received; date _____, received by _____ (staff signature)

☐ required HIA received; date _____, received by _____ (staff signature)

☐ required road agreement received; date _____, received by _____ (staff signature)

☐ required road agreement received; date _____, received by _____ (staff signature)

Use additional sheets for additional haul routes

Maps Required. (Do the maps show?)

Perimeter of mine boundary (including processing area)	☐	Direction of flow of storm water runoff	☐
Pre mining contours/elevations (reclamation plan)	☐	Post mining contours/elevations (reclamation plan)	☐
Residential wells within 3,960 feet	☐	Surface water within 2,640 feet	☐
Existing structures within 2,640 feet	☐	Excavation areas with delineated mine phases	☐
Existing and proposed structures within the mine site	☐	Location of erosion control berms and topsoil	☐
Location of settling ponds	☐	Location of stormwater ponds	☐
Wetland boundaries	☐	Location of material stockpiling	☐
Mined area cross sections (reclamation plan)	☐	Adjacent property owners	☐

Nuisance Mitigation Plan (use additional paper if necessary).

Explain how noise will be regulated/controlled (if applicable) in regard to a mitigation plan. _____

Explain how air quality will be regulated/controlled (if applicable) in regard to a mitigation plan. _____

Explain how nighttime light will be regulated/controlled (if applicable) in regard to a mitigation plan. _____

Explain how odors will be regulated/controlled (if applicable) in regard to a mitigation plan. _____

Explain how water quality will be regulated/controlled (if applicable) in regard to a mitigation plan. _____

Conditions placed on all applications are as follows:

There will be a list of conditions that will be placed on all nonmetallic mines with this application.

Additional conditions proposed by Applicant are as follows:

There is an opportunity for the applicant to propose conditions on their mine during the application process.

Certification

I, _____, hereby certify that the information herein is true and accurate. I also certify that I am the owner or that I am the agent of an owner who is authorized to apply for a permit on behalf of the owner.

Signature of Owner or Agent

Date Signed

Application for a Conditional Use Permit for Non-metallic Mineral Mining – Checklist

The following information is required before the application will be accepted and considered complete.

Applicant Check-In		Staff Initials	Date Received
☐	Complete Conditional Use Permit – Nonmetallic Mining permit application, signed and dated by owner and agent		
☐	Complete legal descriptions and parcel address for all subject parcels		
☐	Lease agreement if Operator is not the Property Owner		
☐	Meeting with town board Date: _____		
☐	Pre application meeting with County Staff date: _____		
☐	Eleven (11) folded paper copies of application materials and related plans		
☐	One (1) copy of all application materials in digital form		
☐	Written explanation of proposal and how it complies with criteria for approval (see Zoning Ordinance., Section 212 for Conditional Use Permit/s)		
☐	Topographic maps showing the following: perimeter of mine boundary, direction of flow of storm water runoff		
☐	Vicinity maps showing the location of the site and following: Adjacent property owners, residential wells within 3,960 feet, surface water within 2,640 feet, existing structures within 2,640 feet, and haul routes to end locations (distance measured from mine boundary)		
☐	Site maps including: excavation areas with delineated mine phases, existing and proposed structures, locations of erosion control berms and topsoil storage, location of settling ponds and storm water ponds, wetland boundaries, and area for material stockpiling.		
☐	Grading, drainage, and erosion control plan or resource management plan		
☐	Description of water requirements and wash plant facilities (if applicable).		
	Are high capacity wells required? _____ (yes/no)		
☐	Nuisance mitigation plan		
☐	Conditional Use Application fee paid (see page 6 of this application for fee schedule)		
☐	Town Board(s) Acknowledgement Form Response		
☐	Highway Department Response		
☐	Zoning Committee Response		
☐	Reclamation Plan		
☐	Other Application materials as required by staff: (specify additional requirements)		

Project Review Information – Office Use Only --

Highway Department Contact:

Phone # -

Other required information: _____ yes/no. Specify additional requirements: _____

Town Board Contact:

Phone # -

Other required information: _____ yes/no. Specify additional requirements: _____

Zoning Department review staff:

Phone # -

Other required information: _____ yes/no.

Specify additional requirements: _____

Application Complete: _____ yes/no). (Is the application ready to go to public hearing?)

Date Application is Complete _____

Time: _____

Zoning Administrator Signature _____

Fee Schedule for submitting a CUP Application for a non-metallic mining site.

Mine Site (acres)	Application Fee
1 – 25 acres	\$ 2,500
26 – 50 acres	\$ 5,000
51 -100 acres	\$ 7,500
101 – 200 acres	\$10,000
201 – 300 acres	\$ 12,500
300 + acres	\$ 15,000
Professional Review Fee – 0 to 100 acres	\$ 1,500
Professional Review Fee – 100 + acres	\$ 3,000
Permit Modification Request	20% of original permit fee
Processing Plants and Transloading Facility	\$ 5,000