



Notice of Public Meeting

AGENDA

Committee:	Finance – Human Resources Committee
Date:	Friday, October 9, 2026
Time:	8:30 A.M.
Location:	3 rd Floor County Board Room, 407 S. 2 nd Street, Alma, WI 54610
Remote Access:	https://teams.microsoft.com/meet/227174730412092?p=WAHdX9QuEZcnatPOXi

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be reviewed, discussed and acted upon at this meeting. Please note that deviations from the order shown may occur.

1.	Call to Order
2.	Roll Call of Members
3.	Verification of Open Meetings Law Compliance
4.	Approve Agenda
5.	Approve Minutes from Previous Meeting
6.	Public Comment
7.	Criminal Attorney Fees – Circuit Court Budget
8.	2028 Budget Update
9.	Annex Building Sale
10.	Committee Chair Report
11.	Human Resources Manager Report
12.	County Administrator Report
13.	Correspondence
14.	Future Agenda Items
15.	Next Meeting Date and Time
16.	Adjournment

Date: October 5, 2026

Dennis Bork, Chair

By: Lisa Schmitt, County Clerk

Board Members: If unable to attend, please contact the Chair. If the Chair is unavailable, please contact the County Clerk's Office at 608-685-6209. If the Chair and the County Clerk are not available, please call the Administrative Coordinator at 608-685-6234.

Persons with Disabilities: Buffalo County shall attempt to provide reasonable accommodation for access to its public meetings, provided reasonable notice of special need is given. If you require special accommodation to attend this meeting, please contact the County Clerk's Office at 608-685-6209.

Public Access to the Courthouse: The South Entrance will be the only access to the building after 4:00 p.m. Monday – Thursday and after 12:00 p.m. on Fridays.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended, and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

BUFFALO COUNTY FINANCE-HUMAN RESOURCES COMMITTEE MINUTES

Date of the Meeting: Thursday, September 17, 2026

Call to Order: Chair Dennis Bork called the meeting to order at 8:30 a.m.

Roll Call of Members: Mr. Dennis Bork, Mr. Max Weiss, Mr. William Bruegger, Ms. Carol McDonough, and Mr. Brian Michaels.

Others Present for All or Parts of the Meeting: Mr. Lee Engfer, Ms. Lisa Schmitt, Mr. Steve Wall, Ms. Tina Anibas, Mr. Charles Kopplin, Ms. Carri Renchin, and Ms. Ana Rolbiecki. Ms. Misty Rustad and Mr. Garrett Martin attended online.

Verification of Open Meetings Law Compliance: Ms. Schmitt verified that proper notice of the meeting was given in compliance with Wisconsin Open Meetings Law at least 24 hours prior to the meeting.

Approve Agenda: Mr. Bruegger made a motion to approve the agenda, seconded by Ms. McDonough. Carried.

Approve Minutes from Previous Meeting: Mr. Michaels made a motion to approve the minutes of the August 20, 2026, meeting, seconded by Mr. Weiss. Carried.

Public Comment: None.

Risk Management and Safety Report: Mr. Wall reported that he is working on insurance renewals and 2026-2027 grants. His budget has been submitted.

Review/Discussion/Action Regarding a Resolution to Identify Delinquent 2023 Real Estate Taxes: Ms. Anibas explained the two properties listed on the resolution. One is a vacant lot in the City of Mondovi owned by James Ketter and the other is a home in the Town of Naples owned by Charles Kopplin. Mr. Kopplin spoke and answered questions. Mr. Michaels made a motion to accept Mr. Kopplin's proposal to pay \$300 a month and to give him a six-month extension to pay the delinquent 2023 taxes, seconded by Mr. Bruegger. Carried. The property will be removed from the resolution at this time and will be revisited at the March 2027 meeting. Ms. Anibas explained that we have not heard from Mr. Ketter. The property was previously purchased by Mr. Ketter from the county on a prior tax deed sale in 2019. Mr. Michaels made a motion to approve the resolution to acquire a Tax Deed on the Ketter property, seconded by Mr. Bruegger. Carried.

Review/Discussion/Action Regarding a Resolution to Increase the Fee for Marriage Licenses: Ms. Schmitt explained that the last time the marriage license fee was increased was in 2005. The current fee is \$75 and most counties in our area are charging \$100. Mr. Michaels made a motion to approve the resolution to increase the marriage license fee to \$100 effective January 1, 2027, seconded by Ms. McDonough. Carried.

Review/Discussion/Action Regarding a Resolution to Add an Economic Support

Specialist: Ms. Renchin explained the proposed position to be added. It is anticipated that there will be an estimated \$13,000 in savings by creating this position and will be built into the 2027 budget. Mr. Michaels made a motion to approve the resolution to add an Economic Support Specialist position, seconded by Ms. McDonough. Carried.

Update on 2027 Budget: Initial department budgets were due last week and there have been some changes since then. Increasing fuel costs, and material and replacement costs, will have an impact on the budget and were discussed. A replacement schedule for fleet vehicles was given to the committee to review and leased versus owning vehicles was also discussed. A meeting will be scheduled for a budget update before the next regular meeting.

Monthly Vendor Invoices/Employment Payroll/Investment Report: Mr. Engfer answered questions. Ms. McDonough made a motion to approve the reports, seconded by Mr. Weiss. Carried.

Committee Chair Report: Mr. Bork will be attending a Workforce Development meeting this afternoon.

Human Resources Manager Report: Ms. Rolbiecki reported that health insurance rates will be set soon. There will be some changes to ancillary benefits which will result in less carriers for employees to deal with. A new Emergency Dispatch/Detention Officer is starting this week, and another is in training. We have openings for a Public Health Nurse and Deputy Sheriff. There will be some upcoming policy changes, including revising the employee performance evaluation. The alternate work schedule/shortened courthouse hours will be coming up for review soon.

County Administrator Report: There will be a jury trial next week so work on the Veterans' Memorial will be postponed until the following week so as not to disrupt the trial. The annex building next door will be coming up on auction soon and we will check into this further. There is interest in leasing space from the county once the USDA office is vacant.

Correspondence: None.

Future Agenda Items: Budget and the annex building sale.

Next Meeting Date and Time: A budget meeting was set for October 9, 2026, and the next regular meeting date will be October 15, 2026, at 8:30 a.m.

Enter into Closed Session Pursuant to WI Statute 19.85(1)(c): Mr. Michaels made a motion to go into closed session at 9:57 a.m., seconded by Mr. Bruegger. Roll call vote: Mr. Michaels – yes, Mr. Bork – yes, Mr. Weiss – yes, Ms. McDonough – yes, and Mr. Bruegger – yes.

Return to Open Session: Ms. McDonough made a motion to return to open session at 10:16 a.m., seconded by Mr. Bruegger. Roll call vote: Mr. Michaels – yes, Ms. McDonough – yes, Mr. Weiss – yes, Mr. Bruegger – yes, and Mr. Bork – yes.

Adjournment: Meeting adjourned at 10:16 a.m.

Respectfully Submitted,

Lisa Schmitt
County Clerk