



Notice of Public Meeting

COUNTY BOARD AGENDA

Committee:	County Board of Supervisors
Date:	Monday, September 28, 2026
Time:	7:00 P.M.
Location:	3 rd Floor County Board Room, 407 S. 2 nd Street, Alma, WI 54610
Remote Access:	https://teams.microsoft.com/meet/236753066662048?p=Xx9qBbHjsa3OQJOG2e

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be reviewed, discussed and acted upon by the County Board of Supervisors at this meeting. Please note that deviations from the order shown may occur.

BUFFALO COUNTY BOARD MEETING	
1.	Call to Order
2.	Roll Call of County Board of Supervisors
3.	Pledge of Allegiance
4.	County Clerk Verification of Open Meetings Law Compliance
5.	Approve Agenda
6.	Approve Minutes of Previous Meeting
7.	Public Comment
8.	County Board Supervisor Term Limit Length
9.	Resolution #26-09-01 A Resolution to Identify Delinquent 2023 Real Estate Taxes
10.	Resolution #26-09-02 A Resolution Increasing the Fee for Marriage Licenses
11.	Resolution #26-09-03 A Resolution Creating One Additional Economic Support Specialist Position Pursuant to Funding Authorized Under 2025 Wisconsin Act 116
12.	Resolution #26-09-04 A Resolution for Approval of Changes to the Rural Functional Classification System in Buffalo County
13.	Ordinance #26-09-01 An Ordinance to Adopt Comprehensive Land Use Plan
14.	Committee Chair Reports
15.	County Board Chair Report
16.	County Administrator Report
17.	Correspondence
18.	Future Agenda Items
19.	Next Meeting Date and Time:
20.	Adjournment

Date: September 23, 2026

Dennis Bork, Chair

By: Lisa Schmitt, County Clerk

Board Members: If unable to attend, please contact the Chair. If the Chair is unavailable, please contact the County Clerk’s Office at 608-685-6209. If the Chair and the County Clerk are not available, please call the Administrative Coordinator at 608-685-6234.

Persons with Disabilities: Buffalo County shall attempt to provide reasonable accommodations to the public for access to its public meetings, provided reasonable notice of special need is given. If you require special accommodations to attend this meeting, please contact the County Clerk’s Office at 608-685-6209.

Public Access to the Courthouse: The South Entrance will be the only access to the building after 4:00 p.m. on Monday – Thursdays and after 12:00 p.m. on Fridays. *Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended, and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.*

BUFFALO COUNTY BOARD OF SUPERVISORS AUGUST SESSION
Monday, August 24, 2026, at 7:00 P.M.

The Board met. Mr. Bork in the Chair.

Call to Order: Meeting called to order at 7:00 p.m.

Roll Call of Buffalo County Board of Supervisors: Roll call was taken and all members were present, except Ms. Carol McDonough and Mr. Dwight Ruff who were excused.

Others present in person at the meeting: Mr. Lee Engfer, Ms. Lisa Schmitt, Mr. Gill Adams, Mr. Jim Hentges, Mr. Pat McCamley, and Mr. Garret Martin. Joining online was Mr. Michael Miller.

Pledge of Allegiance: The Pledge of Allegiance was recited.

County Clerk Verification of Open Meetings Law Compliance: Ms. Schmitt verified that proper notice of the meeting was given in compliance with Wisconsin Open Meetings Law at least 24 hours prior to this meeting.

Approve Agenda: Mr. Weiss made a motion to approve the agenda, seconded by Mr. Taylor. Carried.

Approve Minutes of Previous Meeting: Mr. Bruegger made a motion to approve the minutes of the previous meeting, seconded by Mr. Lindstrom. Carried.

Public Comment: Mr. Jim Hentges spoke on behalf of the Fountain City Rod & Gun Club and gave a background on the nonprofit organization seeking property tax exemption. Mr. McCamley mentioned they have between 200-300 members. Mr. Garret Martin spoke in opposition of two proposed resolutions on the agenda for consideration at this meeting – Resolution to Amend Policy 103 – Overtime, Compensatory Time, On-Call Pay and Shift Differential, and Resolution to Establish Highway Department On-Call Compensation.

Resolution #26-08-03 A Resolution Determining That the Requirements of Wisconsin Statute §70.11(20) Have Not Been Satisfied: Mr. Engfer gave a background on the process of how to become property tax exempt and what the Fountain City Rod & Gun Club has done to date. The Finance Committee deemed that the statutory criteria were not met and Mr. Engfer read a letter from the Town of Cross board stating their opposition to the tax exemption. Mr. Bruegger made a motion that the requirements of Statute 70.11(20) have not been met, seconded by Mr. Weiss. Discussion was held and questions were answered by Mr. Hentges and Mr. Engfer. A roll call vote was taken, with yes meaning the club does not meet the requirements and agreement with the proposed resolution, and no meaning opposed to this resolution. Roll call vote: Nathan Nelson – no, Chris Lindstrom – yes, Gary Stanton – no, Dan Schultz – no, Max Weiss – yes, Mike Taylor – abstain, Brian Michaels – yes, Dennis Bork – yes, Steve Nelson – yes, Bill Bruegger – yes, Bob Sendelbach – yes. Motion carried.

Mr. Gil Adams, Highway Commissioner was introduced to the board, and he provided the board with a brief background about himself.

Resolution #26-08-02 A Resolution to Amend Policy 103 – Overtime, Compensatory Time, On-Call Pay and Shift Differential: Mr. Engfer explained that this resolution will add comp time eligibility for all department heads and managers, overtime eligibility for Emergency Dispatcher and Detention Officers, and on-call pay practices for Highway Department personnel. Motion made by Mr. Lindstrom to approve the resolution, seconded by Mr. Michaels. Motion carried with Mr. Stanton and Mr. Schultz voting no.

Resolution #26-08-01 A Resolution to Establish Highway Department On-Call Compensation: This resolution is for compensation of \$125 per week for either the Highway State Superintendent or the County Operations Supervisor from the 2nd week of November through the 2nd week of April. The State of Wisconsin will reimburse 80% of the cost. Discussion was held. Motion made by Mr. Stanton to disapprove the resolution, seconded by Mr. Michaels. Mr. Michaels rescinded his motion after clarification. Motion was then seconded by Mr. Schultz. A voice vote was held to disapprove the resolution. Motion failed. Mr. Michaels made a motion to approve the resolution, seconded by Mr. Lindstrom. Motion carried with Mr. Schultz and Mr. Stanton voting no.

Committee Chair Reports: Mr. Bork reported that the Workforce Development Board met. The Department of Labor will be paying for disallowed costs of around \$450,000. A new board needs to be appointed by September 30th, and a fiscal agent needs to be appointed as well. Mr. Weiss reported that the Town of Nelson has invited Land Management to their September town meeting regarding remonumentation. This is the last township in the county to be remonumented. Mr. Taylor mentioned that Law Enforcement will be meeting in September after not meeting for several months.

County Board Chair Report: None.

County Administrator Report: Mr. Engfer reported as follows:

- Another county has had a conflict with corporation counsel being the District Attorney. We no longer have that potential conflict with our new corporation counsel.
- The boiler was deemed permanently failed during the annual inspection. This was confirmed by four companies with the cost for a new one being approximately \$250,000. An additional company looked at it and said they could repair it. The cost to the county was only around \$4,300. The equipment needs preventive maintenance and is now on a schedule with an expected remaining life-span of 12-15 years.
- Congressman Derrick Van Orden was at Mississippi Thunder Speedway last week. We need to continue to promote businesses and events.
- A squad car hit a fence while avoiding a cow.
- There was a complaint filed about mowing done by the Highway Department. It was found that the mowing was done well within the right-of-way.
- The annual report from the Mississippi Regional Planning Commission was provided to the board. Buffalo County's contribution is \$8,019 for the year.

- We have a condemnation commission for utility right-of-way acquisitions and are currently seeking individuals to serve on the commission.
- There is a request to nominate a small business in Buffalo County for Small Business of the Year. Nominations are due October 6th.
- The new website is live. An overview of the website was shown.
- An Economic Support Specialist position can be hired through additional funding available through the state. It will be built into the 2027 budget with a savings of about \$13,000 a year.
- We are entering budget season. Sales tax is up in the county, most likely due to online shopping.

Correspondence: None.

Future Agenda Items: None.

Next Meeting Date and Time: The next meeting will be Monday, September 28, 2026, at 7:00 p.m.

Adjournment: Mr. Taylor made a motion to adjourn the meeting at 8:23 p.m., seconded by Mr. Stanton.

Respectfully Submitted,

Lisa Schmitt
County Clerk



Buffalo County Resolution

Drafted By:

Lisa Schmitt

Presented Month/Year:

September 2026

Involved Committee:

Finance/Human Resources

County Department:

Treasurer

Fiscal Impact: YES/NO**RESOLUTION #26-09-_____****A RESOLUTION TO IDENTIFY DELINQUENT 2023 REAL ESTATE TAXES**

WHEREAS, there are several parcels of land in Buffalo County on which taxes are delinquent and on which the County holds Tax Certificates and where before anything can be realized on the same, it is necessary to secure Tax Deeds thereon;

NOW, THEREFORE BE IT RESOLVED, that the Buffalo County Board of Supervisors hereby grants authorization to the County Clerk of Buffalo County to proceed to acquire a Tax Deed on behalf of the County of Buffalo on the following described properties:

	TOWN OF NAPLES		
Charles T. Kopplin	Part of NE/SW & Part of NW/SE W352 US Highway 10, Mondovi, WI	Section 9-Township 24N- Range 10W	\$1,896.27
	CITY OF MONDOVI		
James P. Ketter	Lot 5 Heike Morningside Addition 1320 Countryside Drive, Mondovi, WI	Section 12-Township 24N- Range 11W	\$684.45

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on the 28th day of September, 2026.

Dennis Bork, County Board Chairperson

ATTEST:

Lisa Schmitt, County Clerk



Buffalo County Resolution

Finance/Human Resources Committee:

Dennis Bork

Max Weiss

William Bruegger, Sr.

Carol McDonough

Brian Michaels

Legal-Fiscal-Administrative Approvals:

Legal Note:

Fiscal Impact:

Karina O'Brien, Corporation Counsel

Date

Dennis Bork, Finance-HR Comm. Chair

Date

Lee Engfer, County Administrator

Date



Buffalo County Resolution

Drafted By:

Lisa Schmitt

Presented Month/Year:

September 2026

Involved Committee:

Finance/Human Resources

County Department:

County Clerk

Fiscal Impact: YES/NO

RESOLUTION #26-09-_____

A RESOLUTION INCREASING THE FEE FOR MARRIAGE LICENSES

WHEREAS, Section 765.15 of the Wisconsin Statutes states as follows:

“765.15 Fee to county clerk. Each county clerk shall receive as a fee for each license granted the sum of \$49.50, of which \$24.50 shall become a part of the funds of the county, and \$25 shall be paid into the state treasury. The county shall use \$20 of the amount that it retains from each license fee only for expenses incurred under s. 767.405. The county may, but is not required to, use any or all of the remainder of the amount that it retains for education, training, or services related to domestic violence. Each county board may increase the license fee of \$49.50 by any amount, which amount shall become a part of the funds of the county;” and,

WHEREAS, the marriage license fee in Buffalo County has not been raised since January of 2006; and,

WHEREAS, due to administrative costs and technological requirements it is deemed in the best interest of Buffalo County to increase the present fee for a marriage license from \$75.00 to \$100.00; and,

NOW, THEREFORE, BE IT RESOLVED, by the Buffalo County Board of Supervisors that the fee for a marriage license be and hereby is established at \$100.00 effective January 1, 2027.

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on the 28th day of September 2026.

Dennis Bork, County Board Chairperson



Buffalo County Resolution

ATTEST:

Lisa Schmitt, County Clerk

Finance/Human Resources Committee:

Dennis Bork

Max Weiss

William Bruegger, Sr.

Carol McDonough

Brian Michaels

Legal-Fiscal-Administrative Approvals:

Legal Note:

Fiscal Impact:

Karina O'Brien, Corporation Counsel

Date

Dennis Bork, Finance-HR Comm. Chair

Date

Lee Engfer, County Administrator

Date



Buffalo County Resolution

Drafted By:
Carri Renchin

County Department:
DHHS

Presented Month/Year:
August 2026

Involved Committees:
Finance & Human Resources

Resolution #26-09-_____

A Resolution Creating One Additional Economic Support Specialist Position Pursuant to Funding Authorized Under 2025 Wisconsin Act 116

WHEREAS, the Federal Reconciliation Bill (H.R.1) signed into law on July 4, 2025, imposes significant financial penalties on states that exceed a 6 percent error rate in administering the federal Supplemental Nutrition Assistance Program (SNAP), which in Wisconsin is called FoodShare; and,

WHEREAS, 2025 Wisconsin Act 116 provides additional funding to Income Maintenance agencies to strengthen program administration, improve quality assurance activities, and reduce FoodShare error rates to ensure compliance with federal requirements; and

WHEREAS, 2025 Wisconsin Act 116 was enacted in response to changes in federal SNAP requirements and provides resources to support enhanced review of benefit eligibility determinations and certifications prior to benefit issuance; and

WHEREAS, the Wisconsin Department of Health Services has made funding available to Income Maintenance agencies for staffing necessary to conduct quality assurance reviews and other activities required under the provisions of Act 116; and

WHEREAS, the addition of one (1.0 FTE) Economic Support Specialist position will support the County's ability to meet state and federal performance standards, maintain program integrity, reduce payment error rates, and ensure timely and accurate eligibility determinations; and

WHEREAS, funding for this position is anticipated to be fully or substantially supported through the Act 116 allocation provided to the consortium and participating counties for these purposes; and

NOW, THEREFORE, BE IT RESOLVED, that the Buffalo County Board of Supervisors hereby approves the creation of one (1.0 FTE) Economic Support Specialist position within the Department of Health and Human Services.

BE IT FURTHER RESOLVED, that the position shall be funded through revenues received pursuant to 2025 Wisconsin Act 116 and any related state Income Maintenance allocations.

BE IT FURTHER RESOLVED, that the Department of Health and Human Services are authorized to recruit and fill the position upon approval of this resolution.

FISCAL NOTE: The consortium adding 6.0 FTE is estimated to increase Buffalo County's total levy requirement by \$2,208. By adding a position, Buffalo County will be able to claim an estimated \$27,032 of AMSO and indirect, with a 50% reimbursement rate, recognizing an estimated \$13,516.09 in levy savings.



Buffalo County Resolution

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on the _____ day of September, 2026.

County Clerk

ATTEST:

County Board Chairperson

Respectfully submitted:

Finance/ Human Resources Committee

Dennis Bork, Chair

Max Weiss

William Bruegger

Brian Michaels

Carol McDonough



Buffalo County Resolution

Drafted By:

Lee Engfer

County Department:

Administration/ Highway

Presented Month/Year:

September 2026

Involved Committees:**RESOLUTION # _____**

Approval of Changes to the Rural Functional
Classification System in Buffalo County

WHEREAS functional classification is the method by which roads and streets are categorized based on the levels of mobility and access they provide; and

WHEREAS functional classification categories are separate for Urban and Rural areas; and

WHEREAS geographic areas not within a designated Urban Area (UA) as designated as Rural; and

WHEREAS rural areas, for the purposes of functional classification, are defined by county; and

WHEREAS functional classification of a road or street has a bearing on federal transportation funding eligibility, and

WHEREAS FHWA and WisDOT have developed guidance for functional classification of roads and streets; and

WHEREAS WisDOT periodically reviews and updates to the functional classification system of roads and streets throughout the state; and

WHEREAS these recommended functional classification changes were developed through joint review by County officials and WisDOT planning staff; and

WHEREAS these recommended changes have been reviewed by the Buffalo County Board; and

WHEREAS documents showing the recommended Functional Classification changes are attached; and



Buffalo County Resolution

WHEREAS the Wisconsin Department of Transportation will, after local approval of the recommended Functional Classification changes, approve the changes and submit them to FHWA for final approval; and

WHEREAS the approved final Functional Classification map will be made available to [UA Name] after FHWA final approval; and

WHEREAS the new functional classifications will supersede the existing functional classifications in the Rural area;

BE IT THEREFORE RESOLVED that the Buffalo County Board of Supervisors hereby approves all recommended functional classifications:

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately upon adoption.

County Clerk

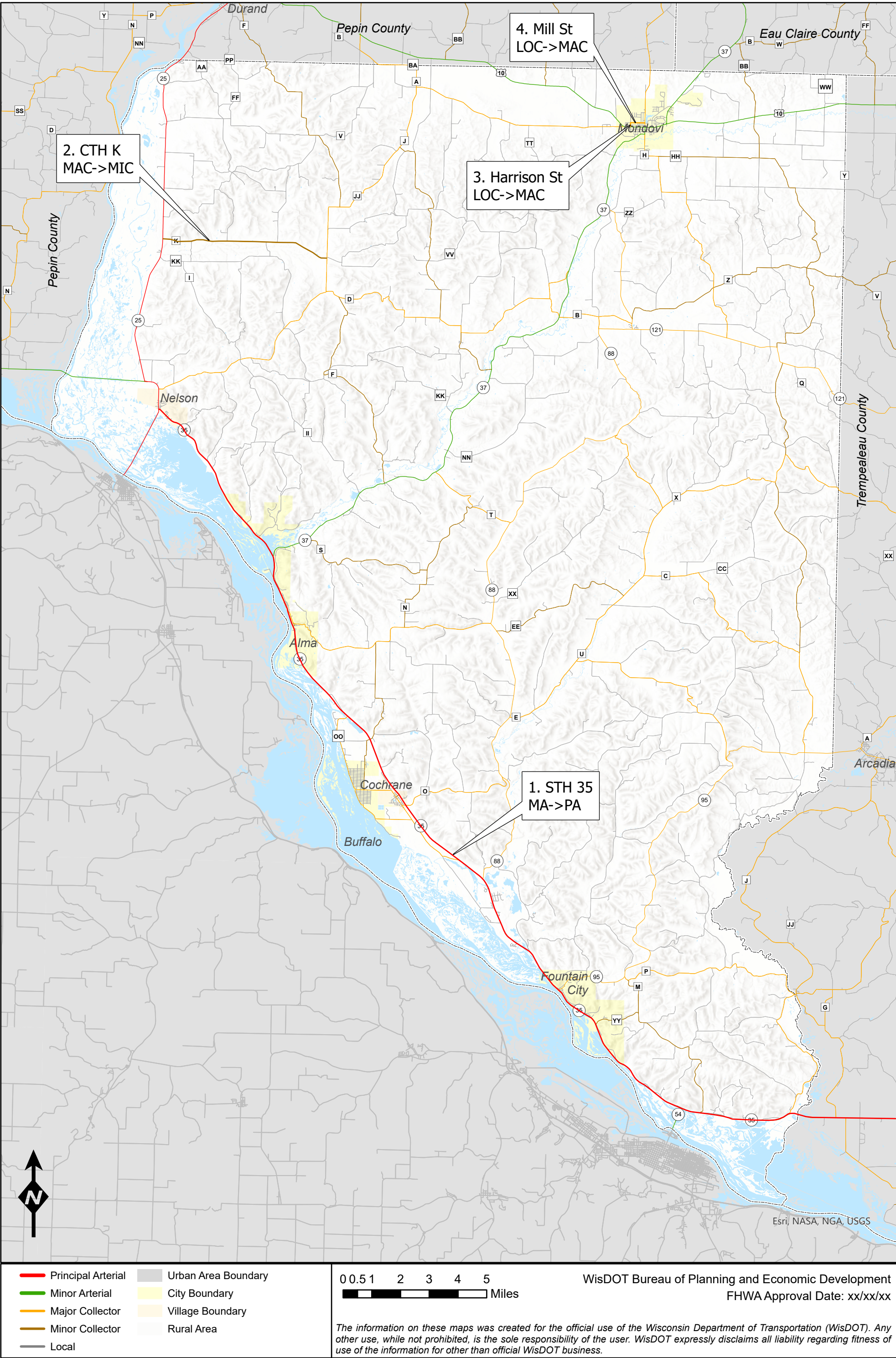
ATTEST:

County Board Chairperson

Respectfully Submitted:

Buffalo County

Functional Classification - Recommended Changes



RECOMMENDED FUNCTIONAL CLASSIFICATION CHANGES

WisDOT Region:	North West (NW)
County:	Buffalo
County Population Density:	Low

County:

BUFFALO COUNTY

Starting Mileage:

IH	PA	MA	MAC	MIC	LOC
0	15.6	77.27	192.26	91.47	660.23

TOTAL
1036.83

No.	Route	Limits	From	To	IH	PA	MA	MAC	MIC	LOC	Reason
1	STH 35	Trempealeau County Line - CTH 25	rMA	to rPA		35.40	-35.40				AADT near MAC levels (470), land use (serves high school)
2	CTH K	STH 25 - CTH F	rMAC	to rMIC				-5.88	5.88		AADT is below the MAC standard (190), reduces MAC mileage which is high
3	Harrison St	USH 10 - Mill St	rLOC	to rMAC				0.14		-0.14	Land use (serves schools)
4	Mill St	Harrison St - CTH H	rLOC	to rMAC				0.50		-0.50	Land use (serves schools)
5				to							
6				to							
7				to							
8				to							
9				to							
10				to							
11				to							
12				to							
13				to							
14				to							
15				to							
16				to							
17				to							
18				to							
19				to							
20											
21				to							

Change:

0	35.4	-35.4	-5.24	5.88	-0.64
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0.00

End Mileage:

0	51	41.87	187.02	97.35	659.59
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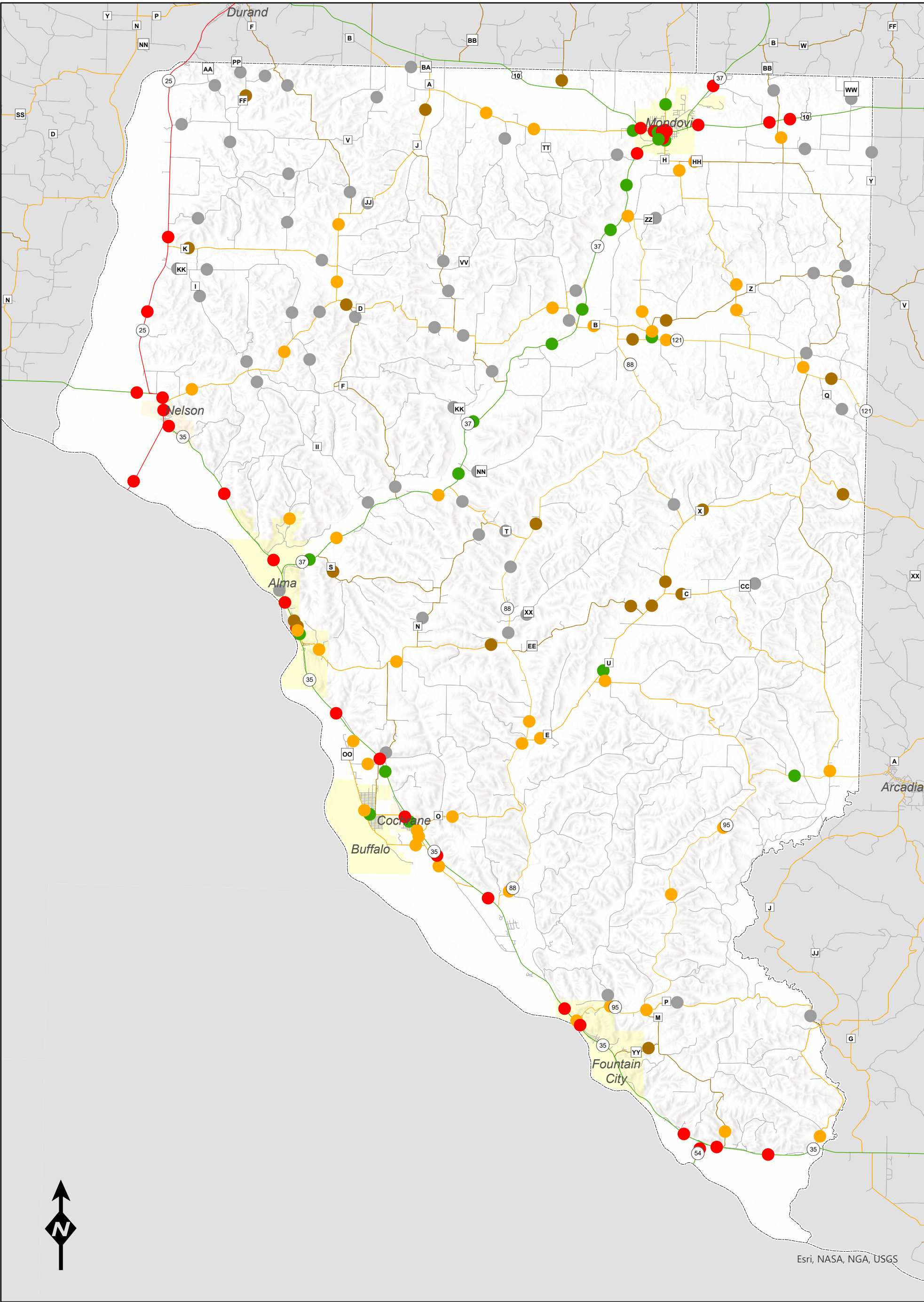
1036.83

End %:
desirable range

0.0%	4.9%	4.0%	18.0%	9.4%	63.6%
1% - 3%	2% - 8%	2% - 6%	8% - 19%	3% - 15%	62% - 74%

Buffalo County

Functional Classification - Recommended Changes



- | | |
|--------------------|---------------------|
| Principal Arterial | Urban Area Boundary |
| Minor Arterial | City Boundary |
| Major Collector | Village Boundary |
| Minor Collector | Rural Area |
| Local | |

0 0.5 1 2 3 4
 Miles

WisDOT Bureau of Planning and Economic Development
FHWA Approval Date: xx/xx/xx

The information on these maps was created for the official use of the Wisconsin Department of Transportation (WisDOT). Any other use, while not prohibited, is the sole responsibility of the user. WisDOT expressly disclaims all liability regarding fitness of use of the information for other than official WisDOT business.



Buffalo County Ordinance

Drafted By: Cale Severson

Presented Month/Year:

September 2026

Involved Committees:

Land Management

County Department:

Land Management

Fiscal Impact: YES / NO

ORDINANCE #26-09-_____

AN ORDINANCE TO ADOPT COMPREHENSIVE LAND USE PLAN

The Board of Supervisors of Buffalo County hereby ordains as follows:

WHEREAS, On September 4th, 2026, the Buffalo County Land Management Committee considered draft copy of Buffalo County Comprehensive Land Use Plan to ordinance entitled "Buffalo County Comprehensive Land Use Plan" and placed the same on file in the Office of Land Management for a period of time not less than 30 calendar days prior to September 4th, 2026, and;

WHEREAS, the Buffalo County Land Management Committee held a public hearing on September 4th, 2026, for the purpose of gathering testimony and developing a final draft of said ordinance to recommend to the Buffalo County Board of Supervisors, and;

WHEREAS, notice of this meeting and the Board's final consideration of adoption, was published in the Buffalo County News on August 6th, 2026, in accordance withs. 66.0103 Wisconsin Statutes, and;

WHEREAS, it is the recommendation to the Buffalo County Board of Supervisors to adopt said Ordinance as approved by the Buffalo County Land Management Committee during their September 4th, 2026, committee meeting.

NOW, THEREFORE BE IT ORDAINED THAT the Buffalo County Board of Supervisors hereby adopts the following ordinance entitled "Buffalo County Comprehensive Land Use Plan Ordinance" which shall be kept permanently on file and open to public inspection in the Office of the Buffalo County Clerk:

CHAPTER 760

BUFFALO COUNTY COMPREHENSIVE LAND-USE PLAN

760.01 TITLE

Chapter 760 shall be known as the Buffalo County Comprehensive Land Use Plan Ordinance.

760.02 PURPOSE

This chapter is adopted under authority granted by sections 59.69(2) and (3) and 66.1001, Wis. Stats.



Buffalo County Ordinance

760.03 APPLICABILITY

This chapter applies to all unincorporated areas of Buffalo County and to those areas within incorporated municipalities whose governing bodies have by resolution agreed to have their areas subject to the county comprehensive plan.

760.04 ADOPTION OF COMPREHENSIVE PLANNING

Pursuant to sec. 66.1001(4)(c), Wis. Stats., the Buffalo County Board of Supervisors does, by enactment of this ordinance, adopt the document entitled "Buffalo County Comprehensive Land Use Plan", including all maps and descriptive materials contained therein, which is on file at the Buffalo County Clerk's office.

760.05 CONFLICT OF PROVISIONS

If the provisions of this ordinance conflict with or contravene with other ordinances, the provisions of each ordinance shall prevail as to all matters and questions arising out of the subject matter of each such ordinance.

760.06 SEVERABILITY OF ORDINANCE PROVISIONS

The provisions of this ordinance shall be deemed severable, and it is expressly declared that the Buffalo County Board of Supervisors would have passed the other provisions, sections, subsections, paragraphs, clauses, or phrases of this ordinance irrespective of whether or not one or more of such parts may be declared invalid. If any provision or part of this ordinance or the application thereof to any person or circumstance is held invalid, the remainder of the ordinance and the application of such provision to other persons or circumstances shall not be affected thereby.

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on this 28th day of September 2026.

Dennis Bork, County Board Chairperson

ATTEST:

Lisa Schmitt, County Clerk



Buffalo County Ordinance

Land Management Committee:

Max Weiss

Chris Lindstrom

William Bruegger

Steve Nelson

Robert Sendelbach

Joe Bragger

Legal-Fiscal-Administrative Approvals:

Legal Note:

Fiscal Impact:

Karina O'Brien, Corporation Counsel

Date

Lee Engfer, County Administrator

Date