

Buffalo County Public Meeting Minutes

Committee/Board: LAW ENFORCEMENT AND EMERGENCY MANAGEMENT
COMMITTEE

Date of Meeting: September 12th, 2022

Electronic and Hardcopy Filing Date: September 6th, 2022

Meeting called to order by Mike Taylor at 11:30

1: Call to Order/Roll Call:

Mike Taylor, Carol McDonough, John Hadley, Nathan Nelson, John Sendelbach-EXCUSED

Others present: Sheriff Mike Schmidtknecht, Chief Deputy Lee Engfer, Lucas Teska, Lt. Logan Olson-EXCUSED

2: Public Comments: None

3: Review/Discussion/Action: Minutes of Previous Meeting:

Motion to approve August Minutes by Nate Nelson accepted minutes, second by John Hadley.
Motion carried

4: Review/Discussion: Committee Chair Report:

Mike Taylor advised we needed to nominate someone for the LEPC, Nate Nelson nominated Carol McDonough and she accepted.

5: Review/Discussion/Action: Law Enforcement Vouchers:

John Hadley asked what the 85 pants was, I explained that deputy 85 got pants. I explained I usually put the badge number so we know who got the pants.

6: Review/Discussion/Action ~ Law Enforcement Expenditures:

Sheriff Schmidtknecht advised we were at 66 ½% and patrol is currently at 62% which is under what we were budgeted for at this time of year. . Sheriff Schmidtknecht advised we are at about 50% for the jail. Capital Outlay is high but it will be changing due to lease corrections and also the equipment is more expensive, that was purchased for the squad cars unfitting's. Sheriff Schmidtknecht advised that overtime and holiday are off due to some corrections that need to be made by Lisa in the Finance Department. He explained that we are working with them to get that completed. Kassie Serum advised that the overtime account was credited when it should have been the holiday account and we are hoping to have it fixed soon.

7: Review/Discussion/Action ~Acceptance of K-9 Donation:

Sheriff Schmidtknecht advised we received a \$1,000 donation from Sue and Rich Stoughton in memory of their son that died of an overdose. Motion to accept by Carol McDonough and 2nd by Nathan Nelson.

8: Review/Discussion/Action ~ Lexipol award to Sheriff's Office:

Sheriff Schmidtknecht advised that the Sheriff's Office received a silver award and last year they received the Bronze. So they did better this year.

9. Review/Discussion: 2022 budget expenditure update:

This was the same line as Law Enforcement Expenditures.

10. Review/Discussion/Action: 2023 Proposed Budget:

Sheriff Schmidtknecht advised a couple of big changes were in Capital outlay for the leased vehicles and unfitting of the cars, It was asked if there was mileage restrictions since they are leased vehicles and Lee Engfer and Sheriff Schmidtknecht advised that their wasn't and this is a different plan than what other people do. Lee Engfer advised that he submits a mileage log each month to enterprise and they keep track of the miles. Sheriff Schmidtknecht advised that Administration put in \$5,000 aside for computers and we are less than 1% over budget from last year. Carol McDonough made a motion and Nathan Nelson 2nds the motion.

11. Review/Discussion ~ Sheriff, Chief Deputy, and Jail Administrator Monthly Reports:

Sheriff Schmidtknecht gave a report from Tammy Huber- in August dispatch took a total of 2,827 calls, 196 were 911 calls and the rest were non emergent. Out of the 911 calls 161 came in from cell phones and the rest came from land lines. Sheriff Schmidtknecht advised that we have been working on the budget. He advised that Lucas L. is well in to his training, and he will possibly be working by himself in October. We have no applications coming in.

Sheriff Schmidtknecht gave the report for the jail due to Logan Olson being absent, He advised that in August there has been 28 bookings, 218 for the year and they have 11 average for the population.

Lee Engfer gave his report and advised overtime is in the normal range they had one fatal crash and Mental health standoff that took some overtime. Lee Engfer also explained that we will be getting reimbursed form Overtime from National Night out and As Lee Engfer made a correction to squad 87 that it is a 2022 and not a 2018.

12: Review/Discussion ~ Emergency Management Report:

Lucas Teska advised he attended a Regional EM meeting in Dunn County. Lucas advised he attended a two day ICS-400 class in Altoona and he updated the EOP as part of plan of work agreement for grant. Lucas will be taking going to a conference in Stevens Point next week.

13: Review/Discussion ~ Emergency Management current Expenditures:

Lucas Teska said he is good, and the retirement is at 123% he isn't sure what is going on there. Lucas stated that he is at about 60% of the budget spent, and most expenses have been spent. They still need to pay mass alerts which is planned to come out in December.

14: Review/Discussion/Action ~ Mass Notification Quotes:

Lucas Teska came with 3 different quotes. The one being used currently is Alert Sense and that is \$3,100 a year and \$5420 a year for it to do what we want. Hyper-reach was the next one and that was \$5450 a year. The last one was Everbridge or known as nixel the first year would be \$4,082.40 and the next 2 years would be \$3,780 a year. Carol made a motion to change to everbridge and 2nd by Nate Nelson.

15. Review/Discussion/Action ~Emergency Management 2023 Budget:

Lucas Teska advised he will have \$2,359.33 to cover everything, he stated that he asked for 70,000 which is \$10,000 outside of the budget. A motion was made by Carol McDonough and 2nd by Nate Nelson.

16: Review/Discussion/Action ~ Next Meeting Date and Time:

A Meeting for November 14th, 2022 at 11:30 was scheduled

17: Public comment not related to agenda items: None

18: Adjournment:

12:30pm, Nathan Nelson motioned for adjournment, second by Carol McDonough.

Kassie Serum, Secretary