

Buffalo County Minutes

Committee/Board: Local Emergency Planning Committee

Date of Meeting: Thursday, August 17, 2023

The Meeting was called to order by Chairman Tom Hentges at 2:00 p.m.

Members present: In Person: Mr. Tom Hentges, Ms. Roxann Halverson, Mr. Lucas Teska, Mr. Lee Engfer, Sheriff Mike Osmond, Ms. Lindsey Murphy, Mr. Nathan Machula, Mr. Justin Sass, Mr. Leif Tolokken, and Mr. Dave Rynders. Via Teams: Mr. David Brommerich.

The Minutes of the previous meeting were presented. The minutes from the previous meeting were presented. Sheriff Osmond made a motion to approve the minutes, seconded by Mr. Tolokken. Carried.

Public Comments: None

Review/Discussion/Action regarding the Financial Report: Mr. Teska reviewed the 2023 budget numbers and advised the budget is at about 50%. Mr. Tolokken requested the financial report accompany the packet so there is time to review it prior to the meeting.

Review/Discussion/Action regarding the Spill Report: Mr. Teska reported that there had been four spills reported, two of which have had cleanup completed and two are still being investigated. Mr. Engfer made a motion to approve the spill report, seconded by Mr. Rynders. Carried.

Review/Discussion regarding the LEPC Chair Report: None.

Review/Discussion regarding Emergency Management Directors Report: Mr. Teska advised he is working on updating the offsite plans and working on the budget for 2024. He also requested the Chair sign the letter of intent to continue with a study that we are currently participating in.

Review/Discussion/Action regarding Election of Officers: Chair Hentges advised the Chair, Vice Chair, and Secretary positions are up for election.

Chair Hentges called for nominations for Chairperson position. Mr. Engfer made a motion to nominate Mr. Hentges for Chair of the LEPC Committee, seconded by Sheriff Osmond. All were in favor of Mr. Hentges continuing as the Chair of the LEPC Committee. Carried.

Chair Hentges asked for nominations for the Vice Chair position. Mr. Brommerich made a motion for Mr. Tolokken as Vice Chair, seconded by Mr. Engfer. All were in favor of the nomination. Carried.

Chair Hentges nominated Ms. Halverson for the Secretary position, seconded by Mr. Engfer. All were in favor. Carried.

Review/Discussion/Action regarding the Next Meeting Date and Time: The next meeting will be January 18, 2024, at 2:00 p.m.

Public Comments Not Related to Agenda Items: Mr. Brommerich spoke regarding the replacement for Ms. Carol Burmeister and when that took place. Chair Hentges advised that was approved at the last meeting and Mr. Justin Sass was appointed to that position.

Mr. Tolokken spoke regarding the LEPC budget. Mr. Teska advised the LEPC budget is combined with the Emergency Management budget and is approved by the Law Enforcement Committee and Finance Committee.

Adjourn: Mr. Engfer made a motion to adjourn, seconded by Mr. Tolokken at 2:23 p.m. Carried

Respectfully Submitted:

Roxann Halverson
Buffalo County Clerk