

**Buffalo County Public Meeting Minutes**

**Committee/Board:** LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

**Date of Meeting:** February 13th, 2023

**Electronic and Hardcopy Filing Date:** February 9th, 2023.

**1: Call to Order/Roll Call:**

Mike Taylor called the meeting to order at 11:30.

In person: Mike Taylor, Nathan Nelson, Carol McDonough. Excused John Sendelbach, and John Hadley

Others present in person: Sheriff Mike Osmond, EM Lucas Teska and Administrative Coordinator Lee Engfer. Virtually: Brommerich News

**2: Public Comments:** None

**3: Review/Discussion/Action: Minutes of Previous Meeting:**

Motion to approve January Minutes by Carol McDonough accepted minutes second by Nate Nelson. Motion passed.

**4: Review/Discussion: Committee Chair Report:** None

**5: Review/Discussion ~ Emergency Management Report:**

Lucas Teska advised that he closed out the 2022 grants, completed the county wide strategic plan updates, conducted 1 LEPC meeting. He also attended the regional meeting held in Dunn County. He also needs to complete 5 online classes and a final test for his Basic Certification. Mike Taylor accepted the report.

**6: Review/Discussion ~ Emergency Management current Expenditures:**

Lucas Teska started off with saying that the numbers are not in yet for 2023 but he was at 92% for the 2022 budget.

**7: Review/Discussion/Action: Law Enforcement Vouchers:**

Mike Taylor brought up a question for John Hadley about the Jail meals, Sheriff Osmond advised that Logan Olson was going to be explaining the jail meals but was not able to be there that day. Sheriff Osmond wants to have it on the agenda for the next meeting as well. Lee Engfer advised that the average daily population is not the total just an average. Mike Taylor accepted the vouchers.

### **8: Review/Discussion/Action ~ Law Enforcement Expenditures:**

Sheriff Osmond advised that like Lucas Teska stated the numbers are not in yet and not sure when they will be. Sheriff Osmond asked Lee Engfer if he knew when they would be done, and he said soon. Mike Taylor accepted the expenditures.

### **9: Review/Discussion/Action ~ Contracted services with Pepin County**

Sheriff Osmond stated that he signed a contract with Pepin County to house females due to being down to 3 females. He stated that it will be \$50.00 a day and we will cover medical, transportation. He advised that he talked to Corp council, Lee Engfer and Mike Taylor before he signed the contract. Sheriff Osmond advised that the pervious sheriff signed a contract just in case. Nate Nelson asked if it would affect Patrol and Sheriff Osmond stated it will at times.

### **10: Review/Discussion/Action ~ Ancom quotes for Radio system update**

Sheriff Osmond started off by saying that the mobile radios range from 2007-2020 and the Portable radios range from 2007-2019. He received quotes for a duplexer for \$3,445, portables \$3,806.84 and Mobile Squad radios are \$4,305.60. Sheriff Osmond would like to get a duplexer, 1 mobile and 1 portable radio. He stated that we will go over about\$1,000. Nate Nelson asked how many portables and squad radios we had. Sheriff Osmond told him we had 15 portable and 12 Squad Mobile radios.

### **11: Discussion ~ Jail Meals**

Sheriff Osmond advised that Logan had something prepared for the Jail Meals but was under the weather today and he would like to bring it to the next meeting.

### **12: Discussion ~ Holiday pay Correction:**

Kassie advised that she had spoke to Lisa Schuh from the finance department and she is currently working on the November Journal Entries and the correction is in the December Journal Entries. Kassie will keep checking on it.

### **13. Review/Discussion/Action ~ Replace open communications/corrections officer position:**

Sheriff Osmond would like to fill the open communications/Corrections Officer positions for the 2 females that have left. Motion was made by Carol McDonough and seconded by Nate Nelson. Motion passed.

### **14. Review/Discussion/Action ~ employee cell phone reimbursement:**

Sheriff Osmond discussed Tammy Huber has been getting \$10.00 cell phone reimbursement since 2016 and he would like to increase it to \$25.00 due to her cell phone doubling in price. He gave an example of on Thursday the 911 phones went down the first call she got was at 7:40pm and the last one was at 2am. She has been able to get a lot of things done by working remotely and it is saving the county money. Nelson asked if she was the only one using her own personal phone and he stated yes. Sheriff Osmond said we could either keep it the same, increase it to \$25.00 or get her a county issued cell phone. Carol McDonough made a motion to increase it from \$10 to \$25 and it was seconded by Nate Nelson. Motion passed.

## **15. Discussion ~ Future Direction of Sheriff's Office**

Sheriff Osmond said he has 4 things he would like to focus on to start with.

1. Employee recruitment/retention. He discussed he hopes that the wage study will help with that. He discussed increasing the wage for night shifts, weekends, and holidays.
2. He would like to add another Detective position: he would like to hire or reallocate someone to that position. Nate Nelson asked what the difference between a Detective and a Deputy. Sheriff Osmond said that a detective can focus their time on a case with out have to cover calls that come in and a Deputy can handle a call but then can get called away to handle other calls and can't focus on that one call. The cases the Detective handle take time and can't be interrupted. Lucas Teska state there is a lot of drug cases, and they don't stop.
3. Equipment needs they have light bars, and squad cameras they can't get parts for. Storage for cameras as well.
4. Adding a K-9 but he doesn't think that will be in 2023.

## **16. Review/Discussion/Action ~ Acceptance of Donations**

Sheriff Osmond advised that one of the dispatchers contacted Ashley furniture and they are going to donate 11 chairs to the Sheriff's Office. Nate Nelson made a motion to accept the chairs and it was seconded by Carol McDonough. Motion passed.

Sheriffs Osmond went over getting a donation for a raffle prize, but we need to get approval to get a raffle license and it will go under the K-9 program. More information will come about the raffle prize when we have more information. Carol McDonough made a motion to get a raffle license and it was seconded by Nate Nelson. Motion passed.

## **17. Review/Discussion ~ Sheriff, Chief Deputy, and Jail Administrator Monthly Reports:**

Sheriff Osmond when over going to the new Sheriff Training back in January and he learned a lot of information. They are in the process of hiring a new deputy, he wanted to give a shout out to Roxann Halverson for the website with applications and getting our information for open records on the site. He stated he is working with Health and Human Services trying to get a couple of grants. They had a couple of crashes, and a structure fire in Mondovi. He said that communication between the Sheriffs Office and Highway has been great. They recently had a car hit a highway truck/trailer. Osmond brought up needing to do a jail tour by state statute with the board members. He also asked everyone at the meeting to see if they wanted to be on the list to get the news releases. Everyone present at the meeting said they would like that to get the releases. He also talked about posting their traffic detail on Facebook and he would like to continue doing to that to be transparent.

Chief Deputy Colin Severson was not present, so Sheriff Osmond gave his report. There was 33.75 total hours of overtime and of that 18 hour was reimbursed. Osmond did bring up that this name is on their 2 times, and he did not receive overtime but he was able to get it for the Sheriffs Office.

Jail Administrator Logan Olson was not present at the meeting, so Sheriff Osmond went over his monthly jail report. In January there was 30 bookings. They had an annual department of corrections state statue 350 training. Lucas Allen is training as a part-time

Communications/Corrections officer. They are continuing to do the classes and the jail and that is going well.

**18: Review/Discussion/Action ~ Next Meeting Date and Time:**

Sheriff Osmond brought up moving the meeting to the 3<sup>rd</sup> Monday due to payroll and getting accurate numbers. Right now the meeting is the same day as the HR meeting and it was discussed to keep it the way it is. Mike Taylor said to get the numbers as accurate as they can be. The next meeting was set for March 13<sup>th</sup> at 11:30.

**19: Public comment not related to agenda items:** None

**20: Adjournment:**

12:45, Carol McDonough made a motion for adjournment, second by Nate Nelson.

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Kassie Serum, Secretary