

Buffalo County Minutes

Committee/Board: Local Emergency Planning Committee

Date of Meeting: Thursday, January 27, 2022

The meeting was called to order by Chairman Tom Hentges at 2:00 p.m.

Members present: Mr. Tom Hentges, Mr. Lucas Teska, Ms. Carol Burmeister, Mr. Leif Tolokken, Chief Deputy Lee Engfer, Ms. Roxann Halverson (via TEAMS), Ms. Molly McCormick, Mr. Ryan VanDeWalle (via Teams), Mr. David Brommerich (via Teams), Mr. Nathan Nelson (via Teams), Mr. Kelly Johnston, and Ms. Evaline Carter.

The Minutes of the previous meeting were presented. The minutes of the previous meeting were presented. Mr. Engfer made a motion to approve the minutes, seconded by Mr. Tolokken. Carried.

Public Comments: Ms. McCormick introduced herself and Ms. Carter. They represent Red Cross and are here to assist in the event of a disaster.

Review/Discussion/Action regarding the LEPC Financial Report: Mr. Teska reviewed the budget. The fees for AlertSense and the phone bill will now come from the Emergency Management budget. Mr. Tolokken made a motion to approve the financial report, seconded by Mr. Engfer. Carried.

Review/Discussion/Action regarding Designating the State as the LEPC Compliance Inspector: As part of the grant process a LEPC Compliance Inspector must be designated. Traditionally we designate the State as the Inspector. Mr. Engfer made a motion to designate the State as the LEPC Compliance Inspector, seconded by Mr. Brommerich. Carried.

Review/Discussion/Action regarding the Strategic Plan Required Elements: Mr. Teska reviewed the plan. He needs to update the population numbers, add BSNF to the Tier 2 list, and add a full exercise the plan.

Review/Discussion/Action regarding the Spill Report: There were three spills, and all have been cleaned up.

Review/Discussion/Action regarding the Review of the Bylaws: Mr. Teska explained the most recent set of Bylaws he could find were from 2019. The election of Officers will need to be updated to happen in August of odd numbered years and meeting dates and times need to show they happen on the third Thursday in January and August at 2:00 p.m. at the courthouse. Mr. Engfer made a motion to approve the Bylaws, seconded by Mr. Brommerich. Carried.

Review/Discussion/Action regarding Emergency Management Directors Report: Mr. Teska reviewed the conferences and trainings he has been attending. He has completed the grant for 2022 and will be attending a regional meeting.

Review/Discussion/Action regarding LEPC Member Reports: None.

Review/Discussion/Action regarding the LEPC Chair Report: Chair Hentges thanked the Red Cross for the assistance they provided at a recent structure fire in Alma.

Review/Discussion/Action regarding the Next Meeting Date and Time: The next meeting will be August 18th at 2:00 p.m.

Adjourn: Mr. Engfer made a motion to adjourn, seconded by Mr. Tolokken. Carried.

Respectfully Submitted:

Roxann M. Halverson
Buffalo County Clerk