



Notice of Public Meeting

AGENDA

Committee: County Board of Supervisors
Date: Monday, March 28, 2022
Time: 7:00 p.m.
Location: 3rd Floor County Board Room
Remote Access: [Click here to join the meeting](#)

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting, but deviations from the order shown may occur:

1. Call to Order
2. Roll Call of Members
3. Public Comment Regarding Posted Agenda Items
4. Review/Discussion/Action ~ Minutes of the Previous Meeting
5. Review/Discussion/Action ~ COVID-19 Courthouse Protocol Policy
6. Review/Discussion/Action ~ Buffalo County Vehicle Fleet Updates
7. Review/Discussion/Action ~ Land Conservation FSA and Land Use Committee Volunteer Personnel
8. Review/Discussion ~ Future of Contact Tracer Positions and Duties
9. Review/Discussion ~ Employee Residency Proximity
10. Review/Discussion ~ ARPA Funds and Allocation
11. Review/Discussion/Action ~ #22-03-01 A Resolution to Establish the Elected Officials Total Annual Compensation Level for 2023 through 2026
12. Review/Discussion/Action ~ #22-03-02 A Resolution to Amend the Salary Classification and Wage Compensation Scales
13. Review/Discussion/Action ~ #22-03-03 A Resolution to Remove Outstanding Checks
14. Review/Discussion/Action ~ #22-03-04 A Resolution to Adopt the Buffalo County Multi-Hazards Mitigation Plan 2022-2026
15. Chairperson's Report
16. Committee Chair Reports
17. Administrative Coordinator's Report
18. Public Comment Unrelated to Agenda Items
19. Review/Discussion/Action ~ Next Date and Time
20. Adjournment.

Date: March 22, 2022

Dennis Bork, Chair

By: Roxann Halverson, County Clerk

Board Members: If unable to attend, please contact the Chair. If the Chair is unavailable, please contact the County Clerk's Office at 608-685-6209. If the Chair and the County Clerk are not available, please call the Administrative Coordinator at 608-685-6234.

Persons with Disabilities: Buffalo County shall attempt to provide reasonable accommodations to the public for access to its public meetings, provided reasonable notice of special need is given. If you require special accommodations to attend this meeting, please contact the County Clerk's Office at 608-685-6209.

Public Access to the Courthouse: The South Entrance will be the only access to the building after 4:30 p.m.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended, and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

JANUARY COUNTY BOARD SESSION
Monday, January 24, 2022, at 7:00 p.m.

The Board met. Mr. Dennis Bork in the Chair.

The Pledge of Allegiance was said.

The roll was called, and all members were present, except Mr. David Danzinger and Mr. Nathan Nelson (both viewed meeting on Teams). Others in attendance for all or portions of the meeting were Ms. Roxann Halverson, Mr. Ryan VanDeWalle, Ms. Trisha Rud, Ms. Heather Schultz, Sheriff Mike Schmidtknecht, Mr. Cale Severson, and Mr. Joe Krumrie. Those joining via Teams were Ms. Lisa Schuh, Ms. Carol Burmeister, Mr. David Brommerich, Ms. Brenda Berning, Ms. Josie Knauber, and Mr. Steve Schiffli.

Public Comments: None.

Review/Discussion/Action regarding Previous Meeting Minutes: Ms. McMillan Urell made a motion to approve the minutes, seconded by Mr. Taylor. Carried.

Review/Discussion/Action regarding Resolution #22-01-01 A Resolution to Accept a Monetary Donation and Distribute with Local Fire Department: Sheriff Schmidtknecht explained the donation they will be receiving and sharing with a local fire department. Mr. Hillert made a motion to approve the resolution, seconded by Ms. McMillan Urell. Carried.

Review/Discussion/Action regarding Resolution #22-01-02 A Resolution to Rescind the Allocation of Funds to Support Funding for the Great River State Trail – Winona Connector from Resolution #19-12-08: Mr. VanDeWalle indicated this resolution will rescind the allocation of funds to the Winona Connector Trail and allow them to be used in other projects. The funds were originally designated to help with matching funds for grants for Phase 1 of the project. That has now been completed. Ms. McMillan Urell made a motion to approve the resolution, seconded by Mr. Schmidtknecht. Carried.

Review/Discussion/Action regarding the Return to Workplace Guidelines Policy: Mr. VanDeWalle explained he worked on the revisions of the policy with the assistance of the County Clerk's Office. Some of the changes are as follow:

- Employees are strongly encouraged to wear face coverings when leaving their office or when social distancing is not able to be done.
- The explanation of fully vaccinated was updated to include booster shot language.
- Isolation time for someone that tests positive is 5 days and then they may return to work if they are asymptomatic, or symptoms have significantly reduced. The employee will be required to wear a mask for days 6 through 10 and they need to closely monitor for symptoms.
- Close contacts do not have to quarantine if they are fully vaccinated but should monitor themselves for symptoms.
- References for quarantine or isolation time changed from 14 days to 10 days.
- Reference to the emergency paid sick leave under the Expansion Act was deleted as that is no longer available.

- Vendors are encouraged to wear face coverings in the courthouse.
- The Executive committee can make changes to the policy in an emergency. Those changes will be in effect until the next County Board meeting when the full Board will decide on the changes.

Mr. Ruff made a motion to approve the policy, seconded by Mr. Taylor. Mr. Bork voting no. Carried.

Review/Discussion regarding Compensation Resulting from COVID-19 Efforts: Mr. Grisen indicated that he has received a couple employee changes and would like to bring this back at a later time. Mr. Grisen made a motion to table this item, seconded by Mr. Taylor. Carried.

Review/Discussion/Action regarding Buffalo County Maintenance Updates: Mr. VanDeWalle has been looking at the number of county fleet vehicles and assessing the need. He will look at usage prior to the pandemic to see if having the current number of fleet vehicles is feasible for the county to maintain.

He also looked at the Facility Dude program used by departments to enter maintenance issues into. Mr. Rieck indicated that the usage of the program has dropped over the years. It was originally used to track when issues were entered and completed and to review the work that needed to be done. The cost of the program in 2021 was \$1906 and in 2022 has gone up to \$2654 with a projected 30%-40% increase each year thereafter. He will look at this more closely during budgeting time as an item that may not be needed any longer.

Mr. Krumrie gave a presentation on the PL-566 and CCC structures in Buffalo County and the history behind them. There is some maintenance and cleanup that needs to be done to the PL-566 structures, but overall, they are still in good shape. Money that was left from the Rose Valley Dam project could be transferred and used for cleanup of the structures.

County Board Chair Report: None.

Committee Chair Reports: Recycling - Mr. Weiss reported that Mr. Cyrus was denied his conditional use permit for a transfer facility.

Human Resources – Mr. Grisen reported that the committee will be hearing appeals of classification and step increases at the next meeting. The Administration Office will soon be fully staffed.

DHHS- Ms. McMillan Urell reported that Public Health will be doing some public hearings on COVID. Ms. Knauber explained she will be sending out a press release for those meetings.

Highway – Mr. Hillert reported the crews are working on snow plowing. Employees had a chainsaw training day, and it is recommended to have it again next year as it was very informative.

Land Conservation- Mr. Ruff reported that the department will soon be fully staffed.

Zoning – Mr. Weiss reported they are working on the Shoreland Zoning Ordinance and will be holding public hearings on that.

Committee of the Board- Mr. Bork reported that the next meeting will be February 21st and they will be working on a review and goal setting for the Administrative Coordinator.

Administrative Coordinator Report: Mr. VanDeWalle reported the new Personnel Advisor will be starting Monday, January 31st. She has a background in employee benefits and so will be focused on that. The Administrative Assistant position has also been filled and that new employee will begin February 1st.

Public Comments: Ms. Heather Schultz expressed concerns she has for the Orders Ms. Knauber has placed on the Mondovi School and feels they are stricter than other schools or businesses. She would like to know how Ms. Knauber has authority over the School Board in making decisions for the students and families.

Ms. Trisha Rud indicated she is representing a group of concerned parents from Mondovi. She explained she has asked for the Order from Ms. Knauber but only gets a template letter that is sent to families with close contact, but no official Order. She feels there has been an overreach of power by Ms. Knauber.

Ms. Knauber discussed the rise in cases of COVID and concerns with hospital capacity. She would recommend that Buffalo County employees be required to wear masks, socially distance, telecommute, and have meetings held virtually. She expressed the need to keep the workforce safe so that the courthouse could remain open, and services provided.

Ms. Knauber discussed the actions she took with the Mondovi School and the need to keep the students safe. She indicated once the school comes into compliance with quarantine guidelines the Order can be taken off. Ms. Rud and Ms. Schultz expressed concerns with her authority and overruling the School Board. Ms. Knauber indicated that she has the authority by statute but would like to have another meeting with Corp. Counsel Bilski present to assist with legal questions.

Adjournment: Mr. Weiss made a motion to adjourn at 8:27 p.m., seconded by Mr. Taylor. Carried.

Respectfully Submitted,

Roxann M. Halverson
Buffalo County Clerk

BUFFALO COUNTY EMPLOYEES RETURN TO WORK PLACE / GUIDELINES

**Version I: May 18, 2020 Updated: July 13, 2020 (HR Committee)
Updated: July 31, 2020 (Governor Emergency Order #1)
Updated: March 8, 2020 (HR Committee) March 22, 2021 (County Board)
Updated: April 12, 2021 (HR Committee)
Updated: May 24, 2021 (County Board)
Updated: January 10, 2022 (HR Committee)
Updated: January 24, 2022 (County Board)
Updated: March 14, 2022 (HR Committee)**

The health and safety of our citizens and employees remains our top priority. Buffalo County continues to receive guidance from other governmental agencies and public health authorities to ensure that the most up-to-date information and protocols are in place.

Basic Facts About Coronavirus:

COVID-19 is a respiratory illness caused by a virus. Symptoms often include a cough or shortness of breath and may also include fever, chills, muscle pain, headache, sore throat, diarrhea, vomiting, fatigue and a new loss of taste or smell or as additional symptoms are identified and updated from the CDC. The virus is spread mainly from person-to-person:

Between people who are in close contact with one another (within about six feet)

Through droplets produced when an infected person coughs, sneezes, or talks

The virus may be spread by people who are not showing symptoms. It may be possible for a person to get COVID-19 by touching a surface or object that has the virus on it and then touching their face. Older adults and those with serious underlying medical conditions may be at higher risk for more serious complications.

No later than June 1, 2021, employees are to return to work at the courthouse unless they have received prior approval from the Department Manager/Elected Official and the Administrative Coordinator for alternative work arrangements. If formal telecommuting is being requested, Home Committee and Human Resources Committee approval is also required.

Basic Facts About Face coverings:

Face coverings are a critical step to help prevent people from getting and spreading COVID-19. A cloth face covering offers some protection to you as well as protecting those around you. A surgical mask provided more protection than a cloth mask and an N95 mask provides the best mask protection. CDC recommends that people wear face coverings in public indoor settings, only when the county is experiencing “high” [COVID-19 Community Levels](#) (link is external), unless you or someone you live with is at high risk for severe disease.

Additional guidance for employees is listed below. Employees and visitors are also reminded to maintain a six-foot physical distance from other people whenever possible, even when wearing a face covering unless fully vaccinated and symptom free. Visitors and employees may remove their face coverings when necessary, to confirm the individual's identity.

Employee Health and Hygiene:

- Face Coverings:
 - Employees working in the field will always be required to wear face coverings as communicated by their Department Manager/Elected Official unless fully vaccinated and symptom free. If the face covering causes some other unforeseen safety hazard, these issues should be brought to the attention of their supervisor and addressed through work accommodation or physical adjustments to the worksite.
 - Employees scheduling appointments should inform visitors that face coverings are encouraged unless they are fully vaccinated.
 - If Buffalo County is experiencing a high COVID-19 Community Level, employees are encouraged to wear a face covering when entering or leaving their office (i.e., in hallways, lobby areas and stairwells, going to the restroom or break room, etc.).
 - Unvaccinated employees riding in Buffalo County vehicles with multiple persons on board are required to wear a face covering. Vehicles should be cleaned regularly and after use, like workstations.
 - Employees should remove their face coverings when communicating with an individual who is deaf or hard of hearing and communication cannot be achieved through other means.
 - Employees working in the Buffalo County Jail shall follow department protocol to ensure the health and safety of its staff and individuals in its care.
 - Additional information regarding face coverings can be found at <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html> .
- Employees are encouraged to continue to self-monitor daily for signs and symptoms of COVID-19 prior to reporting to work using the tool provided to them by their direct supervisor.
 - Self and monitoring tool: <https://www.dhs.wisconsin.gov/publications/p02598a.pdf>
 - Temperature Kiosk devices are available. Employees are encouraged to use them. If an employee experiences an abnormal temperature reading after two attempts, they should immediately contact their direct supervisor or designee to determine what steps should be taken prior to entering their department.
- Employees shall talk with their supervisors if they have any concerns about this return to workplace guidelines.
- Employees must report contact with any person who tests positive or who have symptoms for COVID-19 to their supervisor and their local health officer.
- Employees shall wash their hands frequently and effectively (at least 20 seconds) with soap and water throughout the day. Some workstations may have hand-sanitizer dispensers that can be used for hand hygiene in place of soap and water if hands are not visibly soiled.

- Employees shall cover their mouth and nose with their sleeve or a tissue when coughing or sneezing and to avoid touching their face, their mouth, nose, and eyes, with their hands. They should dispose of tissues in the trash and wash or sanitize their hands immediately afterward.
- Employees should avoid touching others including handshakes, hugs, or other close contact.
- Department Managers/Elected Officials shall post signage to promote worker hygiene. Signage may be found in the P Drive/Department Manager/COVID-19/Signs.
- Employees are discouraged from using other workers' phones, desks, offices or other work tools and equipment, when possible. Department Managers/Elected Officials are responsible to make sure that shared workspaces allow for social distancing (6 feet) between employee unless fully vaccinated.
- Employees working from shared phones, desks, offices and other work tools and equipment shall sanitize shared workplace items before and after each use.
- Employees accepting cash and papers should avoid touching their face afterwards. Any cash exchanged should be placed on the counter (not in hand), including when providing change back to visitor. Clean the counter after each visitor.

Buffalo County will take appropriate action to prevent, suppress, and control COVID-19 and other communicable diseases. In order to maintain a safe work environment, Department Managers/Elected Officials may send employees home who report to work that display symptoms to prevent the spread of COVID-19 to others. Department Managers/Elected Officials shall consult with Buffalo County Administration before sending an employee home. Employees who are experiencing COVID-19 symptoms are highly recommended to stay home.

Basic Facts About Vaccines:

COVID-19 vaccines are effective at protecting you from getting sick. People are considered fully vaccinated when they have received a booster shot, or who do not yet need a booster shot.

If you do not meet these requirements, you are not fully vaccinated. Keep taking all precautions until you are fully vaccinated.

EMPLOYEES WHO HAVE TESTED OR BEEN DIAGNOSED POSITIVE FOR COVID-19, OR WHO WAS A CLOSE CONTACT WITH SOMEONE WITH COVID-19:

Employees who have been tested, diagnosed, or come into contact with someone with COVID-19 should report the situation to their supervisor or their department manager immediately. Supervisors/department managers should then consult with Public Health, who will collaborate with Buffalo County Administration, in determining the work status for the employee.

A. Employees with COVID-19 symptoms:

- a. Employee should stay home, call their supervisor, and call their primary health care provider.
 - i. Mayo Clinic
 1. Eau Claire: 715-838-5222
 2. La Crosse: 608-785-0940
 3. Mondovi: 715-926-4858

- ii. Winona Health
 - 1. General line: 507-454-3650
 - 2. COVID-19 Nurse Line: 507-457-7619
- iii. Gundersen
 - 1. General line: 608-782-7300
 - 2. After hours: 608-775-4454 or 800-858-1050
- b. Employees who are tested:
 - i. Employee will need to stay home and self-quarantine until they receive the results of their tests.
 - ii. If test is negative, employee may return to work once symptoms have resolved for 24 hours and continue to self-monitor for symptoms.
 - iii. People with a positive COVID-19 test should isolate for 5 days. If they are asymptomatic or their symptoms are resolving (without fever for 24 hours), the employee may return to work and will be required to wear a mask for days 6 through 10. Employee should report test results to their supervisor and discuss guidance provided by the local health department. Department Manager/Elected Official shall notify the Administration Office as soon as possible.
 - iv. Antibody tests do not rule out illness. Consult with public health if questions or concerns arise.
- c. If employee chooses not to get tested, there is no way to know if their symptoms are because of COVID-19 or something else. Therefore, public health will work with them to determine if we suspect them to have COVID-19. Generally, we will recommend:
 - i. Self-isolating at their home until symptoms have resolved for 72 hours and 10 days after symptom onset (whichever is later).
 - ii. Working from home if they can.

B. Directions for employees with symptoms that are not typical for COVID-19:

- a. Employee should not come to work, call their supervisor, and call their primary health care provider if needed. Consult with public health if there are questions or concerns about whether symptoms could be related to COVID-19.
- b. Employee may resume working once their symptoms have resolved for 24 hours.
 - i. This is a general practice that all employees should practice, and it is not specific to COVID-19.

C. Directions for employees with a contact exposure:

You are a “close contact” if any of the following situations happened while you spent time with the person with COVID-19, even if they did not have symptoms:

- Had direct physical contact with the person (for example, a hug or handshake).
 - Were within 6 feet of the person for more than 15 minutes.
 - Had contact with the person’s respiratory secretions (for example, cough or sneezed on; contact with a dirty tissue; sharing a drinking glass, food, towel, or other personal items).
 - Stayed overnight for at least one night in a household with the person.
- a. Employees should report their exposure to their supervisor and local health department.
 - b. The local health department for the employee will work with them to determine when they may resume working.
 - i. Generally, recommendations include:
 - A fully vaccinated person who has had a booster shot, or who does not yet need a booster shot
 1. Does not have to quarantine.
 2. Should monitor themselves for symptoms for 10 days following their most recent exposure.
 3. Should get tested on day 5.
 4. Should isolate and get tested if they develop symptoms.

A person who is NOT fully vaccinated, or is eligible for a booster shot but has NOT had one:

- Should quarantine for 5 days following the last exposure.
 - Should wear a well-fitting mask over the nose and mouth for days 6-10 following exposure.
 - Should get tested on day 5, even if they don’t have symptoms.
 - Should also get tested at any time if symptoms develop and should isolate at home away from others.
- c. The Department Manager/Elected Official shall notify Buffalo County Administration to report incident.

EMPLOYEES WHO COME INTO CONTACT WITH SOMEONE WITH COVID-19 AND WHO HAVE BEEN FULLY VACCINATED:

The CDC has issued modified public health recommendations for people who have been fully vaccinated for COVID-19.

They are no longer required to quarantine following close contact with a person with COVID-19 and should monitor themselves for symptoms for 10 days after the last date of exposure. If you develop any symptoms of COVID-19, isolate from others, contact your health care provider, and notify your immediate supervisors, and get tested.

This guidance may be subject to change in the future as more data is collected and will adjust and to follow CDC recommendations.

Directions for employees with symptoms that are not typical for COVID-19:

- a. Employee should not come to work, call their supervisor, and call their primary health care provider if needed. Consult with public health if there are questions or concerns about whether symptoms could be related to COVID-19.
- b. Employee may resume working once their symptoms have resolved for 24 hours.
 - i. This is a general practice that all employees should practice, and it is not specific to COVID-19.

REFERENCES:

- A. [COVID 19: Businesses, Employers, and Workers](#)
- B. [COVID-19 Health Alert #2](#)
- C. [FAQs for Law Enforcement Agencies and Personnel](#)
- D. [COVID-19: Symptoms of Illness](#)
- E. [What is the difference between isolation and quarantine?](#)
- F. [Isolation Guidance](#)

Building Access and Safeguards:

- All doors have been open since June 1, 2021.
- Appointments for services continue to be encouraged. Services may be available to the public via other means than physically coming to the courthouse. The county website will provide the public with information on how to access services.
- All office counter windows may have a physical barrier in place.
- Department Managers may develop their own face covering/face covering policy for employees to follow within their departments that may be more restrictive than this policy.
- Employees will immediately clean their workspace after the conclusion of the meeting. Supplies will be available in each department.
- Employees are encouraged to direct visitors to use the drop box in the Sheriff's Department entrance whenever possible.
- Employees will be trained in using cleaners and disinfectants by Buildings and Grounds Manager or Janitor.
- Visitors will be advised to use the hand sanitizer before and after any meetings. Signs will be displayed to inform the public of this safe practice. Employees should either wash their hands or use hand sanitizer before and after any meetings.
- No loitering signs will be placed throughout the courthouse.
- Department Managers/Elected Officials shall remove items from visitor contact that cannot be sanitized.
- Department Managers/Elected Officials shall sanitize pens between usages or develop a method to sanitize pens at the end of each workday.

- Department Managers/Elected Officials will encourage staggered breaks and lunch schedules to minimize occupancy; or limit and monitor occupancy based on the size and layout of the room to maintain appropriate social distancing measures unless fully vaccinated.

Building Cleaning:

- Each Department shall develop protocol for cleaning, sanitizing, and wiping down high-touch surfaces between visitors and department employees.
- Employees are responsible for cleaning their own tablets, touchscreens and keyboard or other high touch surfaces in their workspace.
- Employees will be provided with disinfectant wipes, cleaner, or sprays that are effective against the virus and will receive training from the Buildings and Grounds department.
- If an employee was present at the job site during their infectious period (within 48 hours) of suspected or confirmed to have COVID-19 infection, the Buildings and Grounds staff will follow the CDC’s cleaning and disinfecting guidelines.
- Buildings and Grounds will clean high-touch surfaces in public areas of the courthouse at a minimum of two (2) times per day.
- Buildings and Grounds will work closely with Department Managers/Elected Officials to provide additional cleaning measures on a case-by-case basis.

Social Distancing:

- All departments are encouraged to develop and implement policies to maintain social distancing to reduce the risk of infection unless fully vaccinated. Physical space should always be increased between employees and visitors to maintain at least a six-foot distance if not fully vaccinated.
- Employees are encouraged to use e-mail, text, call or use virtual methods to communicate with co-workers rather than meeting with them in person if not fully vaccinated.
- Benches located within the courthouse will be moved to improve social distancing practices.
- Breakrooms should limit occupancy to maintain social distancing.

Wellness Workout Facility:

Full access to the Wellness Workout Facility will begin June 1, 2021, including guests. Face coverings will be recommended during periods of high community transmission.

Employees must sign in and sign out to assist if contact tracing becomes necessary.

Employees will wipe down all equipment they use after each use, dispose of the wipes appropriately and will place the placard on the equipment with their initials and date that the equipment was cleaned.

Employees should wash their hands before and after leaving the facility.

Signage will be displayed to remind employees of safe practices, such as hand hygiene and cough/sneeze etiquette.

County Vehicles:

- Employees shall wipe down keys, steering wheel, doorknobs, shifting lever and other high touch areas after use and complete placard card showing date and initial that vehicle has been cleaned. Sanitary wipes will be placed in county-owned vehicles.
- Occupancy is limited to two (2) people per vehicle and both individuals are required to wear face coverings unless exemptions apply, or all individuals are fully vaccinated.

Committee and Board Meetings and Conference Rooms:

- Conference rooms will be available for public meetings effective June 1, 2021.
- Buildings and Grounds staff will clean meeting and conference rooms that are not located in any departments. Department Managers/Elected Officials shall assist with cleaning meeting and conference rooms after use and complete the Verification of Cleaning form.
- Department Managers will coordinate with Buildings and Ground staff to develop any department conference rooms cleaning schedules.

Vendor Deliveries:

- Vendors will be encouraged to wear face coverings unless fully vaccinated.

Enforcement:

Any violation of this policy may be subject to disciplinary action up to and including termination.

Adoption and Modifications:

This guideline shall become effective at 12:01 a.m. and may be modified or terminated as recommended by the Human Resource Committee and approved by the County Board of Supervisors as of 2022. Furthermore, the Executive Committee will meet to decide the Buffalo County policy on matters that may create an emergency. In the event of an emergency order, any approved guidance by the Executive Committee or Human Resource Committee will be in effect until the Buffalo County Board can meet. Again, this guidance may be subject to change in the future as more data is collected and will adjust and to follow CDC recommendations.



Buffalo County Resolution

Drafted By: R.Halverson
Month/Year: Feb. 2022
Committee: HR & Finance Committee

Department: Administration
Fiscal Impact: Yes/No

Resolution # __ DRAFT 1

A Resolution to Establish the Elected Officials Total Annual Compensation Level for 2023 through 2026

Whereas, the total annual compensation levels for elected officials (other than supervisors and circuit judges) must be established prior to the earliest time for the filing of nomination papers pursuant to Wisconsin State Statute 59.22(1), and;

Whereas, the Human Resources Committee, and the County Board of Supervisors desires to establish the total annual compensation for county elected officials, and which fringe benefits are subject to increase or decrease during the officer's term of office at the discretion of the Human Resources Committee and County Board and in accordance with applicable state and federal law, and;

Whereas, a part of the Buffalo County's fringe benefit program, elected officials of the county will participate in the Wisconsin Retirement System in accordance with established state law, and;

Whereas, as part of Buffalo County's fringe benefit program, county elected officials may elect to receive health insurance coverage under the same terms and conditions as the health insurance coverage being offered to non-represented managerial county employees who are not law enforcement managerial employees or non-represented managerial employees described in Wisconsin State Statute 111.70(1)(mm)2.

Now, Therefore Be It Resolves, that the Buffalo County Board of Supervisors hereby established that total annual compensation for county elected officers under Wisconsin State Statute 59.22(1) shall be as follows, effective the first day of a term of office that begins after the date of this resolution:

Table with 5 columns: County Elected Official, 2023, 2024, 2025, 2026. Rows include Coroner, Clerk of Court, and Sheriff with their respective compensation amounts.

Be It Further Resolved, that the aforementioned county elected Officials will be entitled to participate in the ETF Wisconsin Retirement System (WRS), in accordance with state law, and that Buffalo County shall pay only its share of the total WRS contribution required by law. It is expressly recognized that the share may change when the required WRS rate is adjusted by law, and;

Be It Further Resolved that the aforementioned county elected officials will be entitle to participate in the Buffalo County Health Insurance program, subject to the terms and conditions of the program, which may be modified from time to time, under the same terms and conditions as the health insurance coverage being offered to non-represented managerial county employees who are not law enforcement managerial employees or non-represented employees described in Wisconsin State Statute 111.70 (1)(mm)2.



Buffalo County Resolution

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on this _____ day of _____, 2022.

ATTEST:

Buffalo County Clerk

Human Resources Committee:

Larry Grisen

Mary Anne McMillan Urell

Michael Taylor

Nathan Nelson

Don Hillert

Buffalo County Chairperson

Finance Committee:

Dennis Bork

Max Weiss

Brad Schmidtkecht

Don Hillert

David Danzinger



Buffalo County Resolution

Drafted By: R.Halverson
Month/Year: Feb. 2022
Committee: HR & Finance Committee

Department: Administration
Fiscal Impact: Yes/No

Resolution # **_DRAFT 2**

A Resolution to Establish the Elected Officials Total Annual Compensation Level for 2023 through 2026

Whereas, the total annual compensation levels for elected officials (other than supervisors and circuit judges) must be established prior to the earliest time for the filing of nomination papers pursuant to Wisconsin State Statute 59.22(1), and;

Whereas, the Human Resources Committee, and the County Board of Supervisors desires to establish the total annual compensation for county elected officials, and which fringe benefits are subject to increase or decrease during the officer’s term of office at the discretion of the Human Resources Committee and County Board and in accordance with applicable state and federal law, and;

Whereas, a part of the Buffalo County’s fringe benefit program, elected officials of the county will participate in the Wisconsin Retirement System in accordance with established state law, and;

Whereas, as part of Buffalo County’s fringe benefit program, county elected officials may elect to receive health insurance coverage under the same terms and conditions as the health insurance coverage being offered to non-represented managerial county employees who are not law enforcement managerial employees or non-represented managerial employees described in Wisconsin State Statute 111.70(1)(mm)2.

Now, Therefore Be It Resolves, that the Buffalo County Board of Supervisors hereby established that total annual compensation for county elected officers under Wisconsin State Statute 59.22(1) shall be as follows, effective the first day of a term of office that begins after the date of this resolution:

County Elected Official	Total Annual Compensation			
	2023	2024	2025	2026
Coroner	\$4,638.00	\$4,731.00	\$4,826.00	\$4,925.00
Clerk of Court	\$61,801.00	\$63,346.00	\$68,414.00	\$69,782.00
Sheriff	\$80,208.00	\$81,812.00	\$89,175.00	\$90,959.00

Be It Further Resolved, that the aforementioned county elected Officials will be entitled to participate in the ETF Wisconsin Retirement System (WRS), in accordance with state law, and that Buffalo County shall pay only its share of the total WRS contribution required by law. It is expressly recognized that the share may change when the required WRS rate is adjusted by law, and;

Be It Further Resolved that the aforementioned county elected officials will be entitle to participate in the Buffalo County Health Insurance program, subject to the terms and conditions of the program, which may be modified from time to time, under the same terms and conditions as the health insurance coverage being offered to non-represented managerial county employees who are not law enforcement managerial employees or non-represented employees described in Wisconsin State Statute 111.70 (1)(mm)2.



Buffalo County Resolution

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on this _____ day of _____, 2022.

ATTEST:

Buffalo County Clerk

Human Resources Committee:

Larry Grisen

Mary Anne McMillan Urell

Michael Taylor

Nathan Nelson

Don Hillert

Buffalo County Chairperson

Finance Committee:

Dennis Bork

Max Weiss

Brad Schmidtkecht

Don Hillert

David Danzinger



Buffalo County Resolution

Drafted By: R.Halverson
Month/Year: Feb. 2022
Committee: HR & Finance Committee

Department: Administration
Fiscal Impact: Yes/No

Resolution # **_DRAFT 3**

A Resolution to Establish the Elected Officials Total Annual Compensation Level for 2023 through 2026

Whereas, the total annual compensation levels for elected officials (other than supervisors and circuit judges) must be established prior to the earliest time for the filing of nomination papers pursuant to Wisconsin State Statute 59.22(1), and;

Whereas, the Human Resources Committee, and the County Board of Supervisors desires to establish the total annual compensation for county elected officials, and which fringe benefits are subject to increase or decrease during the officer’s term of office at the discretion of the Human Resources Committee and County Board and in accordance with applicable state and federal law, and;

Whereas, a part of the Buffalo County’s fringe benefit program, elected officials of the county will participate in the Wisconsin Retirement System in accordance with established state law, and;

Whereas, as part of Buffalo County’s fringe benefit program, county elected officials may elect to receive health insurance coverage under the same terms and conditions as the health insurance coverage being offered to non-represented managerial county employees who are not law enforcement managerial employees or non-represented managerial employees described in Wisconsin State Statute 111.70(1)(mm)2.

Now, Therefore Be It Resolves, that the Buffalo County Board of Supervisors hereby established that total annual compensation for county elected officers under Wisconsin State Statute 59.22(1) shall be as follows, effective the first day of a term of office that begins after the date of this resolution:

County Elected Official	Total Annual Compensation			
	2023	2024	2025	2026
Coroner	\$4,638.00	\$4,731.00	\$4,826.00	\$4,925.00
Clerk of Court	\$61,801.00	\$63,346.00	\$69,047.00	\$71,809.00
Sheriff	\$86,670.00	\$89,424.00	\$91,213.00	\$93,037.00

Be It Further Resolved, that the aforementioned county elected Officials will be entitled to participate in the ETF Wisconsin Retirement System (WRS), in accordance with state law, and that Buffalo County shall pay only its share of the total WRS contribution required by law. It is expressly recognized that the share may change when the required WRS rate is adjusted by law, and;

Be It Further Resolved that the aforementioned county elected officials will be entitle to participate in the Buffalo County Health Insurance program, subject to the terms and conditions of the program, which may be modified from time to time, under the same terms and conditions as the health insurance coverage being offered to non-represented managerial county employees who are not law enforcement managerial employees or non-represented employees described in Wisconsin State Statute 111.70 (1)(mm)2.



Buffalo County Resolution

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on this _____ day of _____, 2022.

ATTEST:

Buffalo County Clerk

Human Resources Committee:

Larry Grisen

Mary Anne McMillan Urell

Michael Taylor

Nathan Nelson

Don Hillert

Buffalo County Chairperson

Finance Committee:

Dennis Bork

Max Weiss

Brad Schmidtkecht

Don Hillert

David Danzinger



Buffalo County Resolution

Drafted By: R.Halverson
Month/Year: Feb. 2022
Committee: HR & Finance Committee

Department: Administration
Fiscal Impact: Yes/No

Resolution # **DRAFT 4**

A Resolution to Establish the Elected Officials Total Annual Compensation Level for 2023 through 2026

Whereas, the total annual compensation levels for elected officials (other than supervisors and circuit judges) must be established prior to the earliest time for the filing of nomination papers pursuant to Wisconsin State Statute 59.22(1), and;

Whereas, the Human Resources Committee, and the County Board of Supervisors desires to establish the total annual compensation for county elected officials, and which fringe benefits are subject to increase or decrease during the officer’s term of office at the discretion of the Human Resources Committee and County Board and in accordance with applicable state and federal law, and;

Whereas, a part of the Buffalo County’s fringe benefit program, elected officials of the county will participate in the Wisconsin Retirement System in accordance with established state law, and;

Whereas, as part of Buffalo County’s fringe benefit program, county elected officials may elect to receive health insurance coverage under the same terms and conditions as the health insurance coverage being offered to non-represented managerial county employees who are not law enforcement managerial employees or non-represented managerial employees described in Wisconsin State Statute 111.70(1)(mm)2.

Now, Therefore Be It Resolves, that the Buffalo County Board of Supervisors hereby established that total annual compensation for county elected officers under Wisconsin State Statute 59.22(1) shall be as follows, effective the first day of a term of office that begins after the date of this resolution:

County Elected Official	Total Annual Compensation			
	2023	2024	2025	2026
Coroner	\$4,638.00	\$4,731.00	\$4,826.00	\$4,925.00
Clerk of Court	\$62,666.00	\$65,038.00	\$67,410.00	\$69,782.00
Sheriff	\$82,236.00	\$85,836.00	\$89,437.00	\$93,037.00

Be It Further Resolved, that the aforementioned county elected Officials will be entitled to participate in the ETF Wisconsin Retirement System (WRS), in accordance with state law, and that Buffalo County shall pay only its share of the total WRS contribution required by law. It is expressly recognized that the share may change when the required WRS rate is adjusted by law, and;

Be It Further Resolved that the aforementioned county elected officials will be entitle to participate in the Buffalo County Health Insurance program, subject to the terms and conditions of the program, which may be modified from time to time, under the same terms and conditions as the health insurance coverage being offered to non-represented managerial county employees who are not law enforcement managerial employees or non-represented employees described in Wisconsin State Statute 111.70 (1)(mm)2.



Buffalo County Resolution

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on this _____ day of _____, 2022.

ATTEST:

Buffalo County Clerk

Human Resources Committee:

Larry Grisen

Mary Anne McMillan Urell

Michael Taylor

Nathan Nelson

Don Hillert

Buffalo County Chairperson

Finance Committee:

Dennis Bork

Max Weiss

Brad Schmidtkecht

Don Hillert

David Danzinger



Buffalo County Resolution

Drafted By: R.Halverson
Month/Year: Feb. 2022
Committee: HR & Finance Committee

Department: Administration
Fiscal Impact: Yes/No

Resolution # **DRAFT 5**

A Resolution to Establish the Elected Officials Total Annual Compensation Level for 2023 through 2026

Whereas, the total annual compensation levels for elected officials (other than supervisors and circuit judges) must be established prior to the earliest time for the filing of nomination papers pursuant to Wisconsin State Statute 59.22(1), and;

Whereas, the Human Resources Committee, and the County Board of Supervisors desires to establish the total annual compensation for county elected officials, and which fringe benefits are subject to increase or decrease during the officer’s term of office at the discretion of the Human Resources Committee and County Board and in accordance with applicable state and federal law, and;

Whereas, a part of the Buffalo County’s fringe benefit program, elected officials of the county will participate in the Wisconsin Retirement System in accordance with established state law, and;

Whereas, as part of Buffalo County’s fringe benefit program, county elected officials may elect to receive health insurance coverage under the same terms and conditions as the health insurance coverage being offered to non-represented managerial county employees who are not law enforcement managerial employees or non-represented managerial employees described in Wisconsin State Statute 111.70(1)(mm)2.

Now, Therefore Be It Resolves, that the Buffalo County Board of Supervisors hereby established that total annual compensation for county elected officers under Wisconsin State Statute 59.22(1) shall be as follows, effective the first day of a term of office that begins after the date of this resolution:

County Elected Official	Total Annual Compensation			
	2023	2024	2025	2026
Coroner	\$4,638.00	\$4,731.00	\$4,826.00	\$4,925.00
Clerk of Court	\$61,801.00	\$63,346.00	\$66,513.00	\$69,839.00
Sheriff	\$80,208.00	\$81,812.00	\$86,312.00	\$91,059.00

Be It Further Resolved, that the aforementioned county elected Officials will be entitled to participate in the ETF Wisconsin Retirement System (WRS), in accordance with state law, and that Buffalo County shall pay only its share of the total WRS contribution required by law. It is expressly recognized that the share may change when the required WRS rate is adjusted by law, and;

Be It Further Resolved that the aforementioned county elected officials will be entitle to participate in the Buffalo County Health Insurance program, subject to the terms and conditions of the program, which may be modified from time to time, under the same terms and conditions as the health insurance coverage being offered to non-represented managerial county employees who are not law enforcement managerial employees or non-represented employees described in Wisconsin State Statute 111.70 (1)(mm)2.



Buffalo County Resolution

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on this _____ day of _____, 2022.

ATTEST:

Buffalo County Clerk

Human Resources Committee:

Larry Grisen

Mary Anne McMillan Urell

Michael Taylor

Nathan Nelson

Don Hillert

Buffalo County Chairperson

Finance Committee:

Dennis Bork

Max Weiss

Brad Schmidtkecht

Don Hillert

David Danzinger

Elected Official Comparable Wage

Sheriff

County	2021	2022	2023	2024	2025	2026
Buffalo	\$ 77,093.64	\$ 78,635.51				
Burnett	\$ 72,000.00	\$ 74,000.00	\$ 81,000.00	\$ 82,620.00	\$ 84,250.00	\$ 86,000.00
Jackson		\$ 86,624.00	\$ 91,749.00	\$ 94,501.00	\$ 97,336.00	\$ 100,256.00
Marquette	\$ 94,374.00	\$ 98,196.00	\$ 100,160.00	\$ 102,163.00	\$ 104,206.00	\$ 106,290.00
Pepin	\$ 77,093.64	\$ 78,635.51				
Rusk	\$ 72,141.20	\$ 74,305.44	\$ 78,305.44	\$ 80,654.60	\$ 83,074.24	\$ 85,566.47
Trempealeau	\$ 93,636.00	\$ 95,508.72	\$ 98,259.37	\$ 1,001,089.24	\$ 104,000.61	\$ 106,995.83

Clerk of Court

County	2021	2022	2023	2024	2025	2026
Buffalo	\$ 58,537.50	\$ 60,293.63				
Burnett	\$ 60,347.00	\$ 61,252.00	\$ 64,500.00	\$ 65,800.00	\$ 67,100.00	\$ 68,800.00
Jackson		\$ 63,538.00	\$ 65,444.00	\$ 67,407.00	\$ 69,430.00	\$ 71,513.00
Marquette	\$ 70,731.00	\$ 73,625.00	\$ 75,098.00	\$ 76,600.00	\$ 78,132.00	\$ 79,698.00
Pepin	\$ 58,834.63	\$ 60,011.31				
Rusk	\$ 58,349.50	\$ 60,099.98	\$ 64,099.98	\$ 66,022.98	\$ 68,003.67	\$ 70,043.78
Trempealeau	\$ 67,209.84	\$ 68,554.04	\$ 70,528.40	\$ 72,559.61	\$ 74,679.33	\$ 76,799.23

Coroner

County	2021	2022	2023	2024	2025	2026
Buffalo	\$ 4,131.10	\$ 4,255.03				
Trempealeau	\$ 12,484.80	\$ 12,734.50	\$ 13,101.25	\$ 13,478.57	\$ 13,866.75	\$ 14,266.11
Pepin	\$75 under 1 hour; \$175 over an hour, \$75 cremation permit. Through 2022					
Burnett	Appointed Medical Examiner					
Marquette	\$ 38,071.00	\$ 39,648.00	Most likely a 2% increase per year.			appointed not
Jackson						
Rusk						

County Clerk, Register of Deeds and Treasurer

County	2021	2022	2023	2024
Buffalo	\$ 58,537.50	\$ 60,293.63	\$ 61,800.97	\$ 63,346.00

approved 3/15

\$4,000 first year and 3% each year after that. 1-25-22

2.88% increase each year. 2-2022



Amended at Finance to decrease to amounts shown from original presentation.

approved 3/15

\$4,000 first year and 3% each year after that. 1-25-22

2.88% increase each year. 2-2022

2.88% increase each year plus \$110 per call, plus mileage. 2-2022

elected.

all even -
Admin Office
Created 1990

Official	1987	1988	1/1/1989	7/1/1989	1/1/1990	1991-1992
Resolution #	88-04-06	88-04-06	89-04-11	89-04-11	89-12-03	90-05-05
County Clerk	\$ 23,618.00	\$ 24,208.00	\$ 24,934.00	\$ 25,059.00	\$ 25,929.00	\$ 26,000.00
Register of Deeds	\$ 22,187.00	\$ 22,742.00	\$ 23,424.00	\$ 23,541.00	\$ 24,411.00	\$ 26,000.00
Treasurer	\$ 22,187.00	\$ 22,742.00	\$ 23,424.00	\$ 23,541.00	\$ 24,411.00	\$ 26,000.00
Resolution #	88-04-06	88-04-06	89-04-11	89-04-11	89-12-03	90-05-05
Sheriff	\$ 26,972.00	\$ 27,646.00	\$ 28,475.00	\$ 28,617.00	\$ 29,487.00	\$ 31,000.00
Clerk of Court	\$ 22,187.00	\$ 22,742.00	\$ 23,424.00	\$ 23,541.00	\$ 24,411.00	\$ 26,000.00
Coroner	\$ 1,000.00	\$ 1,025.00	\$ 1,056.00	\$ 1,061.00	\$ 1,098.00	\$ 1,150.00

Jan-99	Jan-00	Jan-01	Jan-02	Jan-03	Jan-04	Jan-05
98-04-01	98-04-01	00-04-03	00-04-03	02-05-02	02-05-02	04-04-06
\$ 33,400.00	\$ 34,500.00	\$ 39,330.00	\$ 40,510.00	\$ 43,785.30	\$ 45,098.86	\$ 46,451.83
\$ 33,400.00	\$ 34,500.00	\$ 39,330.00	\$ 40,510.00	\$ 43,785.30	\$ 45,098.86	\$ 46,451.83
\$ 33,400.00	\$ 34,500.00	\$ 39,330.00	\$ 40,510.00	\$ 43,785.30	\$ 45,098.86	\$ 46,451.83
						02-05-02
98-04-01	98-04-01	00-04-03	00-04-03	02-05-02	02-05-02	04-04-06
\$ 40,350.00	\$ 41,700.00	\$ 47,538.00	\$ 48,964.14	\$ 53,523.06	\$ 558,128.76	\$ 56,782.62
\$ 33,400.00	\$ 34,500.00	\$ 39,330.00	\$ 40,510.00	\$ 43,785.30	\$ 45,098.86	\$ 46,451.83
\$ 2,000.00	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,090.00	\$ 3,182.70	\$ 3,278.18
Plus \$100 call & mileage	Plus \$100 call & mileage			\$100 per call	\$100 per Call	\$100 per Call

Terms Split Off

Jan-06	Jan-07	Jan-08	Jan-09	Jan-10	Jan-11	Jan-12
04-04-06	06-04-07	06-04-07	08-05-07	08-05-07	08-05-07	08-05-07
\$ 47,845.38	\$ 48,563.06	\$ 49,291.51	\$ 50,030.88	\$ 50,781.34	\$ 51,796.97	\$ 52,832.91
\$ 47,845.38	\$ 48,563.06	\$ 49,291.51	\$ 50,030.88	\$ 50,781.34	\$ 51,796.97	\$ 52,832.91
\$ 47,845.38	\$ 48,563.06	\$ 49,291.51	\$ 50,030.88	\$ 50,781.34	\$ 51,796.97	\$ 52,832.91
02-05-02			01-2009	01-2010	1-2011	1-2012
04-04-06	06-04-07	06-04-07	06-04-07	06-04-07	10-05-05	10-05-05
\$ 58,468.10	\$ 59,345.12	\$ 60,235.30	\$ 61,138.83	\$ 62,075.01	\$ 62,695.76	\$ 63,322.72
				? I had \$62,055.91		
\$ 47,845.38	\$ 48,563.06	\$ 49,291.51	\$ 50,030.88	\$ 50,781.34	\$ 51,289.16	\$ 51,802.05
\$ 3,376.53	\$ 3,427.17	\$ 3,478.58	\$ 3,530.76	\$ 3,583.72	\$ 3,619.56	\$ 3,655.75
\$100 per Call	\$100 per call	\$100 per call	\$100 per call	\$100 per call		

Jan-22	Jan-22	15-Jan	16-Jan	Jan-17	Jan-18	Jan-19
12-03-06	12-03-06	12-03-06	12-03-06	16-03-02	16-03-02	16-03-02
52832.91	52832.91	52832.91	\$ 52,832.91	\$ 54,250.00	\$ 54,750.00	\$ 55,250.00
\$ 52,832.91	\$ 52,832.91	\$ 52,832.91	\$ 52,832.91	\$ 54,250.00	\$ 54,750.00	\$ 55,250.00
\$ 52,832.91	\$ 52,832.91	\$ 52,832.91	\$ 52,832.91	\$ 54,250.00	\$ 54,750.00	\$ 55,250.00
1-2013	1-2014	1-2015	1-2016	1-2017	1-2018	1-2019
10-05-05	10-05-05	14-03-05	14-03-05	14-03-05	14-03-05	18-03-11
\$ 63,955.94	\$ 64,595.50	64595.51	\$ 65,402.95	\$ 65,402.95	\$ 66,220.49	\$ 74,100.00
\$ 52,320.07	\$ 52,843.27	\$ 52,843.27	\$ 53,503.81	\$ 53,503.81	\$ 54,172.61	\$ 55,250.00
\$ 3,692.31	\$ 3,729.24	\$ 3,775.85	\$ 3,775.85	\$ 3,823.05	\$ 3,823.05	\$ 3,899.09

Jan-20	Jan-21	Jan-22	Jan-23	Jan-24
16-03-02	20-03-02	20-03-02	20-03-02	20-03-02
\$ 55,750.00	\$ 58,537.50	\$ 60,293.63	\$ 61,800.97	\$ 63,346.00
\$ 55,750.00	\$ 58,537.50	\$ 60,293.63	\$ 61,800.97	\$ 63,346.00
\$ 55,750.00	\$ 58,537.50	\$ 60,293.63	\$ 61,800.97	\$ 63,346.00
1-2020	1-2021	1-2022		
18-03-11	18-03-11	18-03-11		
\$ 75,852.00	\$ 77,093.64	\$ 78,632.35		
\$ 55,750.00	\$ 58,537.50	\$ 60,293.63		
\$ 3,934.38	\$ 4,131.10	\$ 4,255.03		

	2022	2023	2024	2025	2026
Option #1 - Larry's draft					
Sheriff	\$78,635.00	87670 (9%)	89424 (2%)	91213 (2%)	93037 (2%)
Clerk of Courts	\$60,293.63	65788 (8%)	67104 (2%)	68446 (2%)	69815 (2%)
Coroner	\$4,255.03	4638 (8%)	4731 (2%)	4826 (2%)	4925 (2%)

	2022	2023	2024	2025	2026
Option #2					
Sheriff	\$78,635.00	80208 (2%)	81812 (2%)	89,175 (9%)	90959 (2%)
Clerk of Courts	\$60,293.63	61801 (2%)	63346 (2%)	68414 (8%)	69782 (2%)
Coroner	\$4,255.03	4638 (8%)	4731 (2%)	4826 (2%)	4925 (2%)

	2022	2023	2024	2025	2026
Option #3 - Mary Anne Breakdown					
Sheriff	\$78,635.00	\$86,670.00	\$89,424.00	\$91,213.00	\$93,037.00
Clerk of Courts	\$60,293.63	\$61,801.00	\$63,346.00	\$69,047.00	\$71,809.00
Coroner	\$4,255.03	4638 (8%)	4731 (2%)	4826 (2%)	4925 (2%)

	2022	2023	2024	2025	2026
Option #4 - Dennis Breakdown					
Sheriff	\$78,635.00	\$82236 (3.88%)	\$85836 (3.88%)	\$89437 (3.88%)	\$93037 (3.88%)
Clerk of Courts	\$60,293.63	\$62666 (3.5%)	\$65038 (3.5%)	\$67410 (3.5%)	\$69782 (3.5%)
Coroner	\$4,255.03	\$4638 (8%)	\$4731 (2%)	\$4826 (2%)	\$4925 (2%)

	2022	2023	2024	2025	2026
Option #5 - Compromise					
Sheriff	\$78,635.00	\$80208 (2%)	\$81812 (2%)	86312 (5.5)	\$91059 (5.5%)
Clerk of Courts	\$60,293.63	\$61801 (2%)	\$63346 (2%)	66513 (5%)	\$69,839 (5%)
Coroner	\$4,255.03	\$4638 (8%)	\$4731 (2%)	4826 (2%)	\$4925 (2%)

Issues for Discussions - 1. Roselle/Sheriff= bump in front 2. Bump 3rd year and not immeditaely 3. Sheriff getting bump same time as clerk 4. WRS Contribution issues

		2.50%	2.50%	3%	3%		
	2022	2023	2024	2025	2026		
Average amongst 9 different counties in like population	61985	63535	65123	67077	69089		
Buffalo	60294	61801	63346	69047	71809		
Diff	1691	1734	1777	1970	2720		

total lost	5202	4690	total regained
------------	-------------	-------------	----------------

still difference of \$512 but closer



Buffalo County Resolution

Drafted By: R.Halverson
Month/Year: March 2022
Committee: HR & Finance Committee

Department: Administration
Fiscal Impact: Yes/No

Resolution # _____

A Resolution to Amend the Salary Classification and Compensation System for Non-Represented Employees

Whereas, the County Board of Supervisors adopted Resolution #21-12-06 to establish job categories and pay grades for non-represented employees for 2022, and;

Whereas, the County Board of Supervisors adopted Resolution #15-09-03 to implement the salary classification and compensation system for non-represented employees which included an appeal process, and;

Whereas, the Human Resource Committee has completed the appeal process and recommends the adoption of the following classification or step placement amendments (as further shown on the attached Amended Buffalo County Job Classification/Pay Grade for Non-Represented Employees) effective _____, based on the appeals received, and;

Position	Current Placement	Approved New Placement
Building and Grounds Manager	Class K Step 6	Class H3 Step 4
Community Justice Services Director	Class F	Class E Step 1
Land Conservationist	Class E Step 1	Class D Step 1
Highway Office Manager	Class G Step 1	Class G Step 3
Highway Patrolman	Class H5 Step 2	Class H4 Step 3
Community Justice Services Diversion Specialist	Class I Step 1	Class I Step 2
Register in Probate	Class I Step 7	Class G Step 2
Communication/Corrections Officer	Class I Step 7	Class I Step 8
Chief Deputy Sheriff	Class C Step 2	Class C Step 5
Economic Development/Grant Writer	Class F Step 1	Class F Step 2
Communications Corrections Officer	Class I Step 3	Class I Step 4
GIS/Land Information Officer	Class F Step 1	Class F Step 6
Communications Corrections Officer	Class I Step 5	Class I Step 6
Highway Patrolman	Class H5 Step 3	Class H4 Step 3
Communications Corrections Officer	Class I Step 5	Class I Step 6
Communications Corrections Officer	Class I Step 4	Class I Step 5



Buffalo County Resolution

Drafted By: R.Halverson
Month/Year: March 2022
Committee: HR & Finance Committee

Department: Administration
Fiscal Impact: Yes/No

Now Therefore Be It Resolved, that the Buffalo County Board of Supervisors hereby approves the establishment of the attached Amended Buffalo County Job Classification/Pay Grade for Non-Represented Employees for 2022 effective _____ for non-represented employee position to include the above indicated step and classification adjustments as recommended by the Buffalo County Human Resources Committee.

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on this _____ day of _____, 2022.

ATTEST:

Buffalo County Clerk

Buffalo County Chairperson

Human Resources Committee:

Finance Committee:

Larry Grisen

Dennis Bork

Mary Anne McMillan Urell

Max Weiss

Michael Taylor

Brad Schmidtknecht

Nathan Nelson

Don Hillert

Don Hillert

David Danzinger

2022 Wage Scales - Exhibit A

Version: 03/14/2022 Board Approved: 03/28/2022

2022 Class	Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Change
A	Administrative Coordinator	\$ 38.85	\$ 39.75	\$ 40.65	\$ 41.55	\$ 42.45	\$ 43.35	\$ 44.25	\$ 45.15	\$ 46.05	\$ 46.95	\$ 0.90
B	DHHS Director	\$ 37.95	\$ 38.75	\$ 39.55	\$ 40.35	\$ 41.15	\$ 41.95	\$ 42.75	\$ 43.55	\$ 44.35	\$ 45.15	\$ 0.80
C	Chief Deputy - LE Highway Commissioner	\$ 32.25	\$ 33.00	\$ 33.75	\$ 34.50	\$ 35.25	\$ 36.00	\$ 36.75	\$ 37.50	\$ 38.25	\$ 39.00	\$ 0.75
	County Land Conservationist Jail Administrator											
D	Zoning Director Public Health Officer Personnel Advisor-Admin	\$ 31.90	\$ 32.60	\$ 33.30	\$ 34.00	\$ 34.70	\$ 35.40	\$ 36.10	\$ 36.80	\$ 37.50	\$ 38.20	\$ 0.70
	Social Services Manager											
E	Community Justice Services Director Public Health Nurse	\$ 30.60	\$ 31.30	\$ 32.00	\$ 32.70	\$ 33.40	\$ 34.10	\$ 34.80	\$ 35.50	\$ 36.20	\$ 36.90	\$ 0.70
	Social Worker III Patrol Superintendent (HWY) County Superintendent (HWY) Transportation & Adult Protect Srv. Mgr.											
F	Environmental Health Specialist Veterans Service Officer Economic Dev./Grant Writer/Deputy CVSO GIS/Land Info Officer Jail Sergeant Emergency Mgt/Safety Risk	\$ 26.30	\$ 26.95	\$ 27.60	\$ 28.25	\$ 28.90	\$ 29.55	\$ 30.20	\$ 30.85	\$ 31.50	\$ 32.15	\$ 0.65
	DHHS Account Clerk Supervisor Financial Advisor - Admin.											
G	Social Worker II Public Health Educator I Highway Office Manager Register in Probate	\$ 24.50	\$ 25.10	\$ 25.70	\$ 26.30	\$ 26.90	\$ 27.50	\$ 28.10	\$ 28.70	\$ 29.30	\$ 29.90	\$ 0.60
H1	Highway Foreman	\$ 22.65	\$ 23.15	\$ 23.65	\$ 24.15	\$ 24.65	\$ 25.15	\$ 25.65	\$ 26.15	\$ 26.65	\$ 27.15	\$ 0.50
H2	Signman, Recycling Facility Supervisor, Experienced Mechanic	\$ 22.10	\$ 22.60	\$ 23.10	\$ 23.60	\$ 24.10	\$ 24.60	\$ 25.10	\$ 25.60	\$ 26.10	\$ 26.60	\$ 0.50
H3	Hwy State Patrolman, High- Level Equipment Operator, Entry Level Mechanic, Building and Grounds Manager	\$ 21.60	\$ 22.10	\$ 22.60	\$ 23.10	\$ 23.60	\$ 24.10	\$ 24.60	\$ 25.10	\$ 25.60	\$ 26.10	\$ 0.50
H4	Hwy Patrolman (5yrs), Low- Level Equipment Operator	\$ 21.10	\$ 21.60	\$ 22.10	\$ 22.60	\$ 23.10	\$ 23.60	\$ 24.10	\$ 24.60	\$ 25.10	\$ 25.60	\$ 0.50
H5	Hwy Patrolman Entry Level	\$ 20.60	\$ 21.10	\$ 21.60	\$ 22.10	\$ 22.60	\$ 23.10	\$ 23.60	\$ 24.10	\$ 24.60	\$ 25.10	\$ 0.50
	Communications/Corrections Officer GIS Technician Zoning Technician											
I	Community Justice Services Diversion Specialist Case Manager II (DHHS) Land Conservation Technician Resource Management Specialist (Land Con) Social Worker I	\$ 21.75	\$ 22.25	\$ 22.75	\$ 23.25	\$ 23.75	\$ 24.25	\$ 24.75	\$ 25.25	\$ 25.75	\$ 26.25	\$ 0.50
	Case Manger I (DHS) Property Lister/Chief Deputy Treasurer Victim Witness											
J	Economic Support Specialist (DHHS) Economic Support/Account (DHHS) 911 Coordinator Family & Community Specialist (DHHS) Public Health Specialist	\$ 20.00	\$ 20.45	\$ 20.90	\$ 21.35	\$ 21.80	\$ 22.25	\$ 22.70	\$ 23.15	\$ 23.60	\$ 24.05	\$ 0.45

	Parts and Inventory Specialist (Hwy)													
	DA Administrative Assistant													
	Map Coordinator/Deputy Treasurer													
	Support Staff													
	Chief Deputy Register of Deeds													
	Chief Deputy County Clerk													
K	Deputy Clerk of Court													
	Hwy Account Clerk													
	Admin. Assist. LE													
	Admin. Assist. Zoning													
	Admin Assist. Extension													
	Admin. Assist. Administration													
	Child Support Specialist (DHHS)													
	Account Clerk	\$ 19.00	\$ 19.45	\$ 19.90	\$ 20.35	\$ 20.80	\$ 21.25	\$ 21.70	\$ 22.15	\$ 22.60	\$ 23.05	\$ 0.45		
L	Support Staff Specialist (DHHS)													
	Janitor	\$ 17.00	\$ 17.40	\$ 17.80	\$ 18.20	\$ 18.60	\$ 19.00	\$ 19.40	\$ 19.80	\$ 20.20	\$ 20.60	\$ 0.40		
M	Meal Site Manager	\$ 15.00	\$ 15.25	\$ 15.50	\$ 15.75	\$ 16.00	\$ 16.25	\$ 16.50	\$ 16.75	\$ 17.00	\$ 17.25	\$ 0.25		

Part-Time (non-benefits eligible/seasonal)

The One Rate part-time position, aligned with other non-represented staff

Part-Time Deputies LE - certified	\$ 24.55
Part-Time Deputies LE - noncertified, includes transport	\$ 22.55
Part-Time Communications/Corrections Officer - certified	\$ 21.80
Part-Time Clerical - confidential, includes Baliff	\$ 17.00
Part-Time Clerical	\$ 16.00
Hwy Seasonal/Part-Time Recycling Truck Driver -with CDL	\$ 20.60
Hwy Seasonal - without CDL	\$ 18.60
Part-Time Service/Maintenance - Including Seasonal/Internships (unless grant funded)	\$ 12.00

Other Additional Compensation

(Policy guidelines provide further direction on eligibilty)

Communications/Corrections Officer LE - Shift Differential	\$ 0.50	per hour
Social Services/Crisis Response- On Call	\$ 2.50	per hour
Public Health COVID- On Call	\$ 1.75	per hour
Mileage Reimbursement (Business Travel - Check for Fleet Vehicle First)		
With Insurance	IRS Rate	
Without or Expired Insurance	\$ 0.26	per mile



Buffalo County Resolution

Drafted By: Tina Anibas
Month/Year: March 2022
Committee: Finance Committee

Department: Treasurer
Fiscal Impact: No

Resolution # _____

A Resolution to Remove Outstanding Checks

Whereas, the following checks remain outstanding in the General Fund; and

Whereas, these checks have been outstanding in the General Fund for over one year;

NOW, THEREFORE BE IT RESOLVED, that the Buffalo County Board of Supervisors hereby grants authorization for the following outstanding checks to be cancelled and credited to the Buffalo County General Fund, or the Buffalo County Human Services Fund (Check Number):

Check Number	Date	Amount
189121	2/10/2020	46.60
189135	2/10/2020	33.34
189479	3/9/2020	33.34
190942	8/6/2020	9.18
191752	10/19/2020	16.00
191932	10/30/2020	18.04

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on the _____ day of _____, 2022

ATTEST:

Buffalo County Clerk

Buffalo County Chairperson

Finance Committee:

Dennis Bork

Max Weiss

Brad Schmidtknecht

Don Hillert

David Danzinger



Drafted By:

Lucas Teska

Presented Month/Year:

December 2021/March 2022

Involved Committees:

Law & Emergency Response

Local Emergency Planning Commission

County Department:

Emergency Management/LEPC

Fiscal Impact: YES / NO

AC Approved: YES / NO

RESOLUTION # _____

A RESOLUTION TO ADOPT THE BUFFALO COUNTY MULTI-HAZARDS MITIGATION PLAN 2022-2026

WHEREAS, Buffalo County recognizes the threat that natural hazards pose to people and property; and,

WHEREAS, undertaking hazard mitigation actions before disasters occur will reduce the potential for harm to people and property and save taxpayer dollars; and,

WHEREAS, an adopted hazards mitigation plan is required as a condition of future grant funding for mitigation projects; and,

WHEREAS, Buffalo County participated jointly in the planning process with the other local units of government within the County to prepare a Multi-Hazards Mitigation Plan; and,

WHEREAS, the Law Enforcement Committee, Local Emergency Planning Commission and the Wisconsin Emergency Management and FEMA have reviewed and approved the plan; and,

WHEREAS, the Buffalo County Board of Supervisors previously reviewed and adopted the plan by unanimous vote of the members present at their December 20, 2021 meeting.

NOW, THEREFORE BE IT RESOLVED that the Buffalo County Board of Supervisors hereby reaffirms the adoption of the Buffalo County Multi-Hazards Mitigation Plan 2022-2026 as an official plan for the County as presented at their December 20, 2021 official meeting.

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on the _____ day of _____, 2022.

County Clerk

ATTEST:

County Board Chairperson

Respectfully Submitted by:

Law Enforcement and Emergency Response Committee:

Michael Taylor, Chair

Nathan Nelson

Larry Grisen

John Sendlebach

Carol McDonough

ANTICIPATED FINANCIAL IMPACT STATEMENT

None

March 2022 Financial Report
Tina Anibas, Buffalo County Treasurer

Investment Notes
2/10/2022 Cashed in CDARS \$250,000 and moved to ICS Sweep Investment Waumandee
2/22/2022 From WISC PMA to General \$1,000,000
2/23/2022 From General to ICS Sweep Investment Waumandee \$3,000,000

General Investments Available Cash			
Local Government Investment Pool		0.090%	\$24,079.01
Trust Point Bonds / Money Market		2.200%	\$991,198.37
Alliance Bank Money Market Acct		0.290%	\$642,967.05
Waumandee State Bank Money Market		0.750%	\$622,025.27
Waumandee State Bank ICS Sweep		0.750%	\$5,752,584.57
PMA WISC Account		0.020%	\$329,717.33
Bank of Alma		0.050%	\$1,580,616.03
			\$9,943,187.63

Long Term Investments				
Effective		Maturity		
5/13/2021	Waumandee State Bank CDARS Acct	5/12/2022	0.500%	\$250,000.00
5/13/2021	Waumandee State Bank CDARS Acct	5/12/2022	0.500%	\$250,000.00
8/15/2019	Waumandee State Bank CDARS Acct	8/11/2022	2.250%	\$500,000.00
9/23/2021	Waumandee State Bank CDARS Acct	9/22/2022	0.500%	\$250,000.00
7/1/2021	Waumandee State Bank CDARS Acct	6/29/2023	0.700%	\$250,000.00
8/26/2021	Waumandee State Bank CDARS Acct	8/24/2023	0.700%	\$250,000.00
9/23/2021	Waumandee State Bank CDARS Acct	9/21/2023	0.700%	\$250,000.00
TOTAL CDARS ACCT				\$2,000,000.00

Total Investments			\$11,943,187.63	
CAPX 2020				
7/1/2021	Waumandee State Bank CDARS Acct	6/30/2022	0.500%	\$425,000.00
12/30/2021	Waumandee State Bank CDARS Acct	12/29/2022	0.500%	\$250,000.00
TOTAL CAPX2020 INVESTMENTS				\$675,000.00
LAND RECORDS				0.090%
Local Government Investment Pool				\$68,317.04
VEHICLE REPLACEMENT				0.090%
Local Government Investment Pool				\$53,087.19
HEALTH INSURANCE				
Bank of Alma			0.050%	\$31,129.65
Local Government Investment Pool			0.090%	\$77,429.21
TOTAL HEALTH INSURANCE				\$108,558.86
DEBT SERVICE				
Local Government Investment Pool			0.090%	\$21,838.77
Citizens Community Federal Money Market			0.070%	\$158,477.61
TOTAL DEBT SERVICE				\$180,316.38
RECYCLING				
Local Government Investment Pool			0.090%	\$91,787.48
1/27/2022	Waumandee State Bank CDARS (6 month)	1/26/2023	0.500%	\$75,908.20
TOTAL RECYCLING				\$167,695.68
LAND INFORMATION LIDAR				0.090%
Local Government Investment Pool				\$27,852.81
LAND INFORMATION ORTHO				0.090%
Local Government Investment Pool				\$85,431.90

2021 American Rescue Funds

Invested in WISC PMA Sub Account

	Allocated	Available Cash
Balance		\$1,229,580.72
Town of Naples Broadband	\$100,000.00	
Town of Mondovi Broadband	\$100,000.00	
Town of Cross Broadband	\$100,000.00	
Town of Canton Broadband	\$97,000.00	
Town of Gilmanton Broadband	\$49,000.00	
Town of Buffalo Broadband	\$100,000.00	
Monthly Interest 0.02%		\$18.77
Balance	\$683,599.49	\$1,229,599.49

Monthly Interest Received

Bank of Alma	\$73.36
Alliance Bank	\$10.53
Alliance Bank Money Market	\$128.22
PMA, WISC	\$16.59
LGIP	\$1.61
Trustpoint Inc.	\$730.25
Waumandee State Bank Money Ma	\$357.67
Waumandee State Bank ICS	\$1,968.14
Waumandee State Bank CDARS	\$1,249.71
TOTAL	\$4,536.08

Cash Interest Received / Receipted	2021		2022	
January	\$715.53		\$2,029.63	
February	\$1,755.15	\$2,470.68	\$4,536.08	\$6,565.71
March	\$1,826.90	\$4,297.58		
April	\$1,068.26	\$5,365.84		
May	\$7,470.28	\$12,836.12		
June	\$1,360.91	\$14,197.03		
July	\$8,906.96	\$23,103.99		
August	\$3,885.96	\$26,989.95		
September	\$6,947.29	\$33,937.24		
October	\$1,292.80	\$35,230.04		
November	\$1,340.03	\$36,570.07		
December	\$16,241.36	\$52,811.43		
TOTAL		\$52,811.43		\$6,565.71
February Total Receipts	\$5,337,096.92			
February Total Distributed	\$4,543,442.23			

UNPAID TAX REPORT PAYABLE

2017-2020 Delinquent

March

\$132,069.10

1, 2022