

County of Buffalo
Alma, Wisconsin
Notice of Public Meeting

AMENDED AGENDA

Committee: Land Conservation & Ag and Extension Committee
Date: Monday, October 3, 2022
Time: 6:00 p.m.
Location: 3rd Floor County Board Room
Remote Access: [Click here to join the meeting](#)

The meeting is open to the public, but portions may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting, but deviation from the order shown may occur:

1. Call to Order
2. Roll Call of Members
3. Public comment regarding any matters that will be taken up by the Committee at this meeting.
4. Review/Discussion/Action ~ Minutes of the Previous Meeting

AG AND EXTENSION

5. Review/Discussion/Action ~ 2023 Wildlife Damage Abatement and Claims Program (WDACP) Budget – Alec Sundelius
6. Review/Discussion/Action ~ 2023 136 Contract between University of Wisconsin Madison Division of Extension and Buffalo County
7. Review/Discussion/Action ~ 4-H/Youth Development Position
8. Review/Discussion/Action ~ Additional purchases (key controls, standing desk, projector screen, laptop)
9. Reports:
 - a. FoodWise Educator position update
 - b. Educator reports
 - c. Introduction of 4-H Program Assistant
 - d. Fair review
 - e. Roles & Responsibilities of Oversight Committee and AED
 - f. Office Move update

LAND CONSERVATION

10. Review/Discussion ~ BWS update
11. Review/Discussion/Action ~ A Resolution to Establish the Reclamation Plan Review Fee and Annual Fees for Nonmetallic Mines in Buffalo County
12. Review/Discussion/Action ~ Regional Cooperative Agreement with Beaver Creek Reserve
13. Land Conservationist Report
14. Review/Discussion/Action ~ Next Meeting Date and Time
15. Chairperson's Report
16. Public Comment Not Related to Agenda Items
17. Adjournment

Date: September 28th, 2022

Dwight Ruff, Chair

By: Roxann M. Halverson, County Clerk

Board Members: If unable to attend, please contact the Chair. If the Chair is unavailable, please contact the County Clerk's Office at 608-685-6209. If the Chair and the County Clerk are not available, please call the Administrative Coordinator at 608-685-6234.

Persons with Disabilities: Buffalo County shall attempt to provide reasonable accommodations to the public for access to its public meetings, provided reasonable notice of special need is given. If you require special accommodations to attend this meeting, please contact the County Clerk's Office at 608-685-6209.

Public Access to the Courthouse: The South Entrance will be the only access to the building after 4:30 p.m.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended, and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body

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Buffalo County Minutes

Committee/Board: Land Conservation & Ag and Extension Committee

Date of Meeting: Tuesday, September 6th, 2022

Chair Mr. Dwight Ruff called the meeting to order at 6:00 p.m.

Board Members Present: Mr. Dwight Ruff, Mr. Brad Schmidtknecht, Mr. John Sendelbach, Mr. John Hadley, Mr. Gary Stanton, Farmer Representative Mr. Joe Bragger

Others Present for All or Portions of the Meeting:

Mr. Cale Severson, Ms. Patricia Malone, Mr. Carl Duley, Ms. Mary Cambell-Wood, Mr. Tim Wucherer, Mr. Ryan VanDeWalle

Minutes: Mr. Brad Schmidtknecht made a motion seconded by Mr. John Hadley to approve the corrected minutes of the previous meeting on August 1st. Motion Carried.

Public Comments Regarding Posted Agenda Items:

none

Ag and Extension Portion

1. Malone presented the proposed budget to the committee. There is a modest increase which is a largely a result of the increase in insurance costs and an increase in wages. It is being noted in the minutes that the budget was reviewed and is being sent on to the Finance committee.
2. FoodWlse update. The position will most likely not include coordinator responsibilities, but there will be an educator assigned to Buffalo/Pepin Counties. They most likely will refill the position for the first of the year. Just a reminder, this position is not paid for with county dollars.
3. Educator reports.
 - a. Lisowski provided a written report. She highlighted a number of activities including a robots program that reached over 300 youth and parents. She worked with her peers to conduct a one day extended Camp Kinnissippewa in a new location on Lake Pepin. The 4-H Food Stand grossed over \$22,000 at the fair this year. This is a major fundraiser for the 4-H program.
 - b. Mary shared highlights of her programs. The Veterans Program will be training staff in Jackson and Dunn Counties. The program will be ready for statewide release later this year. She has seen significant growth in her Better Beginnings program for divorcing or separating parents. In 2019 she had 19 participants that increased to 24 in 2020; 41 in 2021; and it is

- on track to break 100 this year. A new venture will be co-facilitating Powerful Tools for Caregivers. She will be taking the training this month.
- c. Carl Duley shared his highlights. He is finishing up his plot harvests and will begin data analysis. He noted that there are increasing issues with chicken litter not providing the amount of nitrogen it used to provide. He will be working with Francisco Arriaga and a researcher from Mississippi on what is changing so better recommendations can be made. Finally he is looking at a grant for a couple that wants to develop a business plan for a dairy value-added operation.

Land Conservation Portion

Review/Discussion/Action ~ Approval of SEG Funding For Stanton in combination with Eau Claire County LCD

Mr. Tim Wucherer of the Eau Claire Land Conservation Department spoke on this topic. He would like Buffalo County to give SEG dollars as cost share to Tim and Darin Stanton. They are working with them in Eau Claire and they farm ground in Buffalo as well. The nutrient management SEG cost share is \$5,800 for the Buffalo County acres. Roll call vote Mr. Gary Stanton-abstain, Mr. Dwight Ruff-yes, Mr. Brad Schmidtknecht-yes, Mr. John Hadley-yes, Mr. John Sendelbach-yes, Mr. Joe Bragger-yes. Motion carried.

Review/Discussion/Action ~ Trout Unlimited Letter of Support for RCPP

Severson spoke on this letter of support for Trout Unlimited's Regional Conservation Partnership Program. TU is applying for this and it would mean match dollars for trout stream work in the County. Mr. Bragger motioned to approve the letter, Mr. Stanton second, motion carried.

Review/Discussion/Action ~ Resource Management Hire at Step 4

Mr. VanDeWalle spoke on this. Briar is currently at a step 3 in zoning and would like to see him hired at a step 4 for Land Conservation. Mr. Schmidtknecht motioned to approve this, Mr. Bragger second, motion carried.

Review/Discussion/Action ~ Truck Lease

Mr. VanDeWalle spoke on the Land Conservation truck getting old and in need of replacement. Severson stated the transmission is starting to clunk. Mr. Ruff would like to see bids on rebuilding the transmission and keeping the truck running. Mr. Bragger made a motion to table the discussion. Mr. Hadley second, motion carried.

Review/Discussion/Action ~ Proposed NMM Fee Structure

Mr. Severson showed the committee a proposed fee schedule of \$150/un-reclaimed acre. The committee said to bring back a resolution at the next meeting.

Review/Discussion/Action ~ Present Draft Budget for Land Conservation and NMM

Mr. Severson presented a draft budget for Land Conservation and Non-Metallic Mining. Mr. Bragger made a motion to send the budgets to finance with a second by Mr. Stanton. Carried.

Land Conservationist Report:

Mr. Cale Severson discussed the various field days and meetings that were attended. He also discussed all the workload issues with being shorthanded without a RMS.

Review/Discussion/Action Regarding the Next Meeting Date and Time:

Monday October 3rd, 6 pm.

Chairperson's Report:

Mr. Ruff commented on the work that got completed on the Greenheck PL-566 structure and that a lot of soil was removed.

Public Comments Not Related to Agenda Items:

none

Adjournment: Mr. Joe Bragger made a motion to adjourn at 8:04 p.m., Seconded by Mr. Brad Schmidtknecht, Carried.

Respectfully Submitted,

Cale Severson
County Conservationist

Section *V - COUNTY BUDGET/FINANCIAL PLAN - required by all Parties
 Buffalo County (Cooperator)

Cost Element	Price Charged to Cooperator, paid to APHIS WS	Additional WDNR Funding Requested By Cooperator (County is reimbursed directly from WDNR)	Cost Shared by WS	Full Cost
Salaries (includes venison donation administration)	\$13,002.83	\$0.00	\$2,250.57	\$15,253.40
Abatement Materials (includes temp fence, repellant, bear abatement, other abatement)	\$ 841.45	\$0.00	\$0.00	\$ 841.45
Mileage/Travel/Services	\$ 1,942.60			\$ 1,942.60
Subtotal Direct Costs	\$15,786.88	\$0.00	\$2,250.57	\$18,037.45
Pooled job costs (ex, vehicle usage, etc)	\$1,736.56	\$0.00	na	\$1,736.56
Deer Donation Processing	na	\$8,200.00	na	\$8,200.00
County Administration	na	\$350.00	na	\$350.00
Indirect Costs (Administrative Overhead)	\$2,549.58	\$0.00	na	\$2,549.58
Permanent Fence	na	\$0.00	na	\$0.00
Agreement Total	\$20,073.02	\$8,550.00	\$2,250.57	\$30,873.59
The distribution of the budget (with the exception of the mandatory percentage line items) from this Financial Plan may vary as necessary to accomplish the purpose of this agreement, but may not exceed:	\$28,623.02			

We expect to assist 15 growers with damage that may result in wildlife damage requests equaling or exceeding \$10,000 worth of claims.

Signatures of Intention:

COUNTY: _____

Date: _____

WDNR: _____

Date: _____

USDA-APHIS-WS: _____

Date: _____

2023 Buffalo County Budget

Approved amount to be provided by:

	County Request	County Admin	USDA-WS Funding Approved		WDNR Funding Approved		Total Funding Approved
Salaries (includes County Admin)	\$13,052.83	\$350.00	\$2,250.57		\$13,052.83		\$15,303.40
Mileage/Travel/Services	\$3,679.16		\$0.00		\$3,679.16		\$3,679.16
Office Overhead	\$2,549.58		\$0.00		\$2,549.58		\$2,549.58
Permanent Fencing	\$0.00		\$0.00		\$0.00		\$0.00
Temporary Fencing	\$715.23		\$0.00		\$715.23		\$715.23
Bear Abatement							
Repellant	\$42.07				\$42.07		\$42.07
Other Abatement	\$84.15				\$84.15		\$84.15
Venison Admin	\$300.00		\$0.00		\$300.00		\$300.00
Venison Processing	\$8,200.00				\$8,200.00		\$8,200.00
Total	\$28,623.02		\$2,250.57		\$28,623.02		\$30,873.59
The distribution of the budget (with the exception of the mandatory percentage line items) from this Financial Plan may vary as necessary to accomplish the purpose of this agreement, but may not exceed:	\$28,623.02						

We expect to assist 15 growers with damage that may result in wildlife damage requests equaling or exceeding \$10,000 worth of claims.

Signatures of Intention:

COUNTY: _____ **Date:** _____

WDNR: _____ **Date:** _____

USDA-APHIS-WS: _____ **Date:** _____



Buffalo County Resolution

Drafted By: RHalverson
Month/Year: October 2022
Committee: LCAE

Department: Land Conservation
Fiscal Impact: Yes/No

Resolution # _____

A Resolution to Establish the Reclamation Plan Review Fee and Annual Fees for Nonmetallic Mines in Buffalo County

Whereas, The Buffalo County Board of Supervisors has previously established a nonmetallic mining reclamation plan review fee as well as annual fees for un-reclaimed acres; and,

Whereas, Buffalo County has contracted in the past with a private engineer to review Reclamation Plans to ensure they meet the minimum requirements in the Buffalo County Nonmetallic Reclamation Ordinance, Buffalo County Nonmetallic Mining Policy and Procedures and NR135; and,

Whereas, These fees are used to offset nonmetallic mining related administration, reclamation plan review and enforcement expenses.

Now, Therefore Be It Resolved, that the Buffalo County Board of Supervisors hereby establishes a non-refundable nonmetallic mining reclamation application plan review fee of \$3,500 at the time a Reclamation Plan is submitted for review and will charge an additional fee of \$500.00 when a request for a Reclamation Plan information public hearing is held; and,

Be It Further Resolved, that the following annual fee schedule for the un-reclaimed acreage of nonmetallic mine sites in Buffalo County (rounded to the nearest whole acre) will be as follows:

ANNUAL FEE SCHEDULE

Table with 3 columns: Mine Size in Un-reclaimed Acres, Local Transportation Project Related Mines, and Nonmetallic Mining Sites. Rows include 1-5 Acres, 6-10 Acres, 11-15 Acres, 16-25 Acres, 26-50 Acres, 51+ Acres, and Inactive Sites.

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on this _____ day of _____, 2022.

ATTEST:

Buffalo County Clerk

Buffalo County Chairperson



Buffalo County Resolution

Land Conservation & AG Extension Committee:

Dwight Ruff

Brad Schmidtkecht

Gary Stanton

John Hadley

John Sendelbach

Finance Committee:

Dennis Bork

Max Weiss

Brad Schmidtkecht

William Bruegger, Sr.

Brian Michaels

Cooperative Agreement
to Satisfy Eligibility for
Beaver Creek Reserve
Calendar Year 2023

Project Title: Beaver Creek Reserve Regional LMPN for Buffalo, Chippewa, Dunn, Eau Claire, Pepin, and Rusk Counties

Term of Agreement: January 1, 2023 – December 31, 2023

A. General Purpose

This Agreement documents the manner in which Beaver Creek Reserve (hereafter “agent”) will provide core Aquatic Invasive Species (“AIS”) Prevention and Citizen Lake Monitoring Network (“CLMN”) services in the coverage area during the Term of Agreement referenced above. The coverage area includes the following counties: Buffalo, Chippewa, Dunn, Eau Claire, Pepin, and Rusk.

B. Buffalo County designates Beaver Creek Reserve as its agent.

C. Goal of Buffalo County

To improve surface water quality through the detection, prevention, and control of AIS and monitoring of lake water quality conditions.

D. Goal of Beaver Creek Reserve

To provide technical assistance to communities, stakeholders, and volunteers within the coverage area to prevent the spread of AIS, to provide education about AIS impacts and prevention, and to conduct lake monitoring.

E. Annual Meeting Requirement

All parties agree to meet annually to plan, prioritize, and coordinate pilot project activities.

F. Duties of the Agent

In cooperation with the Wisconsin Department of Natural Resources (WDNR), the agent agrees to continue to implement an AIS Prevention and Outreach Program throughout coverage area. The agent will perform the following:

- 1) Provide local support and assistance in implementation of statewide communication and education priorities to ensure consistent AIS messaging.
 - a. Work with WDNR and UW Madison, Division of Extension in implementation of the Wisconsin Statewide Aquatic Invasive Species Strategic Plan.

- b. Collaborate with WDNR on delivery of consistent project communication, outreach, and educational programming.
- c. Participate in and coordinate local partner involvement in at least four statewide AIS initiatives including Landing Blitz, Drain Campaign, Waterfowl Hunter Outreach, Bait Shop Initiative and other campaigns as directed by the WDNR to AIS stakeholders in the coverage area. This includes providing media tools, resources, and messaging prompts to partners.
- d. Coordinate with WDNR staff and other local partners within the coverage area to share AIS prevention and education efforts.
- e. Meet with cooperative invasive species management areas (CISMAs), to assist with AIS education, monitoring, and response efforts.
- f. Assist AIS grant recipients with AIS education and outreach tools to ensure consistent messaging as grants are awarded.
- g. Participate in WDNR training on AIS Response Framework, including verification of AIS.
- h. Assist the WDNR, UW Madison, Division of Extension, UW-Sea Grant, and other partners in identifying audiences and knowledge gaps in AIS prevention, awareness, and compliance.
- i. Attend annual WDNR AIS and UW Lakes Partnership events and training sessions including, but not limited to:
 - i. AIS Partnership meetings
 - ii. Aquatic Invasive Species training sessions
 - iii. Clean Boats, Clean Waters (CBCW) trainings
 - iv. CLMN trainings
 - v. Purple Loosestrife Biocontrol trainings
 - vi. AIS Response Framework trainings
- j. Adhere to decontamination and disinfection protocols required by the WDNR for controlling, transporting, and disposing of aquatic plants and animals, and moving water. This includes requirements under s. 30.07, Wis. Stats., and ss. NR 19.055 and NR 40.07, Wis. Adm. Code, as well as compliance with the most recent WDNR approved 'Boat, Gear, and Equipment Decontamination and Disinfection Protocol'.
- k. Serve as media contact for the coverage area for relevant WDNR campaigns.

- 2) Coordinate the CLMN in Buffalo, Chippewa, Dunn, Eau Claire, Pepin and Rusk Counties including water quality and/or AIS components:
 - a. Conduct at least 2 CLMN training workshops for volunteers.
 - b. Manage and distribute lake monitoring equipment.
 - c. Train new volunteers on use of monitoring equipment, as needed.
 - d. Perform at least 2 field checks on citizen monitors and conduct quality assurance checks on data entered into the WDNR Surface Water Integrated Monitoring System (SWIMS) by citizen monitors at the end of monitoring year.
 - e. Provide email/phone support to answer questions and be point of contact to CLMN volunteers.
 - f. Assist with SWIMS data entry, as needed.
- 3) Collect and report other chemical, biological, or physical data on lakes and lake ecosystems, including data on water levels and lake ice extent and duration as requested by WDNR.
- 4) Coordinate early detection monitoring for AIS:
 - a. Serve as local coordinator of the annual AIS Snapshot Day by recruiting and training volunteers and monitor at least 6 locations.
 - b. Monitor for AIS using CLMN methods at public boat launches.
 - c. Provide AIS response monitoring based on reports of AIS findings or repeated instances of AIS.
 - d. Assist with other AIS Pathways monitoring including pet store monitoring as needed by the WDNR, US Fish and Wildlife Service, UW Sea Grant, Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP), etc.
 - e. Conduct at least 2 Project Riverine Early Detection (Project RED) training workshops for volunteers.
- 5) Coordinate the Clean Boats, Clean Waters (CBCW) watercraft inspection program:
 - a. Seek volunteers to staff boat launches and educate boaters about AIS and prevention steps.
 - b. Organize and coordinate at least 3 CBCW trainings to train volunteers and/or paid staff on methods to conduct boat inspections and educate boaters about the AIS prevention steps.
 - c. Work with partners to apply for CBCW grants to fund additional inspectors.
- 6) Coordinate the implementation of the Purple Loosestrife Biocontrol Program in Buffalo, Chippewa, Dunn, Eau Claire, Pepin, and Rusk Counties:
 - a. Support and expand the existing network of purple loosestrife biocontrol partners.
 - b. Plan and conduct at least 1 training workshop for purple loosestrife biocontrol partners.
 - c. Help identify insectaries, coordinate the collection and distribution of purple loosestrife biocontrol organisms to all interested partners, and target the release of organisms, where needed.
 - d. Work with WDNR and UW Madison, Division of Extension to report infestations and track biocontrol releases in the SWIMS database.

- 7) Write a quarterly electronic newsletter to provide AIS information and updates on Coordinator activities/outreach to partners:
 - a. Each newsletter will have, on average, two AIS-related articles.
 - b. Articles from newsletter will be shared through relevant social media.
 - c. Share relevant AIS articles with new and previously established partners for use in their newsletters.
 - d. Submit newsletter to county partners and WDNR contacts:
(Jeanne.Scherer@wisc.edu).
- 8) Coordinate checks on WDNR AIS signage at lake/river public access sites within Buffalo, Chippewa, Dunn, Eau Claire, Pepin, and Rusk Counties:
 - a. Conduct inspections of at least 25 public access sites to verify WDNR AIS signage is in place and in good condition.
 - b. Use WDNR-approved forms to conduct signage inspections and enter data in SWIMS.
 - c. Maintain digital photographs of AIS signs that have been inspected.
 - d. Install WDNR AIS signage, as needed, and per installation protocol.
 - e. Work with WDNR to design additional AIS signage, as needed.
- 9) Provide AIS outreach and education to local partners and AIS stakeholders:
 - a. Conduct AIS and Habitattitude outreach and education at local schools, events, meetings, etc.:
 - i. Including, but not limited to, large public festivals, farmer's markets, presentations to local school children (when requested), fishing tournaments, Habitattitude pet surrender events, and stakeholder meetings (e.g., Conservation clubs, boating clubs, angling clubs, etc.).
 - ii. AIS and Habitattitude outreach and education will be held minimally at 4 events/meetings/tournaments/etc.
 - b. Network with AIS stakeholders and partners at local events and meetings.
 - c. Contact at least 2 bait shops as part of the statewide Bait Shop Initiative and provide AIS outreach message and materials.
 - d. Share, on average, 3 AIS related posts per month (May through October) via social media to increase AIS awareness and reinforce prevention messaging.
- 10) Provide technical assistance to a grantee or grant applicant for AIS prevention.
- 11) Establish high priority trout stream access points in Buffalo County and:
 - a. Compose land use agreements and send to subsequent land owners.
 - b. Purchase and install AIS signage.
 - c. Purchase and install boot cleaning stations for suitable sites.
- 12) Determine and establish web links on County webpages to facilitate information exchange and volunteer opportunities through the LMPN and Beaver Creek Reserve.
 - a. Provide links to projects such as: Citizen Lake Monitoring Network, Clean Boats Clean Waters, Project Riverine Early Detection, and Purple Loosestrife Biological Control.
 - b. Provide links to partners including Cooperative Invasive Species Management Area (CISMA), Beaver Creek Reserve, and active lake groups.

- 13) Expand Chippewa County Lakes Group mailing list to lake groups in Buffalo, Dunn, Eau Claire, Pepin & Rusk Counties.
 - a. Utilize the mailing list to provide new AIS information, event invitations to educational AIS programs, and AIS volunteer opportunities.
- 14) Facilitate entry of all data into SWIMS:
 - a. Train partners how to enter AIS information into SWIMS, including for CBCW, CLMN, Purple Loosestrife Biocontrol, etc.
 - b. Ensure data entry into SWIMS is completed per annual reporting requirements that may include CBCW, CLMN, Purple Loosestrife Biocontrol, Snapshot Day, AIS Signage monitoring, and any incidental AIS findings.
- 15) Retain, for a period of six years after the end date of this agreement, all project records, including proofs of payment and proofs of purchase, showing events/tasks undertaken as part of this agreement.
 - a. This shall include:
 - i. Training sessions attended.
 - ii. Training sessions held and name of participants attending.
 - iii. Meetings with stakeholders and/or partner groups.
 - iv. AIS outreach activities.
 - v. Media contacts.
 - b. Participate in meetings with WDNR to discuss agreement accomplishments and financial status.
- 16) Submit quarterly progress reports to County Partners and WDNR.
- 17) Submit final reimbursement request to WDNR on form provided by WDNR no later than 60 days after the end of this agreement.

G. Duties of Buffalo County

- 1) To attend periodic meetings or conference calls with WDNR and Beaver Creek Reserve for the furtherance of this project.

County Allotments

Buffalo County	\$10,475.52
Chippewa County	\$14,770.19
Dunn County	\$11,764.68
Eau Claire County	\$12,361.27
Pepin County	\$9,014.19
Rusk County	\$13,637.06
Total	\$72,022.91

Proposed Expenditures

AIS Coordinator Salary	\$44,101.07
AIS Coordinator Fringe Benefits	\$7,179.24
Salaries (Administration)	\$6,255.91
Fringe Benefits (Administration)	\$1,018.40
Travel	\$5,401.72
Supplies & Operating Expenses	\$8,066.57
Total	\$72,022.91

H. Declaration

By affixing our signatures below, we swear that the document above accurately portrays the relationship and intent of all parties.

FOR Buffalo County	FOR Beaver Creek Reserve
By: _____	By: _____
_____	_____
Title: _____	Title: _____
_____	_____
Date Signed	Date Signed