



Notice of Public Meeting

AGENDA

AMENDED AGENDA

Committee: Finance Committee
Date: Thursday, September 21, 2023
Time: 8:30 a.m.
Location: 3rd Floor County Board Room

Remote Meeting Access: [Click here to join the meeting](#)

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered and acted upon at the meeting, but deviations from the order shown may occur:

1. Call to Order
2. Roll Call of Members
3. Public Comment Regarding Posted Agenda Items
4. Review/Discussion/Action ~ Approval of Previous Meeting Minutes
5. Review/Discussion/Action ~ A Resolution to Ratify the Buffalo County Law Enforcement Officers WPPA/LEER Collective Bargaining Agreement
6. Review/Discussion ~ Highway Equipment Expenditure
7. Review/ Discussion/Action~ Courthouse Water Softener replacement/ repair
8. Review/Discussion/Action ~ A Resolution to Identify Delinquent 2020 Real Estate Taxes
9. Review/Discussion/Action ~ Service Awards
10. Review/Discussion/Action ~ 2024 Budget Preparations
11. Review/Discussion/Action ~ Monthly Vendor Invoices/Vouchers/Employment Payroll/Investment Report
12. Review/Discussion/Action~ The Committee May Go into Closed Session to Discuss Employee Performance/Litigation Closed session pursuant to WI Statute 19.85 1 (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against a specific person which if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations.
13. Review/ Discussion/ Action~ The Committee may enter into open session
14. Chairperson's Report
15. Administrative Coordinator Report
16. Public Comment Unrelated to Agenda Items
17. Review/Discussion/Action ~ Next Date and Time
18. Adjournment.

Date: September 15, 2023

Dennis Bork, Chair

By: Roxann M. Halverson, County Clerk

Board Members: If unable to attend, please contact the Chair. If the Chair is unavailable, please contact the County Clerk's Office at 608-685-6209. If the Chair and the County Clerk are not available, please call the Administrative Coordinator at 608-685-6234.



Notice of Public Meeting

AGENDA

Persons with Disabilities: Buffalo County shall attempt to provide reasonable accommodations to the public for access to its public meetings, provided reasonable notice of special need is given. If you require special accommodations to attend this meeting, please contact the County Clerk's Office at 608-685-6209.

Public Access to the Courthouse: The South Entrance will be the only access to the building after 4:30 p.m.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended, and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.



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15. Review/Discussion/Action ~ Next Date and Time
16. Adjournment.

Date: September 14, 2023

Dennis Bork, Chair

By: Roxann M. Halverson, County Clerk

Board Members: If unable to attend, please contact the Chair. If the Chair is unavailable, please contact the County Clerk's Office at 608-685-6209. If the Chair and the County Clerk are not available, please call the Administrative Coordinator at 608-685-6234.

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BUFFALO COUNTY MINUTES

Committee of the Board:

Finance Committee

Date of the Meeting:

August 17, 2023

Chair Dennis Bork called the meeting to order at 8:30 a.m.

Members Present: Mr. Dennis Bork, Mr. William Bruegger, Mr. Brian Michaels, and Mr. Chris Lindstrom. Mr. Max Weiss was excused.

Others Present for All or Parts of the Meeting in Person: Mr. Lee Engfer, Ms. Roxann Halverson, Mr. Cale Severson, Mr. Dave Rynders, Ms. Tina Anibas, Ms. Renee Pronschinske, Mr. Joe Krumrie, Ms. Lisa Schuh (Teams), and Mr. Dave Brommerich (Teams).

Public Comments regarding Agenda Items: None.

Review/Discussion/Action regarding the Previous Meeting Minutes: Mr. Bruegger made a motion to approve the minutes as presented, seconded by Mr. Michaels. Carried.

Review/Discussion/Action regarding A Resolution to Approve the Wage Study Recommendations: Mr. Engfer explained if the recommendations are approved the wages will go into effect January 1, 2024, and the resolution sets out the plan to follow the recommendations for the next five years. Mr. Bruegger made a motion to approve the resolution, seconded by Mr. Lindstrom. A roll call vote was taken. All were in favor. Carried.

Review/Discussion/Action regarding A Resolution Regarding Foreign Ownership of Farmland: Mr. Severson explained several counties had come forward with similar resolutions to be proactive in requesting legislature keep agricultural land from foreign ownership entities. At this time there is no such ownership of foreign entities in Buffalo County, but the Land Management Committee would like to be proactive in limiting foreign ownership. Mr. Lindstrom made a motion to approve the resolution, seconded by Mr. Michaels. Carried.

Review/Discussion/Action regarding A Resolution to Approve an Unbudgeted Drone, Accessories, and Training: Mr. Severson explained the drone would be used to assist with inspections of mines and keep staff in a safe area, not in the active mine zone. There are funds in the non-metallic mining non-lapsing fund to cover the costs of the drone, accessories, and staff training. Software, topography, and control of the drone was discussed. Mr. Michaels made a motion to approve the resolution by roll call vote, seconded by Mr. Lindstrom. All were in favor. Carried.

BUFFALO COUNTY MINUTES

Committee of the Board: Finance Committee – Budget Presentations

Date of the Meeting: September 5, 2023

Chair Dennis Bork called the meeting to order at 8:00 a.m.

Members Present: Mr. Dennis Bork, Mr. Max Weiss, Mr. William Bruegger, Mr. Brian Michaels, and Mr. Chris Lindstrom.

Others Present for All or Parts of the Meeting in Person: Mr. Lee Engfer, Ms. Roxann Halverson, Mr. Bob Platteter, Ms. Felicia Decker, Mr. Dave Rynders, Ms. Misty Rustad, Ms. Danielle Schalinske, Ms. Carri Renchin, Sheriff Mike Osmond, Ms. Carol Burmeister, Ms. Renee Pronschinske, Mr. Tom Bilski, Mr. Cale Severson, Ms. Tina Anibas, Ms. Julie Vollmer, Ms. Brenda Berning, Mr. Lucas Teska, Mr. Anthony Pfaff, and Ms. Patricia Malone.

Public Comments regarding Agenda Items: None.

The Committee May Go into Closed Session to Discuss a Constitutional Officer Position: Mr. Weiss made a motion to go into closed session, seconded by Mr. Bruegger. Mr. Bork – yes, Mr. Weiss – yes, Mr. Lindstrom – yes, Mr. Michaels – yes, and Mr. Bruegger – yes. Carried.

The Committee May Return to Open Session: Mr. Bruegger made a motion to return to open session, seconded by Mr. Lindstrom. Mr. Bruegger – yes, Mr. Bork – yes, Mr. Weiss – yes, Mr. Michaels – yes, and Mr. Lindstrom – yes. Carried.

Review/Discussion/Action regarding 2024 Budget Presentations:

Highway Department: Mr. Platteter gave the presentation for the 2024 Highway Budget. He reviewed road work costs, machinery replacement, and how equipment funds are earned and used.

Veterans Service Office: Ms. Decker reviewed her budget, noting extra funding and grants she will receive to help with clerical staff and serving area Veterans.

DHHS, Agent of the State and ADRC: Ms. Rustad and Mr. Rynders presented the 2024 DHHS, Agent of the State and ADRC budgets. The majority of the ADRC budget is handled by Pepin County. The portion that Buffalo County budgets for is the Elderly Benefit Specialist.

The Agent of the State budget is covered by licensing and inspection fees for restaurants, bars, grocery stores and other companies.



Drafted By:

R. Halverson

Presented Month/Year:

September 2023

Involved Committees:

HR Committee

Finance Committee

County Department:

County Clerk

Fiscal Impact: YES / NO

AC Approved: YES / NO

RESOLUTION # _____

A RESOLUTION TO RATIFY THE BUFFALO COUNTY LAW ENFORCEMENT OFFICERS WPPA/LEER COLLECTIVE BARGAINING AGREEMENT

WHEREAS, negotiations were undertaken by and between the County and the Buffalo County Law Enforcement Officers WPPA/LEER with regard to their Collective Bargaining Agreement, and;

WHEREAS, the Human Resources Committee, at its meeting on August 8, 2023 reviewed the tentative settlement for the period of January 1, 2024, through December 31, 2025 (a summary of which is attached and incorporated herein as Exhibit A), and;

WHEREAS, the Buffalo County Law Enforcement Officer WPPA/LEER are in agreement with said proposal, and;

WHEREAS, the Human Resources Committee recommends to the full County Board of Supervisors that it ratify the said Collective Bargaining Agreement, summary of which is attached hereto as Exhibit A for the term stated above.

NOW, THEREFORE, BE IT RESOLVED, that the Buffalo County Board of Supervisors hereby goes on record in ratifying the Collective Bargaining Agreement by and between Buffalo County and the Buffalo County Officers WPPA/LEER for the term of January 1, 2024, through December 31, 2025, as incorporated in the Tentative Settlement attached as Exhibit A to this Resolution.

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on the _____ day of _____, 2023.

County Clerk

ATTEST:

County Board Chair

Respectfully submitted:

HUMAN RESOURCES COMMITTEE:

Steven Nelson

Carol McDonough

Nathan Nelson

Michael Taylor

Mary Anne McMillan Urell

FINANCE COMMITTEE:

Max Weiss

Brian Michaels

Dennis Bork

Chris Lindstrom

Bill Bruegger

ANTICIPATED FINANCIAL IMPACT STATEMENT:

2024 Budget (approximate):	
Salary & Benefits	\$106,872.59
2025 Budget (approximate):	
Salary & Benefits	\$ 55,103.59

BUFFALO COUNTY MINUTES

Committee of the Board: Buffalo County Highway Committee

Date of the Meeting: Tuesday, September 12, 2023

Chairman Mr. Weiss called the meeting to order at 8:00 a.m. in the conference room of the Buffalo County Highway Department, Alma, Wisconsin.

Board Members Present: Mr. Dwight Ruff, Mr. Max Weiss, Mr. John Sendelbach, Mr. Brian Michaels, and Mr. Steve Nelson.

Others Present for All or Parts of the Meeting: Mr. Bob Platteter, Mr. Kelly Johnston, Mr. John DeWitt, Mr. Dennis Earney, Ms. Roxann Halverson, Mr. Cole Craft (virtual), Ms. Emily Harker (virtual), and Mr. Lee Engfer.

Public Comments regarding Agenda Items: None

Review/Discussion/Action - Minutes of the Previous Meeting: Mr. Ruff made a motion to approve the previous meeting minutes, seconded by Mr. Michaels. Carried.

Review/Discussion/Action regarding the Vouchers - Monthly Vouchers #29561 through # 29629 totaling \$284,337.57 were reviewed. Mr. Michaels made a motion to approve the monthly vouchers as presented, seconded by Mr. Ruff. Carried.

Review/Discussion/Action – Staffing (Parts & Inventory Specialist): Mr. Platteter explained this item does not need any action at this time.

Review/Discussion/Action – Equipment (Truck Attachments Bid): Only one bid was received for the truck attachments from Universal Truck Equipment Inc. The other company did not return a bid. The total cost to equip two county trucks and one state truck is \$410,217. There were some pieces of equipment that purchase was delayed due to the cost of this equipment being higher than budgeted for. Mr. Platteter explained that even with some cost savings and delaying some equipment purchases the budget will still be \$5,000.00 over. Ms. Halverson read the purchasing policy chart and this will need to be approved by the home committee and inform Finance. Mr. Nelson made a motion to approve the bid with the unbudgeted amount of \$5,000.00 to come from the machinery fund, seconded by Mr. Ruff. A roll call vote was taken. All in favor. Carried.

Review/Discussion/Action – Buildings & Grounds:

- a. Sign Shop Door – The previous quote to install the door was \$3,500.00. Another quote was received from Mr. Randy Secrist in the amount of \$1,000.00. Mr. Platteter instructed Mr. Secrist to begin the installation of the sign shop door.
- b. Security Camera – Mr. Platteter tried to obtain bids from the company that services the courthouse cameras, but they would not return emails or phone calls. He asked Heartland for an updated bid on outside cameras. The bids



better water. pure and simple.
COUNTRYSIDE MANAGEMENT INC.
1825 Mobile Dr
Winona, MN 55987

Date:8/18/2023

To:Buffalo County Court House
407 S Second St
Alma, WI 54610

RE:

We take pleasure in quoting you as follows: replacment of brine piston only,
This will include labor from todays (8-18-23) diagnostics:

Brine piston, brine elbow, ferrels, labor

Total	\$1163.03
-------	-----------

Payment due upon completion of work.

Note: this proposal may be withdrawn by us if not accepted within 30 days, and does not include labor and/or parts that were not seen at time of inspection.

Thank you,

Brent Jones
Service Manager

Acceptance signed: _____ Date: _____

RESIDENTIAL, COMMERCIAL, INDUSTRIAL WATER TREATMENT PRODUCTS AND SERVICES CULLIGAN DEALERSHIPS ARE INDEPENDENTLY OPERATED



better water. pure and simple.
COUNTRYSIDE MANAGEMENT INC.
1825 Mobile Dr
Winona. MN 55987

Date:8/18/2023

To:Buffalo County Court House
407 S Second St
Alma, WI 54610

RE:

We take pleasure in quoting you as follows: Overhaul of valve internals
And brine piston; this will also include diagnostics from (8-18-2023)

- Upper seal kit
- Lower seal kit
- Upper piston
- Lower piston
- Brine valve w/ fittings
- Labor

Total	\$2239.20
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Payment due upon completion of work.

Note: this proposal may be withdrawn by us if not accepted within 30 days, and does not include labor and/or parts that were not seen at time of inspection.

Thank you,

Brent Jones
Service Manager

Acceptance signed: _____ Date: _____

You could give your people



1825 Mobile Drive, Winona MN

507-452-3600

CulliganBetterWater.com

August 21st 2023

Quote No: - EB-082123-1

ATTN: Lee Engfer
Buffalo County Courthouse
407 Second Street South
Alma, WI 54610

After the inspection/survey of the listed property, water analysis and estimated water usage given by Lee Engfer, the following equipment is being proposed to replace the current water softener.

- **2" CTM – 120 DF METER** **\$7250.00**

NOTE: This proposal may be withdrawn if not accepted within 30 days.

NOTE: Price includes installation and disposal of old system

NOTE: System will come with first salt fill.

NOTE: Brine reclaim can be added to the system for \$2640.00. This will save 25% on salt usage.

Thank you,

Eric Bartsh

Eric Bartsh
Culligan of Winona

Customer Approval: _____ Date: _____



The Culligan® Top Mount Series WATER SOFTENER SYSTEM

Superior Flow. Superior Savings. Superior Water
for Commercial and Industrial Needs.

The Culligan® Top Mount (CTM) Series softener models use the latest control valve technology to offer superior flow rates and long-lasting performance for commercial and industrial applications. The top-mounted control minimizes the system's footprint and is constructed of a corrosion-resistant, heavy duty plastic tested in extreme operating conditions to service all types of problem water (high chloramines, heavy iron, etc.). The CTM valve and system also carry certification for testing and passing the highest drinking water standards. The CTM includes integrated vacuum breakers and pressure relief valves to protect the system in addition to possessing an integrated flow meter for highly accurate reporting. Each CTM operates with a Culligan® Smart Controller which provides users access to the Culligan® technology platform of intercommunicating systems, remote monitoring and water and energy saving accessories.

The CTM Softener Series forms part of the Culligan® Commercial and Industrial product portfolio that has been offering durable, high-quality equipment to the world for over 80 years. For those customers who need a more customized solution Culligan's application engineering and project management team will provide professional, technical expertise through the initial project scope to the expedited delivery and start-up process. Our expansive dealership network will provide aftermarket support and technical expertise and trusted service to users in every market. Contact Culligan® today to learn more about the CTM and other water treatment products.

Markets Served:

Clinics
Educational Facilities
Energy / Power
Food / Beverage Production
Food Service / Restaurants
Grocery
Healthcare / Hospitals Bio-Pharmaceutical
Hospitality / Lodging
Manufacturing
Municipal Drinking Water
Oil / Gas

CULLIGAN® ADVANTAGES:

- Global Product Platform with Flexible Modular Configurations
- Simple Integration into Existing Systems
- Quick Delivery & Installation
- Exclusive Culligan Features
 - Universal Electronic Controller
 - Aqua-Sensor™, Progressive Flow and Other Operational Cost-Saving Technology
 - Remote Monitoring Capabilities with Multiple Alarm Recognitions
 - Cloud Storage for Historical Data
 - U.S. Standard and Metric Readings with Multiple Interface Languages for Programming Interface



PRE-TREATMENT SOLUTIONS.

SYSTEM SPECIFICATIONS

Warranty

2-year warranty

Examples of Softener Applications

- Residential applications
- Commercial applications
- Industrial applications
- Municipal applications
- Agricultural applications

- High capacity applications
- High pressure applications
- High temperature applications
- High flow applications
- High salt applications

System Specifications

Specification	US	Metric
Flow Rate	10-100 gpm	0.38-3.78 m ³ /hr
Pressure	20-100 psi	1.38-6.89 bar
Temperature	40-120 °F	4-50 °C
Water Quality	Hardness up to 20 grains/gal	Hardness up to 350 mg/l
Media	Ion Exchange Resin	Ion Exchange Resin
Control	Manual or Automatic	Manual or Automatic

Standard Features

- High capacity applications
- High pressure applications
- High temperature applications
- High flow applications
- High salt applications

- High capacity applications
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- High temperature applications
- High flow applications
- High salt applications

Optional Features & Accessories

- High capacity applications
- High pressure applications
- High temperature applications
- High flow applications
- High salt applications

- Remote Control
- RS-485 Modbus RTU Output



Tested and Certified by WQA to NSF/ANSI 61 and 372

Culligan® Top Mount (CTM) Water Softener System

CTM Family Group *	Media Qty. (ft ³ / liters)	Pipe Size** (in / mm)	Service Flow Rates		Tank Size***	
			Continuous** (gpm @ 15 psi drop / pm @ 103 kPa drop)	Peak** (gpm @ 25 psi drop / pm @ 172 kPa drop)	Softener (in / mm)	Brine**** (in / mm)
CTM 100	10	1.5 x 1.5"	10	20	12 x 12	24 x 24
	50	2.5 x 2.5"	100	200	24 x 24	48 x 48
CTM 200	25	2.5 x 2.5"	216	254	48 x 48	96 x 96
	100	3.5 x 3.5"	350	400	72 x 72	144 x 144
CTM 300	150	3.5 x 3.5"	500	550	72 x 72	144 x 144
	300	4.5 x 4.5"	720	800	96 x 96	192 x 192
CTM 400	200	4.5 x 4.5"	800	900	96 x 96	192 x 192
	400	5.5 x 5.5"	1100	1200	120 x 120	240 x 240
CTM 500	250	5.5 x 5.5"	1000	1100	120 x 120	240 x 240
	500	6.5 x 6.5"	1400	1500	144 x 144	288 x 288
CTM 600	300	6.5 x 6.5"	1200	1300	144 x 144	288 x 288
	600	7.5 x 7.5"	1600	1700	168 x 168	336 x 336
CTM 700	350	7.5 x 7.5"	1400	1500	168 x 168	336 x 336
	700	8.5 x 8.5"	1800	1900	192 x 192	384 x 384
CTM 800	400	8.5 x 8.5"	1600	1700	192 x 192	384 x 384
	800	9.5 x 9.5"	2000	2100	216 x 216	432 x 432



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For 80 years, Culligan® has made better water. Our global network, comprised of 800+ dealers and international licensees in over 90 countries, is dedicated to addressing your water-related problems. As a worldwide leader in water treatment, our sales representatives and service technicians are familiar with the local water conditions in your area. Being global and local position us to deliver customized solutions to commercial and industrial water issues that affect your business and your bottom line.

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Buffalo County Resolution

Drafted By: Tina Anibas
Month/Year: September 2023
Committee: Finance Committee

Department: Treasurer
Fiscal Impact: No

Resolution # _____

A Resolution to Identify Delinquent 2020 Real Estate Taxes

WHEREAS, There are a number of parcels of land in Buffalo County on which taxes are delinquent and on which the County holds Tax Certificates and where before anything can be realized on the same, it is necessary to secure Tax Deeds thereon;

NOW, THEREFORE BE IT RESOLVED, that the Buffalo County Board of Supervisors hereby grants authorization to the County Clerk of Buffalo County to proceed to acquire a Tax Deed on behalf of the County of Buffalo on the following described property:

Table with 4 columns: Name, Description, Parcel ID, and Amount. Rows include City of Alma (Diane Fay Rieck), City of Buffalo City (Steven & Constance Donner), Town of Buffalo (Junior & Anita Ruff), and Town of Milton (Bradley Nilles).

Adopted at a duly called and noticed meeting of the Buffalo County Board of Supervisors on the ____ day of _____, 2023

ATTEST:

Buffalo County Clerk

Buffalo County Chairperson

Finance Committee:

Dennis Bork

Max Weiss

Chris Lindstrom

William Bruegger, Sr.

Brian Michaels

September 2023 Financial Report

Tina Anibas, Buffalo County Treasurer

Investment Notes			
8/1/2023	From General to WISC PMA \$1,500,000		
8/7/2023	From General to WISC PMA \$500,000		
8/11/2023	From General to Opioid WISC PMA \$12,707.08		
8/16/2023	From WISC PMA To General (Tax Settlements) \$6,800,000		
8/23/2023	Matured CDARS \$250,000 to CD\$117,000 5.22%15 Month/CDARS 1 year 5.22% \$133,000		
8/31/2023	From WISC PMA To General \$250,000		
	GENERAL CASH		\$6,858,544.62
	WAUMANDEE CDARS/CDS		\$1,500,000.00
	TOTAL GENERAL FUNDS		\$8,358,544.62
	CAPX CDARS		\$675,000.00
	TAX DEED		\$7,654.71
	LAND RECORDS		\$155,357.16
	VEHICLE REPLACEMENT		\$79,801.57
	HEALTH INSURANCE		\$80,614.56
	DEBT SERVICE		\$170,401.56
	RECYCLING		\$112,213.97
	LIDAR		\$37,832.91
	ORTHO		\$101,576.71
	OPIOID FUNDS		\$74,426.77
	COMMUNITY BLOCK GRANT FUNDS		\$23,898.20
	2022 ARPA LATCF (LOCAL ASSISTANCE AD TRIBAL)		\$100,884.07
	2021 AMERICAN RESCUE FUNDS		\$1,972,295.15
	2022 NOTE FUNDS		\$1,718,902.40
	TOTAL OTHER FUNDS		\$5,310,859.74
	YEAR TO DATE INTEREST		\$216,834.66
	AUGUST TOTAL RECEIPTS		\$8,788,746.65
	AUGUST TOTAL DISTRIBUTED		\$10,423,413.86
	UNPAID TAX REPORT PAYABLE		
	2020-2022 Delinquent		\$305,243.66
	Total Delinquent		\$305,243.66